Healthcare Project Charter

1. Project Title

[Healthcare Project Name]

2. Project Overview

The healthcare project aims to [state goal: improve healthcare delivery, enhance patient care, or upgrade facilities]. This project will address key healthcare challenges and align with regulatory compliance.

3. Business Case

Need for the project:

- [Problem] — Explain the healthcare problem or gap.
- **Impact:** Better patient outcomes, operational efficiency, and compliance with health regulations.

4. Objectives

- Complete project on time and within budget.
- Ensure patient care improvements.
- Achieve compliance with healthcare regulations.

5. Scope

In Scope: [Include the healthcare services, software, and facilities being upgraded]

Out of Scope: [List services or systems not being addressed]

6. Deliverables

- New/Updated patient management system
- Enhanced healthcare facilities
- Compliance audit report

7. Roles and Responsibilities

Role	Name	Responsibilities
Project Manager	[Name]	Oversee project execution
Health IT Lead	[Name]	Implement software changes
Compliance Officer	[Name]	Ensure regulatory compliance

8. Risks and Mitigation

Risks: Delays in regulatory approval.

Mitigation: Early submission of regulatory documentation.

9. Signatures

Name	Title	Signature	Date
[Name]	Project Sponsor	[Signature]	[Date]
[Name]	Project Manager	[Signature]	[Date]