

CORRECTIONAL INDUSTRIES
Monthly Accomplishment Reports
Month ending: OCTOBER, 2013

Significant Achievements:

Manufacturing

CAD/Call Center/Web Design

- Currently have three CAD students training in Modular Office Systems Design using CAPS software with AutoCAD.
- Web created a spreadsheet to help CCI Marketing track status of orders for CU customers.
- A Power Point Presentation is being created for CCI to present to Purchasing Agents.
- A new agent has completed DMV training and is now answering both English and Spanish calls.
- The DMV Call Center answered 30,881 calls in October.

Number of Offenders: 32

Production lost due to DOC activities: 1.5 hrs.

Fiberglass

- The freezer for the Pizza operation was completed.

Number of Offenders: 28

Production lost due to DOC activities: 1 hrs.

Fishery

- Processing has resumed for Quixotic.
- The number of knives in the tool inventory has been reduced with replacements purchased and put into use to comply with new tool control A.R.
- Two grow out tanks have been converted from tilapia to crawfish.

Number of Offenders: 43

Fulfillment

- Completed 5,430 fall Union Supply quarterly gift packs in October.
- Completed two truck loads of kids' packs for Global Foods (approx. 28,800 kits) and four truck loads for Optimum Foods (approx. 66,000 kits)

Furniture

- Ten additional offenders have been training in solid surface production.

Number of Offenders: 96

Production lost due to DOC activities: 1 hr

Apprenticeship enrollment: 2.

Garments (DWCF)

- 5,000 dozen unfinished socks have been received and sorted with production underway.

Number of Offenders: 16

Production time lost due to DOC activities: 1 hr.

Garments (LCF)

- Completed the first order of new laundry bags for HZG
- Developed a new prototype gym bag for Performex.
- Completed the initial prototypes for two items of foam furniture.

Number of offenders: 94

Production time lost due to DOC activities: .17 hrs.

Apprenticeship enrollment: 4

Metal Products

- Production is underway for mobile bear proof dumpsters.for the Department of Parks and Wildlife

Number of Offenders: 71

Production time lost due to DOC activities: 1 hs.

Panels

- Shop was able to use old Milender White inventory on an Adams State College rush project..

Number of Offenders: 37

Apprenticeship enrollment: 16

Printing

- Shipments have been completed for the initial orders of Secure DMV forms.
- Two new customers have been approved to purchase these forms for resale.

Number of Offenders: 23

Production time lost due to DOC activities: 1.0 hrs.

Sales/Customer Service

- Oakland customer service received two new replacement delivery trucks. They have more hauling capacity and the crew cabs double the inmate crews from 2 to 4 for the delivery driver.
- CCI set up a special display booth at the International Corrections and Prison Association (ICPA) conference hosted by the DOC at the end of October for four days. We were able to speak with many representatives from other countries as well as showcasing all the program ideas for other countries to take back to consider using in their institutions. CCI programs and displays were a big attraction for the 582 foreign visitors from 75 countries.

- CCI Marketing staff published an article in the National Correctional Industries Association (NCIA) magazine, highlighting our successful reentry opportunities within our Buena Vista Heavy Equipment program.
- FY 13/14 Q1 customer satisfaction statistics in our furniture, MOS, and seating shops, show a 96% "excellent and above average" approval rating with our sales representatives, 92% in delivery, and 97% in finished product.
- CCI Marketing staff met with our new advertising agency, Moore Creative, to begin creating a new Marketing plan to further enhance CCI's brand, sales and awareness opportunities.
- CCI retail outlet sales figures are strong again this month; combined sales for the HQ and Canon City stores amounted
- to (\$2,200). *Note: This is only Co Springs figure. I am still waiting for Canon figures.*
- CCI exhibited and marketed our programs at the Construction and Maintenance Institute conference, for two days in Colorado Springs. Two leads were obtained for possible partnership with CCI.
- Surplus property exceeded its sales goal for the month of October.
- Surplus Property did 23 surplus pick-ups/deliveries, processed 22 loads of surplus at the warehouse and facilitated 12 off-site transfers/dispositions.
- Surplus Property sold 35 vehicles on eBay and 63 cars in a sealed bid auction held on 10/21/13.
- Federal Surplus facilitated the transfer of 10 requests for surplus property.
- State Forms processed 168 orders for forms and did 565 fingerprints.
- General Services completed weed control and clean up for the City of Golden Public Works department. During any bad weather days we were able to assist Customer Service and deliveries. The resulted in no loss of revenue days.
- Received the new Safety vests for the work crews. These were made by our Garment shop, and have CDOC stenciled on to the back. This change was requested by CCC Security

Service/Canteen

International Training Program

- Afghanistan graduated on October 4 with 17. The group focus was on Correctional Institutional Management. The group did site visit at Fremont County Jail, Denver Diagnostic Reception Center, Denver Women's' Correctional Facility, Colorado Correctional Industries Programs, Corrections Training Academy, Colorado State Penitentiary, Central Transportation Unit, Buena Vista Correctional Facility. Classroom session included overview of Classification, Alternatives to Corrections, Emergency Management, Standard Minimum Rules of Confinement, Human Trafficking, Gender Issues, Key and Tools Control, Searches and Shakedowns, Parole Supervision, Re-Entry Programs, Special Teams, Leadership and Change. Practical Exercises included shadow boards, searches of cells, emergency management and table top exercises.
- South Sudan graduated on October 18 with 15 delegation staff. 6 members arrived on time and the remaining 9 along with the Director General arrived on October 10 due to traveling issues. The program focused on Agriculture. The group did field observations of the Wild Horse Program, Fishery, Goat Dairy, Cow Dairy, Pallet Refurbishing, Pheasant/Canine Programs, Farming, Apple Orchards, Water Buffalo Dairy and Industrial Row (Service Station, Canteen, and

Shipping). The group was given power point presentations on Classification, Security Threat Group Management, Chemical Control, Tool and Key Control. The visited Fremont Correctional Facility with a focus on the Furniture Factory, Sewing Shop, Fiberglass, and Metal Works. The full delegation traveled to the Buena Vista Correctional Facility to observe multi-custody housing of offenders and the industries operations in a remote mountain facility to include Rainbow Trout Fishery, Composting Operations, Vocational Auto Body Repair, Leather Working/Saddle Shop operations. The group also traveled to the Jumpin'Good Goat Dairy West of Buena Vista to see a CCI partnership in action, and operations of cheese making. The afternoon session consisted of a field visit to the Buena Vista Minimum Center and the CDOC Ranch east of the correctional facility. The delegation traveled to observe farming operations east of Pueblo to observe female offenders from La Vista Correctional Facility working off grounds; the ability to partner with private farming operations. The training delegation traveled to the Colorado Territorial Correctional Facility to observe the transportation unit for offender movement, License Plate Factory, Motorcycle Production, and Infirmary. The group continued with a tour of the Prison Museum highlighting the history of the Colorado Department of Corrections and progression over time to modern day operations. The group had a session with Jack Laughlin that focused on strategic planning and business plan development for prison industries in sustainable operational business proposals. The Director General traveled to CDOC Headquarters to meet with Executive Director Rick Raemisch and the Executive Staff, visited Colorado State Penitentiary, Colorado Territorial Correctional Facility, and San Carlos Correctional Facility. The final presentation of both group were proposals for business development in South Sudan Prisons. They included Maize farming and furniture manufacturing identified as prospective programs.

- Mexico graduated October 25 with 15 staff. This is the first group from Mexico that the delegation was from the "State" System. The staffs were from Baja California, Federal District, Mexico City, and Chihuahua. The program focus is Transportation. The group is very open-minded and works hard to learn Colorado's techniques and tactics pertaining to transporting offenders. Classroom session include High Risk Transportation and Winning power point presentations. The group has did practical exercises in restraint, Spontaneous Knife Defense, Ground Avoidance Ground Escape, Weapons Retention and Disarming, Isolation Drills, Transport scenarios (Court, Facility, Medical), Weapons handling (Simunition), The group did Teach backs on the power point presentations and also prepared training development programs for the areas which was forwarded to Tony Carochi- INL Mexico City.
- Morocco arrives with 21 and 3 interpreters on the 26th. The focus on this group will be Correctional Institutional Management.

WEB Design

- Using the shop's new IMAC notebooks, the shop found and corrected several issues on the CCI website.
- The Furniture Shop Fremont line is up on the website and customers are purchasing the new products which are available.
- The K-9 web site was rewritten and currently in the testing phase
- *Number of Offenders: 32*

Agribusiness

Canine

- Thirty four dogs adopted during October and 64 board-ins.

Number of Offenders: 136

Dairy

- Dairy cow milk test was 71 lbs. per cow per day from 949 cows
- Shipped 1,473,810 lbs. of milk to DFA
Shipped 361,355 lbs. of milk to CDOC food services
- Shipped 27,720 lbs of cream to West Point Creamery.
- Milking 65 head of water buffalo at 5 lbs. per cow per day.
Shipped 11,575 lbs of frozen milk to Leprino
- Milking 1,110 goats at 4.5 lbs. per head per day.
- 5,000 chukars and pheasants on hand ready for sale.

Number of Offenders: Dairy -74--in Processing -7

Number of Offenders: Water Buffalo - 4

Number of Offenders: Goat Dairy - 31

Number of Offenders: Farm - 12

Number of Offenders: Recycle - 11

General Services/LaVista

- General Services pumpkin harvest should be over this week.
- The firewood deliveries have started along with splitting and cutting. There are 50 cords to get delivered as of now plus all the split wood to be hauled to Pueblo Wood Products.
- Will be doing some more scraping of metal out the tunnels at YOS in about 2 weeks.

Number of Offenders: 63

WHIP

- .Holding 2,600 horses and burros.
- Thirty five horses and burros in halter and saddle training program.
- Adopted in October: 12 halter and saddle trained horses.

Number of Offenders: 65

Number of offenders at the Saddle Shop: 31.

Challenges:

Manufacturing

CAD/Call Center

- Due to certain recent automatic internet browser update issues special scripting had to be written by the web team to allow CSU to purchase CCi products on line.

Fishery

- The inconsistency in the number of fish presented for processing decreases the overall efficiency of the Fish Processing area.

Fulfillment

- Scan pack program which is used in the Union Supply gift pack operation experienced inventory issues during packaging. Union Supply submitted a plan which should alleviate these issues by the next program (Winter packs).

Garments (DWCF)

- A delay in receiving t-shirt fabric has caused inventory levels to be lower than desired.

Greenhouse

- Significant uncertainty in the future direction of the Arrowhead Fisheries hatchery with the Greenhouse operations.

Panel Shop

- The ongoing manufacture of MOS items along with increasing demand for Fulfillment has created a significant space issue.

Agribusiness

WHIP

- Water system can not keep up with the demand of the animals.

Sales/Marketing

- Federal shutdown slowed funding for the U.S. Forest Service.
- Tear down of houses at Rollinsville on hold. .

Service/Canteen

International Training Program

- An engineer was sent to assess east wall of kitchen and it was found to be structurally sound (have not received final report). A Health Inspection was done on the 2nd. We had 7 violations which have been corrected and Plan of Action Completed.
- Asbestos test taken in the Pizza Kitchen and Unit 5, the results were negative.
- One the 2nd, one delegation member was determined missing from ICMTC grounds. At approximately 2000 hours. Contacted the Fremont County and City

- Police, INL Liaison (Zalman), and my superiors. Staff members drove around Canon City trying to locate the delegation member. Delegation members stated that he had assistance from a family member. No foul play was suspected. Lessons learned- notify IG office first prior to local law enforcement.
- All areas (Time Comp and Release, CIPS, Payroll and Risk Management) notified that personal cell phones are not to be brought in the facility.

Opportunities:

Manufacturing

CAD/Call Center

- Installation of data lines and hardware is underway to begin processing tablets and data transfers for Union Supply sales to Canteen.

Fiberglass

- Prototype containers for freezing fish waste have been completed and could result in additional sales to Quixotic.
- Provided a quote to the Forest Services for \$43,000 in new campsite lockers.

Fishery

- The additional processing of waste products from Fish Processing could create additional opportunities for pet food.

Fulfillment

- The shop is experiencing a significant increase in the number of PO's for Kids' Packs that should continue to the next few months.

Furniture

- Toured a group interested in CCI manufacturing stud walls and trusses.

Garments (LCF)

- Met with private company interested in providing pre-cut panels to be used by CCI in the production of offender garments for sale to county jails within Colorado.

Greenhouse

- Additional polys are being converted to tomatoes

Printing

- The demand for printed items from the Print Shop continues to expand

- Some hand work has been moved to the DWCF Sewing operation to increase the output of printed items.
- Have received printing orders from two new customers.
- Printing the NCIA newsletter this fall.

Seating

- A private company has inquired about using the Seating Factory labor to stuff and complete detention mattresses

YOS

- Additional offenders have become available to work on CCI products.
- Painted items will be added to the product list from YOS.

Agribusiness

LaVista General Services

- Expectations for a bush removal project. .

WHIP

- Working on prototype saddles for various companies (reining, roping, barrel racing style saddles).

Sales/Marketing

- Colorado State Patrol has asked that we assist in water mitigation in building/sheds at Camp George West
- Offenders Employed: 63 (only at CCC not Oakland Delivery Crews)
- Currently have 8 open offender positions
- With Thanksgiving and Christmas looming, CCI manufacturing shops and retail outlets are gearing up, in order to accommodate the anticipated increase in holiday shopping. Staff are working together in creating new products, advertising in area facilities, and increasing inventories in our retail outlets

Service

International Training Program

- The CCI Showroom continues to improve in merchandise sales.
- Pizza Kitchen production is improving and production number are being met. Joint Business partner is pleased with the transfer of Connie Sloan into the operation.
- ICMTC customer service of delegation guests continues to be outstanding in the CCI Showroom Store, despite language differences.

- Special visit from group from the ICPA Conference have increase sales in merchandise out of the store.

Steve Smith, Director
Correctional Industries