### **Project Charter for Students**

### **1. Project Title**

**[Insert Project Title]**

**2. Project Overview**

This project aims to provide students with a practical learning experience through collaboration, problem-solving, and teamwork. The project will enable students to develop skills in research, communication, and project management.

**3. Purpose and Objectives**

**Purpose:** The purpose of this project is to apply academic knowledge in a real-world context while promoting teamwork and accountability among students.  
**Objectives:**

* Develop critical thinking and problem-solving skills.
* Complete a specific academic assignment or project as per the course requirements.
* Demonstrate effective teamwork and communication.

**4. Scope**

**In Scope:** Activities, tasks, and deliverables directly related to the completion of the student project.  
**Out of Scope:** Activities that are beyond the academic requirements for this course or unrelated to the key deliverables.

**5. Deliverables**

* Research Report / Final Presentation
* Visual Aids (PowerPoint, Infographics, etc.)
* Group Reflection Document (if required)

**6. Roles and Responsibilities**

| **Role** | **Name** | **Responsibilities** |
| --- | --- | --- |
| Team Leader | [Student Name] | Oversee project progress, coordinate tasks |
| Research Lead | [Student Name] | Research and gather data |
| Writer | [Student Name] | Write and edit project documentation |
| Presenter | [Student Name] | Present final deliverables |

**7. Milestones and Timeline**

| **Milestone** | **Deadline** |
| --- | --- |
| Project Proposal | [Date] |
| First Draft | [Date] |
| Final Submission | [Date] |

**8. Risks and Mitigation**

**Risks:**

* Missed deadlines due to lack of coordination.
* Insufficient research or poor-quality information.

**Mitigation Strategies:**

* Schedule regular team check-ins and progress updates.
* Allocate research tasks to multiple team members to ensure information quality.

**9. Signatures**

| **Name** | **Role** | **Signature** | **Date** |
| --- | --- | --- | --- |
| [Student Name] | Team Leader | [Signature] | [Date] |
| [Instructor] | Project Supervisor | [Signature] | [Date] |