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1.3 Special Project Proposal Template

Please Print (Sections 1-5 are to be completed by the student).

Section 1: Student Information		
Last Name:		First Name:
Grade:	School:	
Section 2: Project Overview		
Project Topic:		
Project description: (*this should be a general overview of the project*)		
Rationale: (*why do you wish to undertake this project*)		
Do you have previous experience in this area of study? If so, please describe.		

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Section 3: Project Mentor Information											
Who will be the project mentor?											
Last Name:											First Name:
Phone Number:											Email:
What knowledge and skills does the mentor possess that will help you with this project?											

Section 4: Resources
Who will be involved (*in addition to the mentor*)?
What resources are needed?

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Section 5: Timelines																		
Start Date:	Day		Mon		Year					Expected Completion Date:	Day		Mon		Year				

A minimum of 100 hours are required for Special Projects. Please identify how the hours will be attained.

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Sections 6-9 are to be jointly developed by the student and supervising teaching in consultation with the project mentor.

Section 6: Broad Areas of Learning (Saskatchewan's Goals of Education)
How will this project contribute to student development in the following Broad Areas of Learning:
Lifelong Learners?
Sense of Self, Community, and Place?
Engaged Citizens?

Section 7: Cross-curricular Competencies
How will this project contribute to student development in the following Cross-curricular Competencies:
Developing Thinking?
Developing Identity and Interdependence?
Developing Literacies?
Developing Social Responsibility?

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Section 8: Outcomes, Indicators, Assessment (projects should include 6-9 outcomes and associated indicators, activities and assessment).	
Outcome #1:	
Indicators and Activities	**Assessments**
Outcome #2:	
Indicators and Activities	**Assessments**

Section 8: Outcomes, Indicators, Assessment (continued) (projects should include 6-9 outcomes and associated indicators, activities and assessment).	
Outcome #3:	
Indicators and Activities	**Assessments**
Outcome #4:	
Indicators and Activities	**Assessments**

Section 8: Outcomes, Indicators, Assessment (continued) (projects should include 6-9 outcomes and associated indicators, activities and assessment).	
Outcome #5:	
Indicators and Activities	**Assessments**
Outcome #6:	
Indicators and Activities	**Assessments**

Section 8: Outcomes, Indicators, Assessment (continued) (projects should include 6-9 outcomes and associated indicators, activities and assessment).	
Outcome #7:	
Indicators and Activities	**Assessments**
Outcome #8:	
Indicators and Activities	**Assessments**

Section 8: Outcomes, Indicators, Assessment (continued) (projects should include 6-9 outcomes and associated indicators, activities and assessment).	
Outcome #9:	
Indicators and Activities	**Assessments**

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Section 9: Project Evaluation - To be completed by the student, supervising teacher and mentor(s)
How will this project be evaluated? (A variety of assessment strategies should be identified in section 8.)

Please Print

Student	Signature	Day / Mon / Year
Parent/Guardian	Signature	Day / Mon / Year
Principal or Designate	Signature	Day / Mon / Year
Project Mentor	Signature	Day / Mon / Year
Supervising Teacher	Signature	Day / Mon / Year
Superintendent (or designate) / Director of Independent Schools & Home-based Education, Ministry of Education / Approved Program Supervisor	Signature	Day / Mon / Year

FINAL MARK OBTAINED:

Final Mark _____ Date Completed: Day / Mon / Year

Principal or Designate	Signature	Day / Mon / Year

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Special Project Credit Student Log (sample)

Name: _____

A minimum of 100 hours are required for Special Projects. Please log the hours below and have the project mentor sign off.

Date (mm/dd/year)	# of Hours	Mentor Signature	Date (mm/dd/year)	# of Hours	Mentor Signature

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Preparation for Special Projects – Questions for consideration

- Has the project mentor package been prepared?
- Has the mandatory student proposal been developed?
- Have the roles and responsibilities of school-based personnel and project mentor been identified and communicated?
- Have criteria for student assessment and evaluation been established? Who will be involved in these processes (e.g., student, teachers, mentor)?
- Does the project meet the Administrative Procedure guidelines for the school/school division?