

Fill Out Patient/Staff Evaluation of a Resident

There are times when the Administrator cannot or does not want to allow an evaluator access to MedHub. If the Administrator wants to fill-out a Resident evaluation form on behalf of a patient or staff member, the Administrator can print out a paper evaluation form and manually enter the results into MedHub. To manually enter a patient/staff evaluation form, click the "Fill-Out Patient/Staff Evaluation of a Resident" link under the "Evaluation Functions" section of the "Evaluations" tab. MedHub will display the following screen:

To complete the form:

1. Select the evaluation form
2. Enter the patient/staff name (optional)
3. Select the Resident to be evaluated
4. Select the service (optional)
5. Select the rotation (optional)
6. Click "Submit"

Alternate Methods

Administrators can allow patients or staff members to evaluate Residents using a simple link or kiosk view. This setting can be enabled from the "Program Settings" page (when logged in as an Administrator with settings access). For more information on evaluation links, please see the manual section titled "Enable Public Evaluation Link". For more information on kiosk use, please see the manual section titled "Enable Patient Evaluation Kiosk".