

# Student Course Evaluations – A Guide for Faculty

## EVALUATION REPORTS

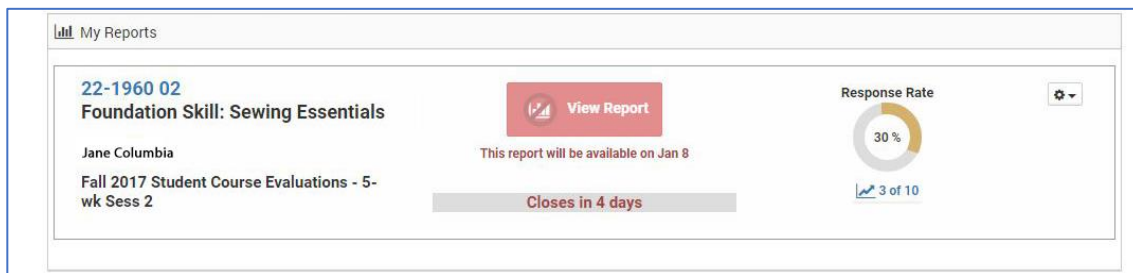
The student course evaluations are administered through the CourseEval system.

- Log in to **MyCourseEval**: <https://p9.courseeval.net/etw/ets/et.asp?nxappid=922&nxmid=start>

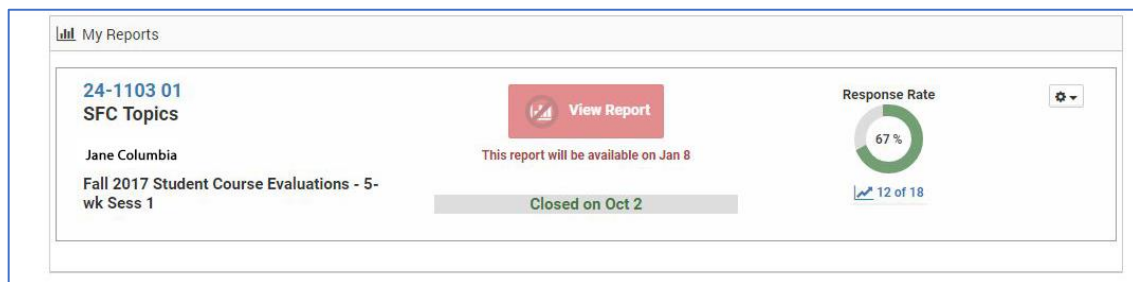
### HOME SCREEN

Your home screen will look different based on the status of the evaluations.

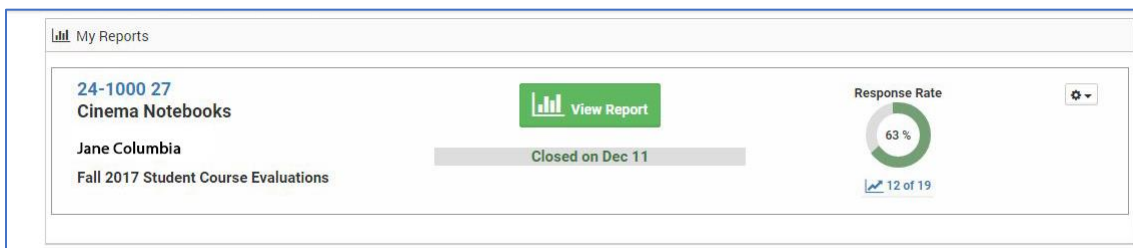
Example 1: The evaluation is currently open to students.



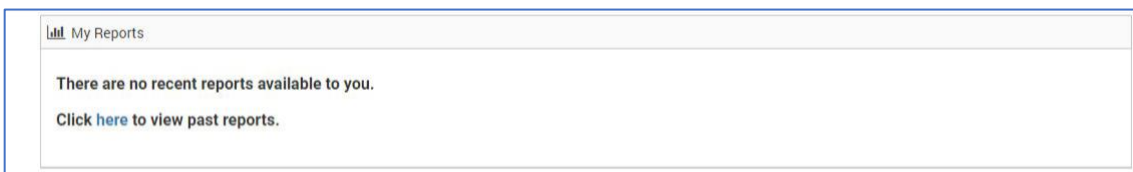
Example 2: The evaluation is closed but the results have not yet published.



Example 3: Evaluation reports are published.



Example 4: No recent reports.



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## EVALUATION REPORTS

### VIEW RECENT REPORTS

- Click the **View Report** button

My Reports

24-1000 27  
Cinema Notebooks  
Jane Columbia  
Fall 2017 Student Course Evaluations

Response Rate  
63 %  
12 of 19

Closed on Dec 11

The report will open in a new window. Below is an example:

Spring 2017 Student Course Evaluations  
Spring17 (2017)

Columbia College Chicago  
Columbia College Chicago

Course:	00-0000 00 Example Course	Department:	XYZ
Responsible Faculty:	Columbia, Jane	Responses / Expected:	8 / 16 (50%)

00-0000-00
XYZ Courses
All Courses

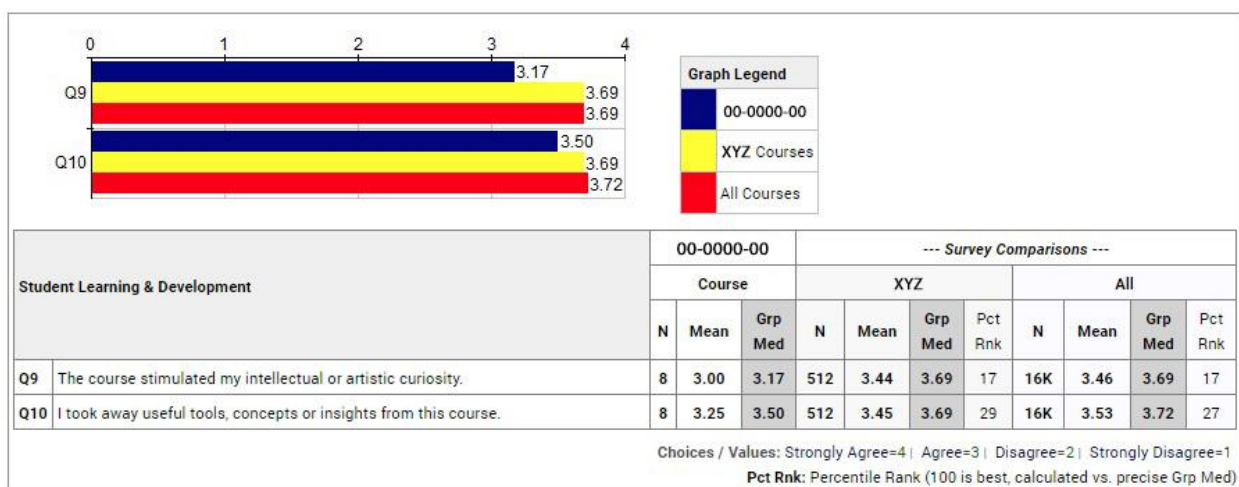
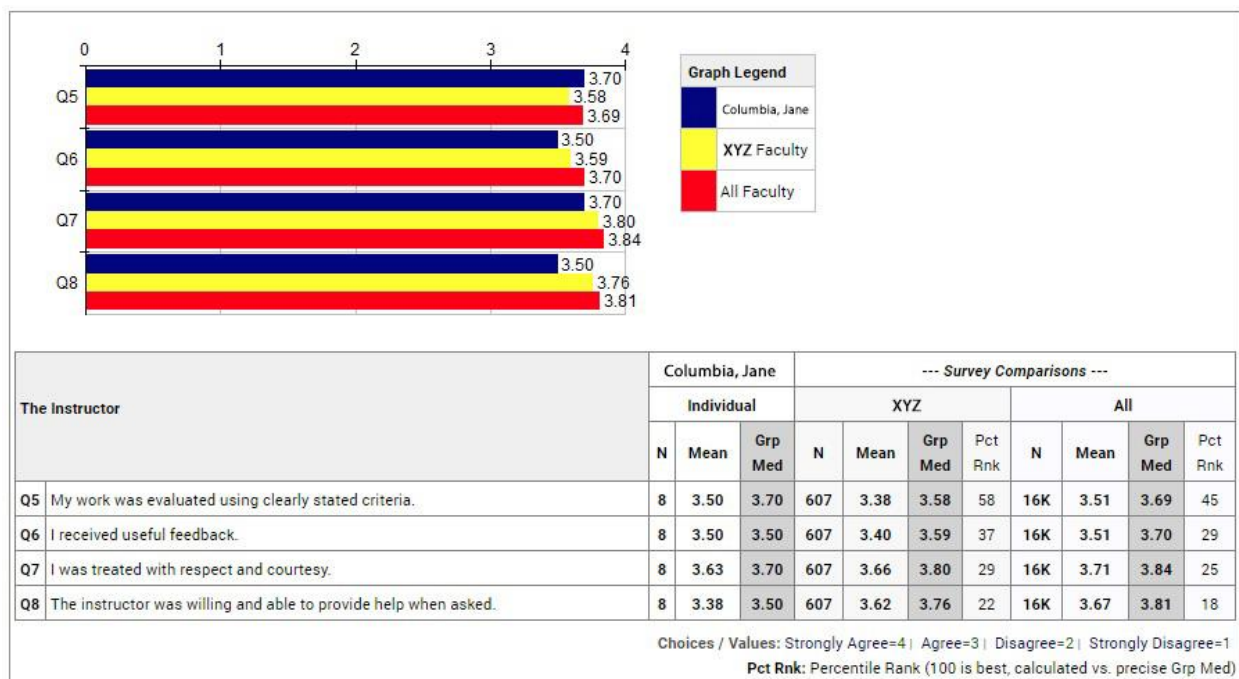
Question	00-0000-00	XYZ Courses	All Courses
Q1	3.70	3.70	3.77
Q2	3.30	3.67	3.72
Q3	3.10	3.53	3.64
Q4	3.10	3.57	3.63

Student Motivation & Interest, The Course		00-0000-00		--- Survey Comparisons ---								
		Course			XYZ				All			
		N	Mean	Grp Med	N	Mean	Grp Med	Pct Rnk	N	Mean	Grp Med	Pct Rnk
Q1	I attended and participated in this course regularly.	8	3.63	3.70	512	3.59	3.70	48	16K	3.66	3.77	34
Q2	I did the necessary work to prepare for class.	8	3.38	3.30	512	3.57	3.67	14	16K	3.60	3.72	13
Q3	Assignments and learning materials (such as homework, textbooks, etc.) contributed to my learning.	8	3.00	3.10	512	3.34	3.53	17	16K	3.47	3.64	13
Q4	The total amount of material covered in this course matched my expectations.	8	3.00	3.10	512	3.34	3.57	19	16K	3.43	3.63	16

Choices / Values: Strongly Agree=4 | Agree=3 | Disagree=2 | Strongly Disagree=1  
Pct Rnk: Percentile Rank (100 is best, calculated vs. precise Grp Med)

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Q11 - Please provide evidence/examples supporting your ratings.	
Response Rate:	50.00% (4 of 8)

1	The class is useful overall, and the professor is very articulate when he is explaining things.
2	She is an amazing instructor. She has a quirky and fun character while still giving serious knowledge about the visual world. She opened my mind to a ton of concepts and expanded my vocabulary as an artist.
3	Interesting Class
4	Extra information was available on moodle for extra assistance

Q12 - Is there any further constructive feedback you would like to share?	
Response Rate:	25.00% (2 of 8)

1	No
2	Lectures were too long, could be more concise and keep students interested

### COMPARISON ABBREVIATIONS

In the comparison at the bottom of each section in first set of numbers, **N** is the number of completed surveys, **Mean** is the average score, **Grp Med** is the Group Median (see Understanding Group Median for an explanation).

Student Motivation & Interest, The Course		00-0000-00			--- Survey Comparisons ---							
		Course			XYZ				All			
		N	Mean	Grp Med	N	Mean	Grp Med	Pct Rnk	N	Mean	Grp Med	Pct Rnk
Q1	I attended and participated in this course regularly.	8	3.63	3.70	512	3.59	3.70	48	16K	3.66	3.77	34
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Q4	The total amount of material covered in this course matched my expectations.	8	3.00	3.10	512	3.34	3.57	19	16K	3.43	3.63	16

The next set of numbers are the over-all department scores. **Pct Rnk** is the percentile rank, the percent of courses in the department with a lower score.

Student Motivation & Interest, The Course		00-0000-00			--- Survey Comparisons ---							
		Course			XYZ				All			
		N	Mean	Grp Med	N	Mean	Grp Med	Pct Rnk	N	Mean	Grp Med	Pct Rnk
Q1	I attended and participated in this course regularly.	8	3.63	3.70	512	3.59	3.70	48	16K	3.66	3.77	34
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The last set of numbers are the over-all college scores.

Student Motivation & Interest, The Course		00-0000-00			--- Survey Comparisons ---							
		Course			XYZ				All			
		N	Mean	Grp Med	N	Mean	Grp Med	Pct Rnk	N	Mean	Grp Med	Pct Rnk
Q1	I attended and participated in this course regularly.	8	3.63	3.70	512	3.59	3.70	48	16K	3.66	3.77	34
Q2	I did the necessary work to prepare for class.	8	3.38	3.30	512	3.57	3.67	14	16K	3.60	3.72	13
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### UNDERSTANDING GROUP MEDIAN

In this example, the following scale is used to compute quantitative summaries for responses:

Value	Abbrev	Description
5	SA	Strongly Agree
4	A	Agree
3	N	Neutral
2	D	Disagree
1	SD	Strongly Disagree

NA (Not Applicable responses and responses left blank are not included when computing quantitative summaries.

The *median* is the middle observation in a sorted list of data. Half of the values in the data set are less than or equal to the median and half are greater than or equal to it. The *Group Median* adjusts the median slightly upward or downward.

For example, any group median between 3.5 and 4.5 indicates that the actual median rating for the question was 4. A group median between 4.0 and 4.5 also indicates that there were more ratings above 4 than below 4. Similarly, a group median between 3.5 and 4.0 indicates that there were fewer ratings above 4 than below 4.

Why use group median? To illustrate the usefulness of the group median, consider two questions with 20 responses for each question. The following table lists the number of respondents for each question that gave each response to a question:

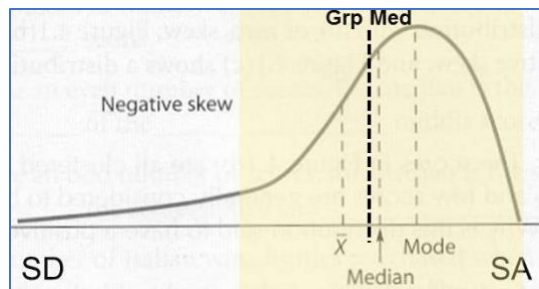
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Response	Question 1	Question 2
5 = Strongly agree	9	1
4 = Agree	10	10
3 = Neither agree nor disagree	0	6
2 = Disagree	1	1
1 = Strongly disagree	0	2
<b>Median</b>	<b>4</b>	<b>4</b>
<b>Mean</b>	<b>4.35</b>	<b>3.35</b>
<b>Group Median</b>	<b>4.40</b>	<b>3.60</b>

Both question 1 and question 2 have medians of 4 for this question. However, it is quite clear that the overall ratings on question 1 were substantially higher than question 2. The group median provides a way to adjust the median to reflect this. The group median for Question 1 is 4.40. The median is adjusted upward since 9 respondents gave a rating above the median while only 1 gave a rating below the median. On the other hand, for Question 2, more respondents gave ratings below the median than above it, so the group median adjusts downward to 3.60. The group median clearly represents the differences between the two questions, while the median failed to do so.

In the example above the mean (average) is lower in both cases. While the mean statistic is fine and valid, it does not consider the population bias toward the positive nor does it consider the responses which no, or very few, respondents selected. The graphic below illustrates how the mean is negatively skewed by a few answers when most of the answers are positive.



How is the group median calculated?

Define variables as follows:

$M$  = the standard median of the responses

$nl$  = number of responses strictly less than  $M$

$ne$  = number of responses equal to  $M$

$ng$  = number of responses strictly greater than  $M$

The group median  $GM$  is then computed as follows:

If  $ne$  is nonzero:

$$GM = M + (ng - nl) / (2ne)$$

If  $ne$  is zero:

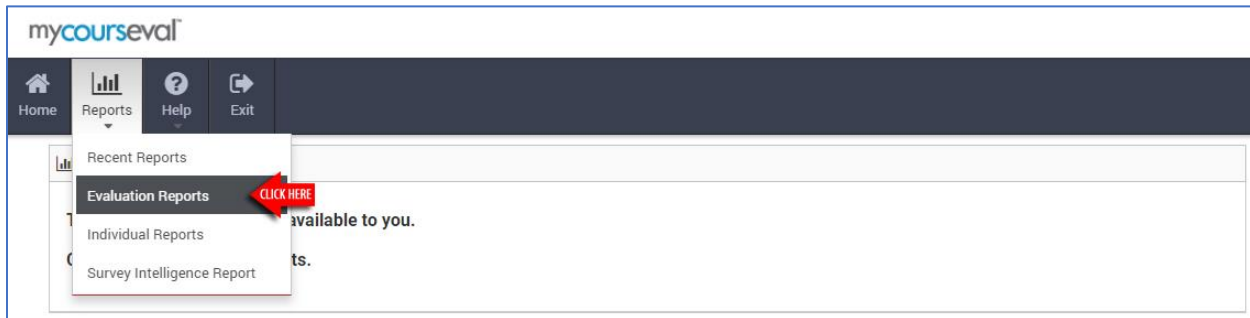
$$GM = M$$

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## EVALUATION REPORTS

### VIEW PAST REPORTS

- In the top navigation, click on **Reports** then **Evaluation Reports**



- Change the View to **Individual (Faculty)**
- For each report you want to view, click the checkbox in the **Include** column
- Click the **View** button

**Evaluation Reports**

Search:  Show 10 entries

Course Number - Section ID	Survey Name	Year	Period	Close Date	Course Name	Assessed / Responsible Individual	Department	Include	Access Role
49-2302 03	Spring 2011 Student Course Evaluations	2011	Spring11	May 9, 2011	Russian and Soviet History	Columbia, Joe	COLUM	<input checked="" type="checkbox"/>	?
49-2302 05	Fall 2010 Student Course Evaluations	2010	Fall10	Dec 12, 2010	Russian and Soviet History	Columbia, Joe	COLUM	<input type="checkbox"/>	?
50-2311 01	Fall 2012 Student Course Evaluations	2012	Fall12	Jan 8, 2013	Human Rights	Columbia, Joe	COLUM	<input type="checkbox"/>	?