

St. Michael's Wedding Musician Contract



The purpose of this contract is to clarify the responsibilities of the bride & groom and the musicians provided by St. Michael's Church. If these requirements are not met the musicians have the right to with hold their services from the wedding for which they were contracted. Please read this carefully and ask the Music & Liturgy Coordinator if anything is unclear.

- Music will be decided at least two months prior to the wedding date with the Music & Liturgy Coordinator at St. Michael's. *Date:* _____
- The couple will contact the musician(s) provided by St. Michael's at least a month and a half prior to the wedding to discuss the music, rehearsals, wedding time, etc. A down payment of \$50 per musician is also due at this time.
Date: _____
- All music should be given to the musician(s) at least one month prior to the wedding. If there is music that the musician(s) or the church does not own the couple is responsible for providing it for the musician(s), whether it be by purchasing it or borrowing it from another source. *Date:* _____
- The musician(s) will be present at the wedding rehearsal if the bride & groom would like them to be. (Some couples prefer them there; others do not find it necessary.) Please discuss this with the musician(s) when first contacted.
Date: _____
- Full payment is due before the rehearsal date provided above. If this is not received the musician(s) will not be at the rehearsal or wedding. A total of \$125-150 is suggested per musician. **Note: If finances are a problem, a payment plan can be arranged with the musician on the space provided. The Music & Liturgy Coordinator must be provided these dates and requires signatures from both parties insuring that these arrangements were agreed upon together. It is the responsibility of the bride & groom to contact the musician(s) should something arise that would delay payment. The musician(s) have the right to contact the bride & groom should they not follow through. The Music & Liturgy Coordinator or Pastor will step in if necessary.*
- The musician(s) will be at the church for the wedding at the date and time discussed provided payment arrangements have been fulfilled.

Signature: Bride or Groom (*please circle one*) _____

Date: _____

Signature: Music & Liturgy Coordinator _____

Date: _____

A copy of this document will be scanned and emailed to you once the Music & Liturgy Coordinator has found musician(s) for you as discussed.

Updated Winter 2012

Contact Information

Bride's Name: _____ Phone #: _____

Email Address: _____

Groom's Name: _____ Phone #: _____

Email Address: _____

Cantor's Name: _____ Phone #: _____

Email Address: _____

Mailing Address: _____

Accompanist's Name: _____ Phone #: _____

Email Address: _____

Mailing Address: _____

Payment Plan Options

These arrangements must be discussed with the musician(s) during your initial conversation with them and require the signatures of both you and the musician(s). These dates should be prior to the wedding unless otherwise agreed upon with the musician(s). A signed copy of this must be returned to the Music & Liturgy Coordinator once arrangements are made.

1. Down Payment - Amount: \$50 Date: _____

2. Second Payment - Amount: \$ _____ Date: _____

3. *Third Payment- Amount: \$ _____ Date: _____

**(If necessary)*

4. Final Payment - Amount: Remainder of Stipend Date: _____

Remember, the musician(s) have the right to contact you to inquire about the payment should it not appear on time and to withdraw their services should it not appear at all. Given this, please keep them informed should something prohibit you from making a payment by the dates agreed upon above. The Music & Liturgy Coordinator or Pastor will contact you if necessary.

Signature: Bride or Groom (Please circle one) _____

Date: _____

Signature: Cantor _____

Date: _____

Signature: Accompanist _____

Date: _____

A copy of this document will be scanned and emailed to you once the Music & Liturgy Coordinator has found musician(s) for you as discussed.

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