



DEPARTMENT OF CONSUMER AFFAIRS (DCA) LICENSING CENTER
 42 Broadway, Lobby
 New York, NY 10004
 Monday-Friday: 9:00 a.m.-5:00 p.m.
 Wednesday: 8:30 a.m.-5:00 p.m.

311 (212-NEW-YORK outside of NYC)
 nyc.gov/dca | @NYCDCA

NYC SMALL BUSINESS SUPPORT CENTER
 90-27 Sutphin Blvd, 4th Floor
 Jamaica, NY 11435
 Monday-Friday: 9:00 a.m.-5:00 p.m.

Inspection Checklist: Tow Truck

Use this checklist to learn what our inspectors look for when they inspect your tow truck(s). You must meet all requirements for each tow truck.

If your tow truck fails inspection or if you fail to appear with your tow truck(s) at the scheduled appointment time:

- You must come to the DCA Licensing Center or NYC Small Business Support Center (addresses above) and pay an additional \$50 for each truck that requires reinspection.
- DCA will contact you to schedule reinspection of your tow truck(s).

Requirement		Do you meet this requirement?
1	You must produce a current New York State Department of Motor Vehicles (DMV) Commercial Truck Registration for the tow truck.	<input type="checkbox"/> Yes
2	You must produce an Insurance Card for the tow truck.	<input type="checkbox"/> Yes
3	The Vehicle Identification Number (VIN) on the Insurance Document must match the VIN on the registration for each tow truck.	<input type="checkbox"/> Yes
4	The truck must have valid tow truck plates from the DMV.	<input type="checkbox"/> Yes
5	Trucks must have a current New York State Inspection Sticker affixed to the windshield.	<input type="checkbox"/> Yes
6	The Gross Vehicle Weight Rating (GVWR)* must be 8,600 pounds or heavier. *The GVWR must be the same as the GVWR the Manufacturer has determined.	<input type="checkbox"/> Yes
7	If the truck is registered as over 10,000 pounds, there must be a valid NYC Department of Finance Motor Vehicle Tax stamp on it.	<input type="checkbox"/> Yes
8	If the truck is registered as over 18,000 pounds, there must be a valid DMV heavy duty sticker on it.	<input type="checkbox"/> Yes
9	The winch, crane, or wheel lift must be operational.	<input type="checkbox"/> Yes
10	The amber lights of the truck must be removable and operational.	<input type="checkbox"/> Yes
11	All of the following information must be clearly painted on both sides of the truck(s): <ul style="list-style-type: none"> Company name, address, and telephone number DCA Medallion Number Letters and numbers must be at least 1 ½ inches high and ¼ inch wide. The medallion number on the tow truck must be at least 12 inches high or, if the vehicle is a flatbed, at least 6 inches high. Lettering must be easily visible when the truck is in motion and in a contrasting color to the background.	<input type="checkbox"/> Yes



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Requirement	Do you meet this requirement?
<p>12 DARP participants must include the following clearly painted on the truck or displayed on a permanently affixed decal:</p> <ul style="list-style-type: none"> • DCA complaint number (311). • Legal rate for DARP tows, specifically identified as “Rates for accident tows.” <p>DARP and ROTOW participants must include the following clearly painted on the truck or displayed on a permanently affixed decal:</p> <ul style="list-style-type: none"> • Major credit cards that are accepted, placed right above or below the rates or the company’s name on the door of the truck. <p>Decals must be at least 3 and 3/16 inches wide by 2 inches high and cannot be a magnet.</p>	<input type="checkbox"/> Yes