

CERTIFICATION OF AGENCY PROFILE/CHARITY REGISTRATION NUMBER STATUS

Complete this form in accordance with the instructions appearing on the reverse side. Be sure to sign and date the form in Section III below. Return the completed form with the completed project application.

Legal Name of Agency:

Section I: Agency Profile – Answer ALL FOUR questions.

1. This agency is a (check one) Non-Profit Organization For Profit Organization Municipality
2. This agency is a (check one) Sectarian Organization Non-sectarian Organization
3. Is this agency chartered by the New York State Board of Regents? (Check one) Yes No
4. The Federal Employer Identification Number (FEIN) of this agency is (Indicate in the space provided)

Section II: Charity Registration Number Status

Complete this section if you indicated in question 1 of Section I that this agency is a non-profit organization.

Answer **ONE** of the four questions listed below.

1. The charity registration number (not a tax exempt number) of this organization is (Indicate in the space provided)
2. This organization has applied for a charity registration number from the Department of Law, Office of the New York State Attorney General but has not as yet been notified of the authorized number granted (Check, if applicable).
3. This organization is exempt from the requirement of registering with the Department of Law, Office of the New York State Attorney General as a charitable organization because it receives less than \$25,000 in total from governmental agencies (Check, if applicable).
4. This organization is exempt from the requirement of registering with the Department of Law, Office of the New York State Attorney General as a charitable organization pursuant to the Department of Law Exemption Category indicated below (Please refer to the instructions on the reverse side and read attached Bulletin No. G-79 and the Summary of Exemption Categories and check **one** of the eight Exemption Categories listed below, if applicable).

Exemption Category 1
Exemption Category 2
Exemption Category 3
Exemption Category 4

Exemption Category 5
Exemption Category 6
Exemption Category 7
Exemption Category 8

Section III: Certification

I hereby certify that the information herewith provided is to the best of my knowledge both accurate and true.

Signature of Chief Administrative
Agency Official or Authorized Designee

Date

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Section I: Agency Profile

Question 1: Self-explanatory.

Question 2: A sectarian organization is defined as one which is affiliated with a particular religious group. A non-sectarian organization has no religious affiliation.

Question 3: The word "chartered" here means incorporated (as a corporate entity) by the NYS Board of Regents.

Question 4: Self-explanatory.

Section II:

Article 7-a of the Executive Law requires that, with certain exemptions, non-profit organizations which receive funding of \$25,000 or more in total from governmental agencies must register with the Department of State as a charitable organization.

Office of the State Comptroller Bulletin No. G-79 (attached) clarifies the procedure for providing charities registration information for State contracts with non-profit organizations. The Summary of Exemption Categories (also attached) lists the various bases for exemption.

In order for the New York State Education Department to comply with the provisions of Bulletin No. G-79, you are requested to read the Bulletin and the Summary of Exemption Categories and to then answer **one** of the four questions included in Section II.

Section III:

Be sure to complete this section with an original signature.