AULTMAN COLLEGE

Division of Nursing
New Faculty Needs Self-Assessment

This form is designed to provide the new faculty member, the Director Division of Nursing, and the assigned mentor with insight relative to competency in the specified areas of responsibility.

Directions:

1. Complete this form prior to the beginning of teaching/clinical responsibilities.
2. Using the scale below, place the number on the lines provided that identifies your level of competency.
3. Return this form to the assigned mentor.
4. Discuss the self-evaluation with the assigned mentor and develop an action plan as appropriate.
5. Complete the self-evaluation again at the end of the first and second semester of teaching and discuss with assigned mentor.

1 I have not had experience in this area.
2 I do not feel confident in this area.
3 I need review in this area.
4 I feel confident in this area.
NA Not applicable

	Pre-semester	Semester 1	Semester 2
GENERAL RESPONSIBILITIES:			
Communication with students			
Communication with faculty			
Communication with Administration			
Communication with Health Team Members			
Communication with Staff			
Record keeping procedures			
ACNHS Policies			
ACNHS Division of Nursing Policies			
Clinical Agency Policies			
CLASSROOM MANAGEMENT:			
Organization			
Lecture			
Teaching Strategies			
Teaching-Learning Theories			
Role of Facilitator			
Test Monitoring			
AUDIO-VISUAL EQUIPMENT:			
Transparencies			
Overhead projector			
Slide projector			
VCR			
Computers/software			
Laptop/Data Projector			

	Pre-semester	Semester 1	Semester 2
CLINICAL MANAGEMENT (Verified by Mentor)			
Making student assignments			
Student-Faculty-patient interactions			
Student-Faculty conferences			
Clinical competence (self specify needs under special section)			
Writing anecdotal notes			
Clinical supervision of students (OAC-4723-5-18)			
Student evaluation			
COURSE PREPARATION:			
Study guides/Syllabus			
Preparing schedules			
Course content			
Ordering materials			
Requesting Audio-visuals			
Course supplies			
Choosing textbooks			
Teaching aids			
Test construction			
Research			
Revision of the course			
Evaluating Written Assignments			
Evaluation of Tests (Item Analysis)			
Computerized Grading Records			
COMMITTEE RESPONSIBILITIES:			
Chairperson			
Committee member			
RANK AND PROMOTION:			
Teaching			
Scholarship			
Service			
Professional Development			

SPECIAL NEEDS:

_____

_____

_____

WHAT OVERALL NEEDS DO YOU FEEL HAVE PRIORITY?

Pre-Semester _____

Semester 1 _____

Semester 2 _____

Pre-semester Signature _____ Date _____

End of semester 1 Signature _____ Date _____

End of semester 2 Signature _____ Date _____