
Guest Room Inspection Checklist

General Information

- **Date of Inspection:** _____
- **Inspector's Name:** _____
- **Room Number/Name:** _____

Checklist Categories

1. Cleanliness

- Bedding (sheets, duvet, pillows)
- Floor (vacuumed or mopped)
- Windows (clean, functional locks)
- Furniture (dust-free and intact)

2. Facilities

- Lighting (all bulbs working)
- HVAC system (functional thermostat, vents clean)
- Electrical outlets (all operational)

3. Bathroom

- Towels and toiletries (adequate and clean)
- Shower/tub (water pressure, no leaks)
- Toilet (flushing functionality, cleanliness)

Inspector's Notes

