



## 06 Jun 2019 / Southpark General Hospital / Charlotte Adams

Hospital Housekeeping Checklist Conducted on 6th Jun, 2019 By SafetyCulture Staff

Complete

Failed items	Created actions
4	3
Site Manila	
Healthcare Facility Southpark General Hospital	
Address 884 Kelly Dr., Charleston, WV 25304	
Department Housekeeping	
Hospital Housekeeper Charlotte Adams	
Conducted on 📅 6th Jun, 2019 ⌚ 2:48 PM +08	

## Failed items

4 Failed

### Hospital Housekeeping Checklist / Before entering room

Check the sharps container (change if necessary)	Incomplete
<div>Notes</div> unavailable sharps container	
<div>Actions</div>	
<div>To Do</div>	

### Hospital Housekeeping Checklist / Move clockwise from the door and sanitize all equipment

Soiled linen hamper lid	Not Cleaned
<div>Notes</div> unavailable appropriate disinfectant	
<div>Actions</div>	
<div>To Do</div>	




Biohazard can	Not Cleaned
<div>Notes</div> unavailable appropriate rag	
<div>Actions</div>	
<div>To Do</div>	

### Hospital Housekeeping Checklist / Patient restroom

Change rags before cleaning the toilet	Incomplete
<div>Notes</div> unavailable clean green rags	

## Actions

3 Actions

<p>SafetyCulture Staff created a High priority action</p> <p>To Do  6th Jun, 2019 8:00 AM +08</p> <p><b>Get new orange rags</b></p>
<p>Hospital Housekeeping Checklist / Move clockwise from the door and sanitize all equipment</p> <p><b>Biohazard can</b></p>
<p>SafetyCulture Staff created a High priority action</p> <p>To Do  6th Jun, 2019 8:00 AM +08</p> <p><b>Refill intermediate disinfectant</b></p>
<p>Hospital Housekeeping Checklist / Move clockwise from the door and sanitize all equipment</p> <p><b>Soiled linen hamper lid</b></p>
<p>SafetyCulture Staff created a High priority action</p> <p>To Do  7th Jun, 2019 8:00 AM +08</p> <p><b>Change sharps container</b></p>
<p>Hospital Housekeeping Checklist / Before entering room</p> <p><b>Check the sharps container (change if necessary)</b></p>

# Hospital Housekeeping Checklist

4 Failed 3 Actions

- Instructions:
- 1) Type the unit and room number of the patient room to be cleaned
  - 2) Select 'complete' or 'incomplete' for the ff. hospital housekeeping SOP
  - 3) Tap 'image' or the camera icon to take photos of high-risk areas and add annotations of high-touch surfaces in patient rooms. For your reference, here is an example:



[This is an example of how you can use iAuditor to include best practice reference images in your checklists to assist with hospital housekeeping]


- 4) Select 'cleaned', 'not cleaned', or 'not present in room' for the ff. High-touch surfaces in patient rooms.
- 5) Write additional comments, sign off with a digital signature and tap "save & close" to complete the hospital housekeeping checklist and automatically share the report to members of your organization.

Unit  
High Dependency Unit



Room Number  
1200

## Before entering room

1 Failed 1 Actions


Check isolation status	Complete
<p>Notes</p> <p>Contact precautions</p>	
Perform hand hygiene	Complete
Don appropriate PPE	Complete
<p>Notes</p> <p>Isolation gown and gloves</p> <p>Photos</p>  <p>Photo 1</p>	
Place wet floor sign in front of the door	Complete
Check the sharps container (change if necessary)	Incomplete
<p>Notes</p> <p>unavailable sharps container</p> <p>Actions</p> <hr/> <p>To Do</p>	
Empty and clean the trash container (handle plastic bags from the top)	Complete



## Patient bed


Raise and wipe down arm rails – high touch area	Complete
Photos  Photo 2	
Wipe foot of bed	Complete
Photos  Photo 3	
Discard the rag and proceed with a clean one after cleaning the bed	Complete

## Move clockwise from the door and sanitize all equipment

2 Failed 2 Actions

Ledges (below shoulder height)	Cleaned
Door handles, knobs – high touch surfaces	Cleaned
Photos  Photo 4	

Light switches – high touch surfaces	Cleaned
<div>Photos</div> <div>  </div> <div>Photo 5</div>	
Call box – high touch surfaces	Cleaned
Telephone – high touch surfaces	Cleaned
Computer keyboard – high touch surfaces	Not Present in Room
Window sills and ledges	Cleaned
Soiled linen hamper lid	Not Cleaned
<div>Notes</div> <div>unavailable appropriate disinfectant</div> <div>Actions</div> <div>To Do</div>	
In-room patient sink and faucet	Cleaned
<div>Photos</div> <div>  </div> <div>Photo 6</div>	

In-room soap dispenser and paper rag dispenser	Cleaned
Photos  Photo 7	
Biohazard can	Not Cleaned
Notes unavailable appropriate rag Actions To Do	
Dry erase marker	Cleaned
Overbed table – high touch surfaces	Cleaned
Patient chairs – high touch surfaces	Cleaned
Bedside tables – high touch surfaces	Cleaned
All other easily accessible wall mounted equipment	Cleaned
Clean commode frame and seat cover last	Complete



**Patient restroom**

1 Failed

Clean mirror with glass cleaner and wipe dry with a paper towel	Complete
Light switches – high touch surfaces	Cleaned
Door handles, knobs – high touch surfaces	Cleaned
Hand rails – high touch surfaces	Cleaned
Sink and sink counter – high touch surfaces	Cleaned
Clean soap and paper towel dispensers	Complete
Wipe shower or tub	Complete
Spot walls	Complete
Clean commode frame and seat cover	Complete
Change rags before cleaning the toilet	Incomplete
Notes unavailable clean green rags	

**Toilet**

Toilet paper dispenser	Cleaned
Toilet flusher – high touch area	Cleaned
Toilet seat – high touch area	Cleaned
Under the bowl	Cleaned
Toilet rim	Cleaned
Clean inside of bowl with disinfectant cleaner and toilet brush	Complete

### Before leaving room

Remove gloves and perform hand hygiene	Complete
Restock supplies	Complete
Mop floor	Complete
Perform hand hygiene	Complete
Remove wet floor sign after the floor has dried	Complete

### Completion

#### Additional Comments

We should regularly use iAuditor's hospital housekeeping checklist for our routine cleaning of patient rooms so that we will be reminded of what needs to be cleaned, especially the list of frequently touched items!

#### Hospital Housekeeper Name & Signature



Charlotte Adams

6th Jun, 2019 3:52 PM +08

## Photos

7 Photos



Photo 1



Photo 3



Photo 2



Photo 5



Photo 7

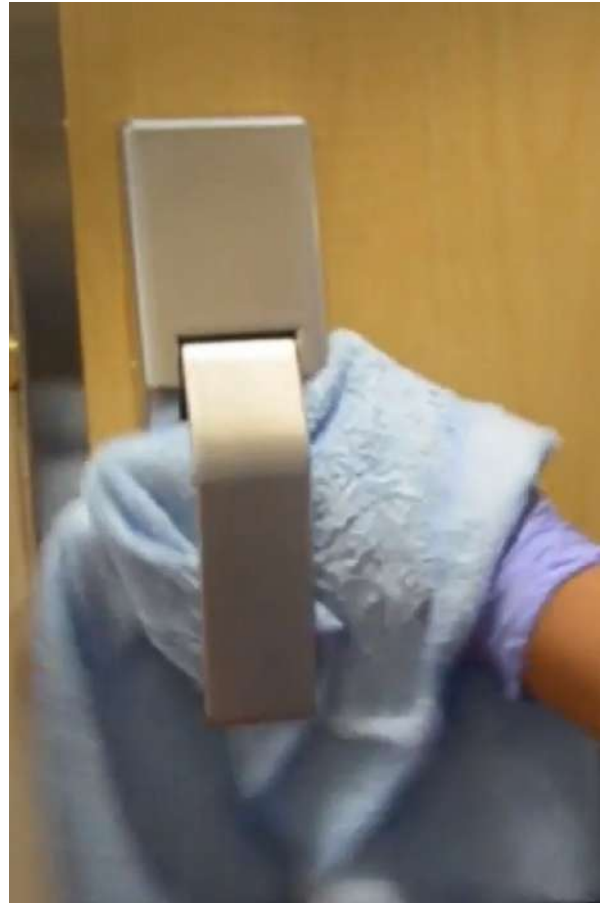


Photo 4

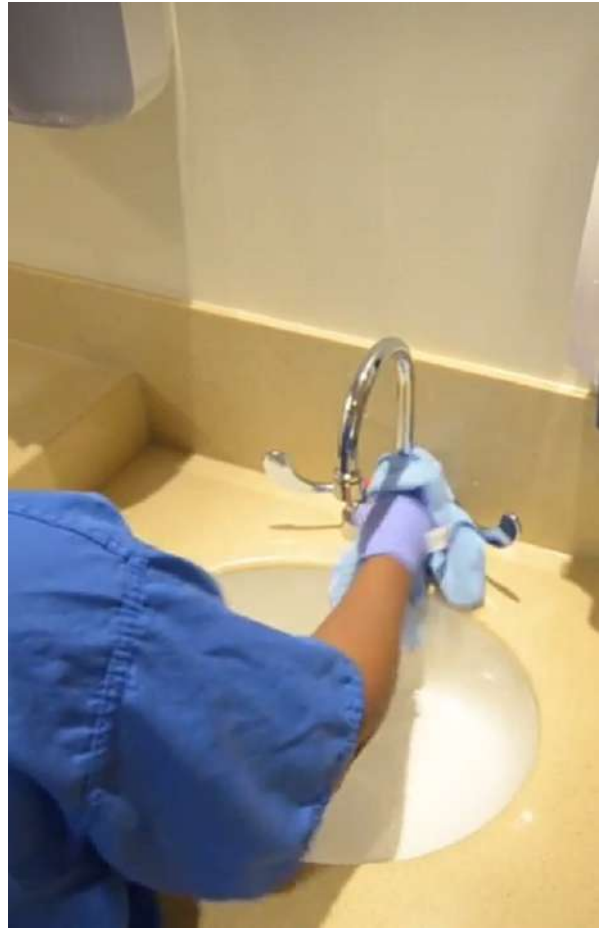


Photo 6