# horizontal line**Hotel Travel Itinerary**

## **Traveler Information**

* **Name:** [Full Name]
* **Contact Information:** [Phone Number, Email Address]

## **Hotel Details**

* **Hotel Name:** [Hotel Name]
* **Address:** [Full Address]
* **Check-in Date & Time:** [Date, Time]
* **Check-out Date & Time:** [Date, Time]
* **Reservation Number:** [Confirmation/Booking Number]
* **Contact Number:** [Hotel Phone Number]

## **Room Information**

* **Room Type:** [Single/Double/Suite]
* **Room Number:** [Assigned Number]
* **Room Amenities:** [WiFi, Mini Bar, Complimentary Breakfast]

## **Transportation Details**

* **From Airport to Hotel:** [Shuttle Service/Taxi Details]
* **Hotel to Venue:** [Public Transport/Rental Car/Taxi Info]

## **Daily Schedule (Optional)**

### **Day 1: [Date]**

* **Morning:** [Breakfast, Explore Area/Free Time]
* **Afternoon:** [Hotel Activities, Lunch]
* **Evening:** [Dinner, Relaxation/Other Plans]

## **Important Notes**

* **Hotel Policies:** [Late Check-Out, Cancellation Policy]
* **Nearby Attractions:** [Landmarks, Restaurants, Shops]
* **Hotel Services:** [Spa, Gym, Concierge Details]