



Graduate Proposal for Research Project, Internship, or Independent Study

*Complete this form, preparing four copies, and attach a copy of the short description to each copy of the form:
(Please Print)*

Registration Term

First Name (Please print clearly)

Last Name

Student ID Number

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DEPARTMENT

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COURSE #

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CREDITS

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Course Title

Short Description: *Outline/Description on separate sheet(s) may be attached.*

Students must secure the following approvals prior to enrolling in the research project, internship, or independent study and must file one copy of this completed form with the Registrar's Office for registration purposes. Deadline for submission of the completed proposal form for the research project, internship, or independent study is the same as the last day to add a course for the current term. Once classes have been in session for two full weeks, no registrations or proposals will be accepted. Research projects, internships, or independent studies must be completed within one calendar year. After this time an INCOMPLETE grade is permanent and no academic credit will be awarded.

Student Signature: _____

Date: ____/____/____

Approvals Required

Project Advisor: _____

Date: ____/____/____

Department Chairperson: _____

Date: ____/____/____

Program Coordinator: _____

Date: ____/____/____

Distribution: *One copy to student, one copy to project advisor, one copy to coordinator, and one copy to the Registrar's Office for the student's permanent record.*