

# Mobile Equipment Inspection Checklist

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*Instructions: Place a in the acceptable or deficient (include any comments / notes) columns for each checklist item. If any item is not applicable check the N/A column box. Describe any special notes or remarks at the bottom of this form.*

Inspector Name:	Date:			
Equipment Type & Model #:				
<b>Engine Off Checks</b>	Acceptable	N/A	Deficient	(include any comments / notes)
Leaks - Fuel, Hydraulic Oil, Engine Oil or Radiator Coolant				
Owners Manual/Service Records/Mechanics Cert - on forklift				
Forks, Top Clip Retaining Pin and Heel - Check Condition				
Hydraulic Hoses, Mast Chains, Cables and Stops - Check Visually				
Hydraulic Fluid Level - Check Level				
Engine Oil Level - Dipstick				
Transmission Fluid Level - Dipstick				
Radiator Coolant - Check Level				
Nameplate - Attached and include Load Rating Information				
Seat Belt - Functioning Smoothly				
Brake Fluid - Check Level				
Battery (electric) - Fluid Level/Condition				
Propane Tank (LPG Models) - Rust/Corrosion/Condition				
Tires- Condition/Pressure				
Fire Extinguisher - Annual/Monthly inspections (proper size)				
<b>Engine On Checks</b>	Acceptable	N/A	Deficient	(include any comments / notes)
<i>Unusual Noises Must be Investigated Immediately</i>				
Accelerator or Direction Control Pedal - Functioning Smoothly				
Service Brake - Functioning Smoothly				
Parking Brake - Functioning Smoothly				
Steering Operation - Functioning Smoothly				
Cab (if equipped) - Wipers/Defrost/Heater				
Drive Control - Forward/Reverse - Functioning Smoothly				
Tilt Control - Forward and Back - Functioning Smoothly				
Hoist and Lowering Control - Functioning Smoothly				
Horn and Lights - Functioning				
Gauges: Ammeter, Engine Oil Pressure, Hour Meter, Fuel Level, Temperature, Instrument Monitors - Functioning				
<b>Work &amp; Travel Area</b>	Acceptable	N/A	Deficient	(include any comments / notes)
Boom/Mast/Load Height/clearance (if equipped)				
Counterweight swing/clearance (if equipped)				
Ground condition setup/outriggers (if equipped)				
Location of power lines & any overhead hazards or clearances				
Underground lines/hazards & weight restrictions				
Directional Alarms/Back-up Alarm (Functioning)				

**Notes / Remarks** (if any item(s) is found to be missing, needing service or repair, please explain below *(include a resolution date)*):

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*Note that all mobile equipment should be equipped with a fire extinguisher. If mobile equipment is equipped with hydraulic hoses/lines, a spill kit should be accessible. Please place completed mobile equipment inspections in the project binder for recordkeeping.*