AWP (Aerial Work Platform) Pre-Use Checklist

This checklist is to be completed before each shift used. If the equipment fails any part of this inspection, remove the key and report it to your supervisor.

WINGER

Jobsite _____ **Date** _____

Make/Model _____ **Serial #** _____

Daily Walk-Around Inspection Points

- ☐ Visual Walkaround Inspection
- ☐ Emergency Power Motor
- ☐ Bolts and Fastener
- ☐ Platform Gate
- ☐ Structural Damage
- ☐ Tires & Wheels
- ☐ Battery Fluid Level
- ☐ Battery Terminals
- ☐ Charging System - Plug In Every Night
- ☐ Operating & Emergency Controls & Switches
- ☐ Control Labels
- ☐ Wiring Harnesses
- ☐ Hydraulic Leaks
- ☐ Hydraulic Oil Level
- ☐ Hydraulic Cylinders
- ☐ Rotation System
- ☐ Limit Switches & Alarms
- ☐ Decals & Warning Labels
- ☐ Outrigger Handles
- ☐ Outrigger Pads
- ☐ Operator's & ANSI Manuals in Lift
- ☐ Job Site Inspection to be performed at work site

Functional Tests

- ☐ Operators compartment (Up & Down)
- ☐ Gauges
- ☐ Anchorage for Lanyard
- ☐ Controls
- ☐ Warning devices

Comments

Operator Printed Name	Operator Signature

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Job Site Inspection Checklist

Check all that apply at your work site.

- ☐ DO YOU NEED A SPOTTER?
- ☐ DO YOU NEED BARRICADES?
- ☐ Pedestrians or Others in Work Area
- ☐ Debris on Ground
- ☐ Wind Speed/Weather Conditions
- ☐ Parked or Moving Vehicles
- ☐ Grating/Surface Approved by Engineer
- ☐ Jobsite Ruts/Rough Spots.
- ☐ Jobsite Pot Holes/Speed Bumps/RR Tracks
- ☐ Deep Ditches/ Excavations
- ☐ Drop Offs
- ☐ Obstacles/Bump Posts
- ☐ Soft and Uncompacted soil
- ☐ Steep Slopes
- ☐ Large Rocks
- ☐ Standing Water/Streams or Ponds
- ☐ Oil Spills
- ☐ Wet Spots
- ☐ Slippery Surfaces i.e. wet clay or ice
- ☐ Culverts
- ☐ Trench Drains
- ☐ Edges of Loading Docks
- ☐ Building Projections
- ☐ Overhead Obstructions
- ☐ Overhead Power or Phone Lines
- ☐ Underground Power or Gas Lines
- ☐ Above Ground Fuel Tanks
- ☐ Hazardous Locations - Restricted Areas
- ☐ Fire Hydrant/Equipment
- ☐ Wooden Pallets and/or Crates Good Condition
- ☐ Forklift/RTFL Loads Secured

Safety Tips

Read & Heed

- ☐ Obey all operating instructions & warnings
- ☐ Only trained personnel are allowed to operate mobile equipment
- ☐ Only trained personnel are allowed to enter aerial lift platforms
- ☐ ALWAYS be aware of overhead lines
- ☐ NEVER exceed the Working Load Limit
- ☐ NEVER utilize an aerial lift as material hoisting equipment
- ☐ ALWAYS make sure the access gate is closed, safety chain is latched or seat belt is fastened.
- ☐ ALWAYS tie off to the manufacturer's designated anchorage point
- ☐ ALWAYS keep both feet planted firmly on the floor of the basket or platform
- ☐ NEVER step up on the midrail or toprail to extend your reach
- ☐ NEVER use a ladder, bucket or other objects to extend your reach
- ☐ Keep hoses, electrical cords, welding leads clear of moving parts when raising or lowering
- ☐ ALWAYS use three point contact when entering or exiting equipment
- ☐ Keep all body parts inside platform railings or cab
- ☐ ALWAYS check your surroundings and look in the direction of travel
- ☐ ALWAYS barricade your work area to keep unwanted personnel out
- ☐ Use cribbing for outriggers if necessary
- ☐ DO NOT alter or modify equipment

Comments (List any other safety issues)

Name Date

May 2017