Faculty Self-Assessment: Preparing for Online Teaching

Reference: https://weblearning.psu.edu/FacultySelfAssessment/

Categories for Assessment

- Strength: Covers broad area, email summary sent to faculty
- Weakness: Self Identification, usually not accurate

1. Organization and Time Management
    - Time to Teach
    - Organizational Skills
    - Planning
    - Detail Orientation
2. Communicating Online
    - Communicating in Writing
    - Conveying Personality
    - Comfort with Internet-based Communication Tools
3. Teaching and Online Experience
    - Online Learning Experience
    - Training Experience
    - Learning Objectives
    - Teaching Plan
    - Course Management Systems (CMS/LMS)
    - Publisher's Resources
    - Teaching Resources
    - Learning Department
    - Content Permission
4. Technical Skills
    - Computer Terminology
    - Document Creation and Management
    - Ability to Multitask
    - File and Folder Management

PC experience

Challenges with Faculty Readiness	Student Feedback (from helpdesk contacts)
• Identifying learning preferences for faculty (reading and following instruction, video/audio instruction, one-on-one assistance) • Ability to follow written or audio/video instructions • LMS navigation • Desire to teach online	Most are related to course design and management • I can't find… • Quiz, Assignment availability issues • LMS Navigation • How to Start, no instructions provided

Recommendations

Faculty	Students
1. Assess • Learning Style Preferences • Ability to follow a series of written and audio/video instructions • LMS Navigation • Questions which would indicate a desire to work with people face-to-face or through technology (look at existing READI software) 2. Encourage the use of QM is all online/hybrid courses	• Student LMS Orientation • Best Practices for Online Learning Success