horizontal line**Police Bank Property Report**

**[Agency Name]  
[Bank Name]  
[Location Address]  
[Contact Information]**

**Report Number:** [Auto-generated or manually assigned number]  
**Date of Report:** [DD/MM/YYYY]  
**Time of Report:** [HH

AM/PM]

**Report Prepared By:** [Officer’s Name and Badge Number]

### **1. BANK DETAILS**

**Bank Branch Name:** [Branch Name]  
**Address:** [Address]  
**Contact Person:** [Name of Bank Representative]  
**Contact Information:** [Phone/Email]

### **2. INCIDENT DETAILS**

**Type of Incident:** [E.g., Robbery, Vandalism, Fraud, etc.]  
**Incident Location:** [E.g., Vault, ATM, Lobby, etc.]  
**Date of Incident:** [DD/MM/YYYY]  
**Time of Incident:** [HHAM/PM]

### **3. DESCRIPTION OF INCIDENT**

* **Incident Summary:**Provide a detailed account of what happened, including bank personnel's statements and any CCTV footage observations.
* **Evidence Collected:**
  + **Item 1:** [E.g., Security Footage, Stolen Items, etc.]
  + **Item 2:** [Description]
* **Immediate Actions Taken:** [E.g., Lockdown, Evidence Preservation, etc.]

**Officer’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Date:** [DD/MM/YYYY]