

Student Name: _____ Project: _____

Research Process Checklist

Tantasqua Regional School District

There is a process to doing research called “The Big6.” This process can be applied to any research assignment including research papers, PowerPoint presentations, video presentations, posters, etc.

The Big6

1. Task Definition
2. Information Seeking Strategies
3. Location and Access
4. Use of Information
5. Synthesis
6. Evaluation

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Step 1: Task Definition **What?**

- ☐ Understand the assignment
- ☐ Choose a question to answer or develop a thesis
- ☐ Write question(s) or thesis below

Step 2: Information Seeking Strategies **Where?**

Check the best possible resources:

- ☐ Books
- ☐ Reference Sources (such as encyclopedias)
- ☐ Magazines
- ☐ Newspapers
- ☐ Videos
- ☐ On-line Databases
- ☐ Interviews
- ☐ Internet
- ☐ Textbooks
- ☐ Primary Sources
- ☐ Other

Primary Sources: materials written or produced in time period being researched.

Examples: Letters, Diaries, Deeds, Wills, Songs, Reports, Speeches, Memos, Government Records, Photos, Videos, Newspapers & Magazines from Time Period, etc.

Step 3: Location and Access ***Find***

- ☐ Find resources checked above

Step 4: Use of Information ***Engage***

- ☐ Read, view, and listen
- ☐ Evaluate sources and information
- ☐ Highlight and extract relevant information
- ☐ Takes notes
- ☐ Cite sources

Plagiarism: stealing someone else's work and presenting it as your own.

Step 5: Synthesis ***Create***

- ☐ Combine relevant information from sources
- ☐ Answer question/Support thesis
- ☐ Create final product (Paper, PowerPoint, etc.)

Step 6: Assessment ***Edit and Revise***

- ☐ Proofread paper/view PowerPoint
- ☐ Have others proofread/view
- ☐ Edit and revise

Websites

Citations: (Oregon School Library Information Systems)

<http://www.oslis.org/resources/cm/mlacitations/?searchterm=citation%20maker>

MLA format: (The OWL at Purdue)

<http://owl.english.purdue.edu/owl/resource/557/01/>

The Big6:

<http://www.big6.com>