

Research Statement 17-Point Checklist

- ☐ Have you looked at model statements from a variety of sources to inform your decisions about what approach best suits the narrative of your work?
- ☐ Does your statement begin with the “animating questions” of your work?
- ☐ Does your introduction give a concise description of what you do, why you do it, and why it is important?
- ☐ Do you lay out your methods, research spaces, and scholarly products?
- ☐ Do you connect the above clearly back to your animating questions?
- ☐ Do you show and emphasize the most significant outcomes of your work?
- ☐ Do you position your work in the context of your field and subfield?
- ☐ Do you specifically state the value of your work and demonstrate why it is important both in your field and beyond it?
- ☐ Does your research statement speak to both readers within your field and non-specialists?
- ☐ Do you explain complex ideas without jargon and acronyms?
- ☐ Does your statement reflect your institution’s values?
- ☐ Have you addressed any “gaps” in your scholarly productivity and framed it as a “pivot” in your work?
- ☐ If your work is unconventional in some way, have you explained why it *must* be in order to get at the animating questions of research?
- ☐ If much of your work is part of a team collaboration, have you explained your specific contribution and particular expertise?
- ☐ Have you carefully reviewed and followed your institution’s instructions?
- ☐ Does your statement follow the conventions of your field?
- ☐ Have you asked 3 or 4 trusted readers to review and critique your draft with a particular set of questions in mind?