

TENDER PROPOSAL FORM

INSTRUCTIONS:

1. Applicants are advised to read the Tender Documents before completing this form.
 2. Please read and follow the instructions on the top of every section carefully before filling in the form.
 3. No amendment and alteration to the Tender Proposal Form is allowed.
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EVALUATION CRITERIA AND WEIGHTAGE

S/N	Evaluation Criteria		Weightage
1	Production Capability	Potential Production Output	20%
		Worker Productivity	10%
2	Production Track Record		30%
3	Relevant Experience and Qualification		20%
4	Innovation and Business Sustainability		20%
Maximum Score:			100%

SECTION 1 - PRODUCTION CAPABILITY

a) Please describe your proposed farm.

- i. Describe the farming systems and technologies. Include diagrams to illustrate your farm setup as well as attach brochures, dossiers and publications of technologies to be deployed.
- ii. Provide a site layout plan indicating the structures / buildings / ponds / roads / drains on the farm.
- iii. Provide the estimated electricity consumption per annum (kWh per year) and peak current load (A)
(Note: If the farm operations require more than 400A of power, the farm shall construct a 22kV/LV electrical substation as part of the farm development within the land parcel.)
- iv. Provide the estimated water consumption per annum (m³ per year) and sources of water

(Should you require more space, you may attach more details behind this form)

b) Please specify the product(s) to be produced.

(Should you require more space, you may attach more details behind this form)

c) Please provide the annual Leafy Vegetable production output ("**Potential Production Output**") and the total number of workers required ("**Worker Productivity**") for your proposed farm. Failure to provide the Potential Production Output for the Land Parcel will result in the disqualification of the tender.

- Provide the **Potential Production Output** for the Land Parcel. In the 'Remarks' section, provide the assumptions and basis for deriving this production output (e.g. number of plants per m², weight per plant, cultivation area, number of crop cycles per year, etc).
- Provide the **Worker Productivity** for the Land Parcel.

Land Parcel	Farm Type	Potential Production Output <u>Note</u> Input annual <u>Leafy Vegetable</u> production output: • tonnes(Leafy Vegetable)/year	Worker Productivity <u>Note</u> Direct involvement in production processes includes: preparation of planting beds, seed sowing, transplanting, fertiliser/pesticide application, harvesting/field packing and farm sanitation etc. (excludes staff for postharvest processes such as retail packing in the packing area)
ST 35A	Vegetable	_____ tonnes(Leafy Vegetable)/year	Total number of staff: _____ Number of staff directly involved in production processes _____

Remarks:

(Should you require more space, you may attach more details behind this form)

SECTION 2 - PRODUCTION TRACK RECORDS (PAST 3 YEARS)

- a) Please fill in the production data (past 3 years) of your existing farm or the output of any prototype you have set up.
- b) For prototype farms, please describe how the values are derived under the 'Remarks' section.
- c) You may also include reasons for a drop in production output (e.g. due to climate change, etc.) under the 'Remarks' section.
- d) Please leave this section blank if it is not applicable.

Company name of Applicant's farm:

Company UEN:

Farm Licence(s) No. (if applicable):

Address of existing farm:

Postal code:

Type of farming activity:

Date of commencement:

YEAR 2019

Farm Type	Annual production output (Please specify the production output for each type of product)	Total area of existing farm in hectares

Remarks:

YEAR 2018		
Farm Type	Annual production output (Please specify the production output for each type of product)	Total area of existing farm in hectares
Remarks:		

YEAR 2017		
Farm Type	Annual production output (Please specify the production output for each type of product)	Total area of existing farm in hectares
Remarks:		

SECTION 3 - RELEVANT EXPERIENCE AND QUALIFICATIONS

- a) Please fill in the relevant experience and qualifications of your key management staff. Please attach supporting documents such as farm licence, ownership of farm, certification for Good Agricultural Practice for Vegetable Farming, detailed CV and employment records and letter of intent to hire.
- b) Should you require more space for the details of your key management staff, you may make copies of this page and attach them behind this form.

Key Management Staff:

Name	Designation in company	Number of years of experience	Relevant experience, professional and academic qualifications, expertise, etc

SECTION 4 - INNOVATION AND BUSINESS SUSTAINABILITY

a) Innovativeness of proposed farming model/business

What is innovative or unique about your proposed farming or business model?

(You may highlight the innovative systems that will be adopted to improve productivity, ensure efficient energy use or sustained production in face of climate change, etc.)

(Should you require more space, you may attach more details behind this form)

b) Business Plan

PROPOSED INVESTMENT CAPITAL	
Source of funding (Mark a tick to indicate your sources of funding)	Amount of Investment (Provide documentary proof/evidence, e.g. bank statements, letter of intent, etc)
<input type="checkbox"/> Internal sources (e.g. self-funded)	S\$ _____
<input type="checkbox"/> Bank loans/Financial institutions	S\$ _____
<input type="checkbox"/> External investors	S\$ _____
<input type="checkbox"/> Others Please specify: _____	S\$ _____
Total Amount	S\$ _____
CONSTRUCTION AND DEVELOPMENT COST	
Construction/Development Activity	Cost
Professional fees (e.g. design consultant/QP/survey fees)	S\$ _____
Construction – civil engineering works	S\$ _____ (sum of items A - E)
Provide detailed breakdown of civil engineering works:	
A. Building structure	S\$ _____
B. Water retention and detention structures (e.g pond, drains, rainwater detention tank)	S\$ _____
C. Internal driveway and pavement	S\$ _____
D. Others _____	S\$ _____
E. Others _____	S\$ _____
Construction – mechanical engineering/electrical engineering (M&E)	S\$ _____ (sum of items F - J)
Provide detailed breakdown of M&E works:	
F. Electric substation (If the farm operations require more than 400A of power)	S\$ _____
G. HVAC	S\$ _____
H. Fire protection	S\$ _____
I. Others _____	S\$ _____
J. Others _____	S\$ _____
Operating equipment	S\$ _____
Others	
Please specify: _____	S\$ _____
Please specify: _____	S\$ _____
Please specify: _____	S\$ _____
Total Amount	S\$ _____

BUSINESS PLAN

Your business plan may include details such as:

- cash flow projections
- payback period *(Please provide assumptions on the farm gate price and profit margin for all products)*
- details on the targeted/available market

(Should you require more space, you may attach more details behind this form)

SECTION 5 - DECLARATION

****All applicants shall sign and date the Declaration. Unsigned applications will not be accepted.***
The declaration shall be carefully read and signed by the Managing Director, Sole-proprietor, Managing Partner or duly authorised person of the company or tenderer.

I, the undersigned, certify that:

1. I have read the Tender Documents and all attached documents and certify that to the best of my knowledge the information provided in the Tender Proposal Form is true.
2. I have provided a completed Tender Proposal Form, written proposal and appropriate supporting material in accordance to the instructions set out in this Tender Proposal Form.
3. I acknowledge that SFA reserves the right to request for documentary proof/evidence for information provided herein and I agree to provide SFA with the requested documentary proof/evidence for information expeditiously.
4. I acknowledge that this Tender Proposal Form will be submitted together with the Form of Tender by the Tender Closing Date.
5. I shall adhere to the submitted Tender Proposal Form throughout the Lease Term. I acknowledge that SFA reserves the right to permit a variation to the content in the Tender Proposal Form during the Lease Term.
6. I confirm that this Tender Proposal Form is final.
7. I confirm that this is the formal and final submission of my tender application.
8. I agree to accept that SFA's decision is final.

Please complete either **(A)** or **(B)**

(A) Where individual(s) is/are tendering

<i>Name(s) of Tenderer(s) :</i>	<i>NRIC No. :</i>	<i>Signature :</i>
i)	i)	i)
ii)	ii)	ii)
iii)	iii)	iii)
<i>Correspondence Address. :</i> <i>Tel No. :</i> <i>Email Address :</i>		<i>Date :</i>

(B) Where Company or Firm is tendering	
<i>Name of Tendering *Company/Firm :</i> <i>Registration No. of Tendering *Company/Firm :</i>	
<i>Name of Signatory :</i> <i>NRIC No. of Signatory :</i> <i>Position of Signatory in Tendering*Company/Firm :</i>	<i>Signature of Authorised Person Signing for and on behalf of Tendering *Company/Firm :</i> <i>(Please attach Director's resolution)</i>
<i>Address of *Registered Office/Place of Business :</i> <i>Correspondence Address. :</i> <i>Tel No. :</i> <i>Email Address :</i>	<i>Date :</i>

* Delete whichever is not applicable