Internship Proposal
Union College Department of Psychology

Please submit this form by the end of the second week of classes of the term. To receive one course credit for an internship experience, you must complete 100 hours of applied experience along with a significant academic project that is arranged with your faculty supervisor. You may also be responsible for a number of additional requirements due to the unique circumstances of your internship site. To qualify for academic credit, you may not receive payment for the internship experience.

Please only complete this form once you and your Union College supervisor have decided on your activities, reading list, and significant academic project.

Academic Term: _____

Internship Student's Name: _____

Site Name: _____

Site Address: _____

On-Site Supervisor's Name: _____

On-Site Supervisor's Title: _____

On-Site Supervisor's Contact Information (if possible, both phone and email address) _____

Faculty Supervisor at Union College: _____

Description of Activities: (Outline your primary on-site responsibilities).

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List of Relevant Courses Previously Taken or Currently Taking: (If possible, you should finish relevant course work before starting an internship. For example, if you are working in a school setting, then first enrolling in developmental and/or educational psychology would be appropriate).

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Preliminary Reading List as decided by you and your Union College supervisor:

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Description of Significant Academic Project as decided by you and your Union College supervisor:

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This completed form will be sent to Christine Mennillo, the psychology department's administrative assistant. She will notify you when the project is approved by your supervisor and by the department Chair.