

# VALIDATION CHECKLIST CRITERIA

**APPLICATION FOR TREE WORKS: WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO) OR NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA (CA)**

## **NATIONAL REQUIREMENTS** (1 Copy)

**For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you MUST provide the following:**

- |  |     |                          |
|--|-----|--------------------------|
| Completed, signed and dated application form, with all (mandatory) questions answered        | YES | <input type="checkbox"/> |
| Sketch plan showing the precise location of all tree(s)                                      | YES | <input type="checkbox"/> |
| A full and clear specification of the works to be carried out                                | YES | <input type="checkbox"/> |
| Statement of reasons for the proposed work   | YES | <input type="checkbox"/> |
| Evidence in support of statement of reasons, where required by the standard application form | YES | <input type="checkbox"/> |

**For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may, therefore, wish to provide the following:**

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| Completed, signed and dated application form, with all questions answered | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Sketch plan showing the precise location of all tree(s)                   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| A full and clear specification of the works to be carried out             | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

**Whether the tree(s) are protected by a TPO or in a conservation area, please indicate which of the following types of additional information you are submitting:**

- |  |     |                          |    |                          |
|--|-----|--------------------------|----|--------------------------|
| Photographs  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Report by a tree professional (arboriculturist) or other   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

If you require guidance on the context of the above reports/information, please view our Guidance document on our website ([www.eastcambs.gov.uk/planning/planning-application-forms](http://www.eastcambs.gov.uk/planning/planning-application-forms))