



## Vehicle Maintenance Checklist

NOTE: Conducting the following suggested routine maintenance using this checklist should not be considered a replacement for scheduled maintenance of vehicles. Drivers should consult their vehicle's owner's manual for the manufacturer's recommended vehicle maintenance schedule for their particular make and model of vehicle. In addition, check with the tire manufacturer or installer for recommended rotation and balancing schedules for your tires. And, if your vehicle starts making unusual noises, starts handling sluggishly, or is leaking fluids, consult a professional mechanic. A few dollars invested now could save thousands down the road.

### **Suggested Weekly Checks** (During fill up at gas station or make it a weekend project):

- Check tire pressure to ensure it is within the pressure range listed on the tire.
- Ensure tires have adequate tread – at least 1/16 of an inch depth between all treads.
- Ensure tire wear is even on all tires and check for dry rot (cracking), bumps, bulges and separation of the tread from the tire.
- Make sure oil level is within the vehicle's operating range listed on the dipstick.
- Check battery for corrosion on terminals or leakage.
- Check engine compartment for fluid leaks.
- Make sure the radiator level is within operating level on the overflow tank.
- Make sure there are no cracks in lenses for headlights, tail lights and turn signals and make sure they are operating properly.
- Make sure the horn operates properly.
- Make sure fuel cap is present and fits properly.
- Inspect seat belts for unusual wear or malfunctioning parts.

### **Suggested Monthly Checks** (Start or end of-the-month project):

- Check mirrors and windows for cracks and check windshield for cracks in the wiper operating area.
- Check condition of license plate for readability and reflective properties, and damage or scratches, which would affect the appearance of the plate.
- Ensure brake lights and emergency flashers are working.
- Ensure power steering, brake, transmission, engine oil and battery (if applicable) fluid levels are within operating ranges. Check the vehicle owner's manual for their location and proper levels.
- Ensure wiper blades are not streaking and are cleaning the windshield properly.
- Check the spare tire, jack and emergency equipment for serviceability.

NOTE: As with all projects, think safety first. Make sure your vehicle's engine has cooled down before checking under the hood and ensure the parking brake is applied while making all suggested checks.