

# Safety Observation Report

Umatilla Morrow County Head Start

Observer \_\_\_\_\_ Date \_\_\_\_\_ Location \_\_\_\_\_

Employee Observed \_\_\_\_\_

Task Observed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was Job  
Being Performed  
As Intended? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was Job  
Being Performed  
In a Safe Manner? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Improvements  
that Can Be  
Made to this Task? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employee Was (Check One)

Re-instructed

Commended

Coached & Encouraged