

CAREER INVESTIGATION REPORT

Complete all questions as fully as possible.

Name: _____

Occupational Goal: _____

You and the Occupation

1. How long ago did you decide that you wanted to work in this field? _____

2. Why do you think this occupation is suitable/appropriate for you? (Why did you choose this occupation?) _____

3. What special qualities/strengths/talents do you have that make you suitable for this kind of work?

4. Do you have any health problems that would interfere with you ability to do this kind of work?

Yes

No

If yes, what are they? _____

Occupation Information

1. What do people in this occupation actually do in the job? (typical duties?)
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____

2. Give the names of 3 people you contacted for information about this occupation (i.e., someone currently working in the field; counsellors/program people at an educational institution, employers).
 - a. _____
 - b. _____
 - c. _____

3. What did you learn from talking to them? _____

4. What did they like most/least about their work? _____

5. What are the working conditions?
 - hours of work (shifts, weekends, overtime, part-time, full-time, etc.) _____

 - place of work (inside, outside, office, assembly line, etc.) _____

 - mobility (walking, standing, sitting, driving, etc.) _____

- health/safety concerns (dust, noise, allergies) _____

- other _____

6. What salary can you expect when you start? _____
 After 5 years? _____

Educational Information

1. What specific training (diploma, certificate, journeyman ticket or degree) is needed to work in this field? What is the name of the training program?

2. Where is the training available? (Which schools) _____

3. Which school do you plan to attend? _____
 Why? _____
 How long is the training program? _____

4. What prerequisites (courses, averages, certificates as stated in the calendar) are needed to get into this program?

5. Do you have these prerequisites? Yes No
 If no, what do you need? _____

Where do you plan to upgrade to get the prerequisites? _____

When do you plan to start upgrading? _____

Employment History

1. Name four local companies/employers who hire people who have this training.

- a. _____
- b. _____
- c. _____
- d. _____

2. What is the current demand/employment opportunities for people entering this field?

What is the future outlook? _____

Where did you get this information? _____

3. Name 2 related occupations (other occupations where you could do similar work)

- a. _____
- b. _____

4. What opportunities do you see for self-employment in this field? (free-lancing, consulting, starting your own business)

Readiness Information

In order to be successful in school/training you need to be ready to attend. Check the boxes below and indicate your level of readiness on a scale of 1 to 10 (1 high level -- 10 low level).

I am:

yes no disciplined 1_____5_____10

yes no capable 1_____5_____10

yes no organized 1_____5_____10

yes no in control of events in my life 1_____5_____10

yes no have enough money to meet my needs plus emergencies

yes no have arranged child care and back-up for emergencies

yes no in good health

How have you prepared for your return to school (have a study schedule, know how to study, take notes, etc.)?
