



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**REGULAR MEETING
BOARD MEETING MINUTES: ASPIRA OF DELAWARE
CHARTER OPERATIONS INC. (ADCO)**

DATE: 8/22/2013

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: John Laznik, Jamie “Gus” Rivera (Chair), Lilia Meredith, Lourdes Puig (Future Chair), Jorge Diaz, Maribeth Welch

Directors Absent: EJ Bliey, Daniel Segui

Others Present: Greg Panchisin (Business Manager), Margie Lopez-Waite (Head of School), Julie MacRae (Finance Treasure, PTO)

Future Meetings Dates: 9/26, 10/24 (Annual Meeting), 11/21

Call to Order

Gus Rivera called the public session to order at 6:05PM. He noted that there were seven voting-eligible Directors present and that a quorum was established. References hereunder to “unanimous” actions of the board refer to the actions of the seven present voting-eligible Directors.

Facility Report *as reported by Greg Panchisin (Business Manager)*

LAAA received Certificate of Occupancy for the entire school and final touches are being made to have the school ready for the first day of school.

Head of School Report *as reported by Margie Lopez-Waite*

Policy Review/Approval

- Postponed until September meeting

Academic Performance:

- Reviewed in June (no update)

Kindergarten Assessments

- All incoming students completed assessments prior to school year (all in-coming grades)

Enrollment

- 105% of projected enrollment, 439 students for 2013-14 school year

Staff update (retention)

- 31 of 34 teachers from 2012-13 returned (91%) for 2013-14

School Operations Update

- No update

New Math Curriculum

- Singapore Math (math and focus) will be introduced in 2013-14 (Grades K-3(Immersion Program))
- Math investigations curriculum will continue in grades 4-7
- Mr. James Anderson will be Math Education Enrichment resource for 2013-14

Performance Framework

- Three measurements (Academic, Financial, Organizational) will be used for renewal process in 2014-15
 - 1) Academic measurement
 - 2) Financial measurement
 - 3) Organization measurement

Approval of Minutes: Minutes of the June 27, 2013 Board Meeting were presented and reviewed. Puig presented a motion to accept the June Meeting Minutes as presented which was seconded by Laznik. The motion to approve the minutes was approved by unanimous vote of the Board.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Business Manager)*

Greg reviewed end of the year FY13 financial report. Actual to budget remains favorable. Several questions were raised and answered. The full report will be available on the FOC portion of www.aspiraacademy.org when the report has been approved by the FOC and ADCO. Approval of the report by ADCO will take place at the September board meeting (9/26).

Development Committee Report

No update. Tabled until September.

Old Business

ADCO Fall Retreat *as reported by Lourdes Puig*

Fall ADCO retreat will take place September 27th and 28th, 2013.

School Financial Audit

FY13 audit will start on September 16, 2013.

Adjourn

The meeting adjourned by unanimous consent at 7:50PM.