

**HONORS COLLEGE RESEARCH PROJECT PROPOSAL**  
**Slippery Rock University of Pennsylvania**

Proposals must be submitted to the Honors College Office  
by the end of the third week of the semester to which the project applies.

[The information on this Proposal Application must be typed or printed neatly.]

<b>STUDENT INFORMATION</b>			
Name		Major/Minor/Specializations	
Local Phone No.	Email	Class Standing (Freshman, Sophomore, Junior, Senior)	
<b>RESEARCH PROJECT INFORMATION</b>			
Research Project Title			Semester (e.g. Spring 19)
Instructor		Department	Phone No.
Date Submitted		Target Date for Completion	
<b>SIGNATURES</b>			
Student Submitting Proposal		Date	
Supervising Instructor (please read accompanying instructions)		Date	
Honors College Director		Date	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
<b>COMMENTS/SPECIAL ARRANGEMENTS (requires Honors College approval)</b>			
<div style="border-top: 1px solid black; display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Honors College Director</span> <span>Date</span> </div>			
<b>HONORS COLLEGE USE</b>			
<input type="checkbox"/> Student Notified Proposal Received		Date	
Final Research Project: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved			
Honors Program Director		Date	
<input type="checkbox"/> Student Notified Final Research Project Approved/Not Approved		Date	

**See Instructions on # 2**

## PROPOSAL PREPARATION INSTRUCTIONS

The complete proposal will consist of this form and a typewritten proposal addressing each of the six points described below (two to five sentences for each point). The proposal should be organized according to these points. There is neither a minimum nor a maximum number of pages—the clarity, content, and thoroughness of the proposal are what will be evaluated.

- **Introduction:** A description of the project, including the project's goals.
- **Methodology:** A description of the methods to be used in completing the project. Include statements addressing whether the methods used are also employed in the non-contracted portion of the course.
- **Resources:** A description of the specifics regarding the types of resources to be used in completing the project. Include a separate Bibliography/Literature Cited section in the proposal if appropriate.
- **Timeline:** A timeline for completion of the proposed project.
- **Assessment methods:** A description of how the completed project will be assessed by the supervising instructor for the purpose of potentially obtaining Honors credit. This section should be done in close coordination with the supervising instructor.
- **Final product:** A brief description of the form in which the final results of the project are to be submitted for evaluation.

### PROPOSAL PREPARATION CHECKLIST

- ☐ The application form has been completed, including student and supervising instructor signatures.
- ☐ The written proposal includes each of the sections described above, is clearly written, and is detailed.

### TO THE SUPERVISING INSTRUCTOR

Thank you for your willingness to serve as the supervising instructor for this Honors research project.

Honors research projects are designed to allow students to gain Honors credit for independent research projects, especially those in the student's major program of study. A significant component of the educational experience in a research project is the preparation of the proposal itself as a well-written proposal requires not just writing skills, but considerable critical thought and an understanding of the topic to be addressed. Consequently, while it is expected that you will provide guidance, please ensure that the proposal represents the student's work.

Upon completion of the proposed project, the student will submit materials described in the proposal to you. Following your evaluation of these materials, *please provide the student with a signed memo stating your evaluation of the completed research project.* This memo will be included by the student with the materials submitted to the Honors Program and will be important to the approval of the final research project.