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**Meeting of the Board of Directors of Community Academies of New Orleans  
Wednesday, December 16, 2020, at 5:00 p.m.**

**Meeting via Zoom<sup>1</sup>**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83813054513?pwd=RkIwb29tbHpKL2dKYjR3T0thWmNvUT09>**

**Meeting ID: 838 1305 4513**

**Passcode: YJkmP6**

1. Open meeting; call roll  
Alysson Mills called the meeting to order at 5:02 p.m. In addition to Mills, present were CANO Board members Brooke Wyatt, Pierre Conner, Adrienne Celestine, Scott Champagne, Hans Jonassen and Margo Phelps; CANO CEO Myrialis King; CANO staff Avione Pichon, James Fulton, Nicole Saulny and Patricia Bowie.
2. *Motion to approve agenda and [November meeting minutes\\*](#)*  
On motion of Phelps, seconded by Jonassen, the Board voted unanimously to approve the meeting agenda and the November meeting minutes.
3. Report from Board chair – Alysson Mills  
No updates
4. Report from Finance Committee - Hans Jonassen, Treasurer, and James Fulton, CFO
  - a. Review [Draft Financial Statements for Period Ending 10/31/2020](#)  
The budget has 114 more students than were actually enrolled. Decided not to revise the budget since there are so many moving parts. Food service revenue is less than projected because demand is less than anticipated. Related costs are also lower. About \$450K less than projected personnel expenses due to right-sizing staffing needs. Summary income statement shows that we are about \$900K better than budget. This is expected to even out once we adjust in February.
  - b. Review [Budget Right-sizing 1-pager](#)  
This document details some of the actions that were taken to adjust to the decreased enrollment numbers. No significant deviations to report.

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<sup>1</sup> As permitted by Act 302, and to comply with state and local authorities' stay-home orders, issued to prevent spread of COVID-19 coronavirus.

Also beginning to think about the 2021-22 budget process.

5. Report from Governance Committee – Alysson Mills
  - a. Discuss Board retreat date options – January 30, February 13 or February 27  
The Governance Committee met on Friday. Discussed Board retreat dates. During retreat want to use the CEO evaluation that Wyatt is leading.
  - b. CEO evaluation summary  
Wyatt will send link to the document after the meeting. Decided to combine the two documents that recap the tenets we set forth through the charter application process. The documents were consolidated and evaluated to ensure they meet the core competencies based on metrics set forth in evaluation tool. The scoring will rate from 1-3 to allow for averaging. Performance and professionalism will cross tab to provide for a final score. Wyatt will send it around for comment and feedback.
6. Report from Development Committee - Margo Phelps  
Received a grant from NO Jazz and Heritage Foundation for \$3K for Foundation Prep. CANO Christmas fund had 100% board participation. Collected just under \$22K. Several classrooms have been adopted by vendors and other organizations.
7. Report from CEO Myrialis King  
Will circulate photos to send to donors and figure out a way for the Board to sign thank you cards. Review of CANO mission. Charter School Growth Fund has asked us to take on a fellow in supporting the work that they do. They are onboarding private sector staff to see what it is like. Phil Hudgens will be joining finance committee meetings and board meetings as allowed. He will be donating his time by providing in-kind support to James and finance. COVID-19: Average new case count is 124 (compared to city threshold of 50). Positive test rate is 4.6%. Robust testing is available throughout the city. No plan to change current school model as of today. NOLAPS will hold a meeting on Dec. 29 to decide how we enter 2021. M. King will email us. Christmas Fund: Every child at each school will receive at least one gift if not more. All middle school students will also receive a jacket. Staff will have a virtual holiday party tomorrow.
8. Report from COO Avione Pichon  
Operations: Focusing on COVID-19 testing. Have been able to provide on-site testing at all locations. All tests were negative for the voluntary testing. Also, participated at a pilot program to test students on site as well. We have a couple of opportunities to start rapid testing if a child has symptoms on site. Enrollment: we have a rising count. Recruitment: launched recruitment campaign. Going to local preKs for book giveaways; did 5 this week. December Newsletter will be coming out soon.
9. Report from CAO Patricia Bowie  
When we looked at assessments and data, it was broken into k-2<sup>nd</sup> and upper elementary. For early childhood, used MAP that gives average performance score compared to national average. Also used STEP which focuses on reading and is more instructional focused for

teachers to move students to academic goals. For upper, use LEAP 360 based on prior year standards. It is not a predictive test but can be used as a measurement. K-2<sup>nd</sup>: outcome of STEP. All Kindergarten students are on target level. We are beginning to see gaps due to unfinished learning last year in grades 1<sup>st</sup> and 2<sup>nd</sup>. All our students are below national average in math. Suspected this because of learning loss. ELA scores show the same patterns as math. Lower than national average and gap widens as they progress. Implications: focusing on small group instruction in math and ELA. Implemented a balanced literacy program. Upper grades outcomes: Attempt to provide a correlation to compare where students would be if this was a test year. Math for 3<sup>rd</sup> through 5<sup>th</sup>: 5<sup>th</sup> grade close to performing at state level. 4<sup>th</sup> grade is approaching. 3<sup>rd</sup> is not meeting target. Math 360 measures ability to justify answers. Focused on this approach with 7<sup>th</sup> and 8<sup>th</sup> graders last year and this is where we have seen the most growth. 6<sup>th</sup> grade: focused on lesson pacing and small groups. 3<sup>rd</sup> and 4<sup>th</sup> small group instruction. Network: working with schools to provide support for problem annotations and using models to support written justifications. Reading implications: Implement IRLA program in grades 4-8. Implement pilot IRLA at Foundation Prep. Implement STEP reading program in grade 3. Writing: Implement the Writing Revolution across the network. Diverse Learners: Most of the data is coming soon. Action Steps: Teachers have created student specific action plans. We will review these in weekly data meetings. We have conducted school-specific practice clinics and are preparing for next interim assessment January 5-19. Including social studies and science. Can track progress on the data dashboard.

10. Report from Chief of Schools Nicole Saulny  
Received Insight study results from teacher fall survey. Goal is to be at 80% or higher in learning environment domain. Currently ranging from 52% to 76%. Highest satisfaction is in respectful interactions between teachers and students. Lowest is consistent expectations and consequences for student behavior. Will add the local average to this presentation as a point of reference.
11. Closing Items
  - a. Old business (if any)
  - b. New business (if any)
  - c. *Motion to adjourn\**

On motion of Wyatt, seconded by Conner, the Board voted unanimously to adjourn at 6:10 p.m.

\* Individuals who wish to comment on any proposed Board action must fill out a [speaker form](#) prior to the commencement of the public comment period for that agenda item.