

Executive Director's Report Highlights

1. **Bellevue College Lot:** No current plans or discussion on future development.
2. **Starpoint Office Space:** Waiting on COI to approve demo permit.
3. **Park Use Agreement:** ED is meeting with Highlands Council on December 20th.
4. **Large Scale Surveys:** Reviewed. ED continues to obtain additional information as far as percentage funded, assessment totals, etc.

New Business

1. **Memo:** Landscaping Master Plan- 2019 Landscaping street space projects. ED requests permission for \$65,000 for sod, tree maintenance, and groundcover. Funds have already been allocated on reserve study.

Motion was made by Dan and seconded by Ben to approve \$65,00 in funds. All present voted aye, motion was approved.

2. **Memo:** Port Blakey— Assignments of Declarant rights for easements/CARC. E.D. has distributed legal notices to BOD and sent to IHCA legal counsel for review. BOD would like to know more about the agreement including the benefits to IHCA before agreeing to assignments. E.D. will follow up with board in the coming months.
3. **Memo:** 2018/2019 Fiscal year-end surplus reallocation recommendation.
ED recommends **\$55k** for Custom ARC admin and legal set up and review, **\$3k** for new office stationary, paper stock, etc. due to office move and address changing, **\$50k** for additional reserve contributions for park and playground equipment upgrades, **\$25k** for pea patch garden upgrades, **\$3k** for 15 year dog park anniversary celebration, **\$10k** for IHCA sponsored community events such as movies in the park. **\$3k** for two electrical walk-behind mowers, **\$10k** for new neighborhood identification signage and supplemental neighborhood emergency expenses for **\$16k**.

BOD approved all proposed expenses **EXCEPT** blade signs, Custom ARC legal setup, pea patch garden upgrades and community activities. **Motion was made by Dan and seconded by Ben to approve \$75,00 in funds as allocated below. All present voted aye, motion was approved.**

- \$3,000 for new office stationery, mailing labels, business cards etc.
- \$50,000 for additional contribution to Master reserve account for increased park/ play equipment upgrades.
- \$3,000 for Dog Park 15-year anniversary celebration
- \$3,000 for 2 walk behind electric mowers
- \$16,000 for backup contingency funds for supplemental neighborhoods that are risk for special assessments. Crofton Springs: \$5,333 Crofton at Village Green 29,30,49: \$5,333 & Crofton at Village Green 48, 52: \$5,333.

Adjourned

6:35pm

Date and Time of Next Meeting: *Wednesday, January, 22, 2020 5:30 pm*