

City of Woodlake Commercial Cannabis Business Application Package – Dispensary

Application Fees

Phase I: \$537 per applicant

Phase II: \$2,399

Phase III: \$816 (if applicable)



Included

Phase I

- Pay \$537 fee per applicant
- Submit background check/Live Scan documents to the Woodlake Police Department (forms attached)

Phase II

- Pay \$2,399 application fee
- Submit application with responses to each of the five (5) narrative descriptions listed in the Phase II section of the application package
- Submit Indemnification Agreement and Acknowledgement Form

Phase III (if applicable)

- Pay \$816 application fee
- Attend final interview and discuss the three topics listed in the Phase III section of the application

Final Approval (if applicable)

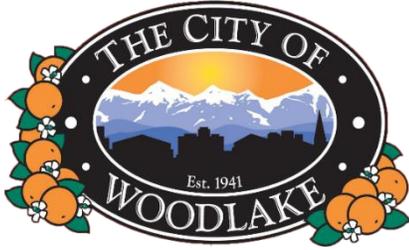
- Submit Conditional Use Permit application and pay permit fees
- Submit building plans/request building permits (if applicable)

All applications must be submitted in person.

NOTE:

INCOMPLETE OR INCORRECT APPLICATIONS WILL BE REJECTED AND REQUIRE RESUBMITTING

It is the responsibility of the applicant to ensure that all pages are included in the application package and that the application is complete when returned to the City of Woodlake Community Development Department.



Commercial Cannabis Business Application

COMMUNITY DEVELOPMENT DEPARTMENT
350 N Valencia Boulevard
Woodlake, CA 93286
Phone: (559) 564-8055

- Application to Operate a Commercial Cannabis Medicinal Retail Facility
- Application to Operate a Commercial Cannabis Non-Medicinal Retail Facility (available January 1, 2018)

Release Date: October 2nd, 2017

Phase I & II Submittal Deadline: November 3rd, 4:00 pm

Notification to Applicants Invited to Phase III Final Selection (Phase III): November 22nd, 2017

Scheduled Phase III Interviews: November 27th, 2017 through December 1st, 2017

Final Selection Announced: December 11th, 2017

The City of Woodlake is now seeking applications from parties who wish to develop and operate a cannabis retail location in Woodlake, which will be subject to the following requirements:

- This application process will result in the issuance of up to two commercial cannabis retail regulatory permit (hereinafter referred to as "permit"). The Applicants will still be required to obtain the required Conditional Use Permit through the entitlement process described below;
- The approved cannabis retail facility (hereinafter referred to as "facility") shall be located only in the City's CC (Central Commercial) Industrial (ML), or CN (Neighborhood Commercial) zoning districts
- The facility shall not be located within a 1,000-foot radius of a school providing instruction in kindergarten or any grades 1 through 12 as prescribed by State law;
- If permitted by state law, this facility may operate as and sell both Medicinal and Recreational products.
- Prior to or concurrently with applying for the regulatory permit, the applicant shall process a Conditional Use Permit as required by the City's Land Use Regulations.
- The approved cannabis retail facility shall follow the strict operating, security, odor control, recordkeeping, facilities, zoning and signage regulations as set forth in the ordinance;
- Payment of applicable application fees as required; and
- Additional conditions of approval may be imposed by the City in order to ensure the operator remains compliant with all state and local laws as well as the conditions set forth in the operator's application.

Per the requirements of the adopted as part of the City of Woodlake Municipal Code, Chapter 5.48 Cannabis Businesses, the facility must operate in accordance with the Medicinal Adult-Use Cannabis Regulation Safety Act (MAUCRSA) and subsequent regulations adopted by the State of California. In addition to said regulations applicants must comply with all local regulations.

The facility shall be configured primarily for product sales, and shall not operate as a restaurant, cafe, or lounge serving food or drinks for consumption on site. No alcohol or tobacco sales will be allowed on site. Additional restrictions on the operations of the facility are outlined in the adopted ordinance. Applicants should review the City of Woodlake Municipal Code, Chapter 5.48 Cannabis Industry Tax and Operations requirements carefully before responding to this application. It is expected that the facility shall fully integrate itself into the surrounding neighborhood and shall contribute in a positive manner to the broader Woodlake community

Overview of the Application Process and Fee Structure

The application process is structured with three phases, outlined below. The non-refundable application processing fees associated with each step of the process are outlined following the description of each phase. Fees for Phases I and II are due at the time of application submittal. Fees for Phase III shall be required only for those applicants who advance beyond Phase II.

Event	Date
Application Release	October 2 nd
Applicant Questions Due	October 26 th
Phase I & II Applications Due	November 3 rd

Phase I - Background

Phase I requires each applicant to complete the Phase I background materials, which include the attached live scan form and commercial cannabis employee permit application, as well as an indemnification agreement to hold harmless the City of Woodlake. Each applicant will be required to submit to a criminal background investigation. Fingerprints and Photograph shall be required from each applicant as part of this process.

All applicants must pass the background investigation in order to proceed forward to Phase II. Once applications are received, applicants will be contacted to schedule a time to conduct the live scan at the Woodlake Police Department. NOTE: Live Scans must be conducted in person at the Woodlake Police Department located at Woodlake City Hall at 350 N. Valencia Blvd., Woodlake, CA 93286.

Phase I fees: \$537 for **each applicant** payable to the “City of Woodlake”.

Phase II – Overview

All applicants that successfully pass the Phase I criminal background investigation will advance to the second phase of the application process, which will include the Police Chief’s review of the completed Commercial Cannabis Retail Regulatory Permit Application in addition to the narrative descriptions of the (1) proposed business plan summary and budgets, (2) site location and development plan, (3) proof of capitalization, (4) management team, and (5) summary of security practices.

All application materials will be objectively scored and ranked according to the application requirements outlined below.

Phase II Fees: \$2,399 non-refundable application fee due at time of initial application submittal, payable in one check to the “City of Woodlake”. If Background check is not cleared and applicant backs out, the \$2,399 application fee will not be refunded.

Phase II - Application Requirements

1. Business Plan Summary and Budget – 20 points possible

The applicant shall submit a summary of the business plan for the day-to-day operations of the facility. The business plan summary shall include but not be limited to:

- A description of the day-to-day operations of the facility, including a description of the cannabis-related products and/or services being sold, as well as any additional accessory services or related facilities. Please provide, in the business plan for the proposed facility, a detailed list of all cannabis operations proposed to occur on the premises and their processes including but not limited to standard operating procedures, number of employees, training program, inventory and quality control procedures, lists of both recreational and medicinal products anticipated to be available, waste management plan, transportation and distribution of product processes, delivery processes, testing, quality control practices and

procedures, visitor and vendor protocols (logs, non-disclosures, etc.), and the track and trace procedures and policies;

2. Site Location and Development Proposal – 20 points possible

- The applicant shall identify and describe the location in which the retail facility will be located by providing the following information:
 - Address, Assessor's Parcel Number, Site Area and Dimensions;
 - Proof of ability to lease/purchase property (Property Owner Affidavit)
- The applicant shall provide a conceptual layout of the sites intended development including but not limited to, all proposed uses, building floor area, number of stories, parking, ingress/egress, elevations (if available), and floor plan. The conceptual plan shall be to scale but does not need to be drawn by a licensed engineer or architect.
- The Retail Operation may be component of a larger proposed or existing development proposal which can be described in this application.

3. Proof of Capitalization – 20 points possible

The applicant shall submit proof demonstrating sufficient capital is in place to pay startup costs and at least three months of operating costs. Proof of capitalization shall be in the form of:

- Documentation of cash or other liquid assets (e.g., bank statement)
- Letter of Credit

4. Management Team – 20 points possible

The applicant shall submit:

- An organizational chart with name and role of each known member of the management team including roles that are known but unfilled should also be included.
- Resumes for each member of the management team.
- A discussion of the experience of the management team.
- The application shall include information concerning any special business or professional qualifications or licenses of the management team that would add to the number or quality of services that the facility would provide, especially in areas related to medicinal cannabis, such as scientific or health care fields.

5. Summary of Security Plan – 20 points possible

Applicants shall describe their approach to operational security including but not limited to:

- General security policies.
- Employee-specific policies and training.
- Discussion of transactional security, visitor security, third-party contractor security, and delivery security.
- Financial Security

In particular, applicants should address ingress and egress access, perimeter security, product security (at all hours), internal security measures for limited access areas, types of security systems (alarms, cameras, etc.), and security personnel to be employed. This discussion must also include a description of how cannabis will be tracked and monitored to prevent diversion, such as by verifying the status of recommending physicians and retaining copies of all written recommendations from recommending physicians when applicable. Applicants are encouraged to provide a sample written policy that has been developed.

Security plans shall not be made public, unless required by court action. Security plan details that could aid persons who wish to commit security violations shall be considered to be confidential and shall not be released to the public unless ordered by a court of law.

Please refer to Section 5.48 of the Woodlake Municipal Code and Ordinance No. 611 for all the security requirements that should be included in your proposal.

Phase III – Overview

After all applications from Phase II have been ranked and scored, a sub-set of finalists shall be invited to advance to Phase III, at which point the Phase III non-refundable application fee shall be due, and Phase III applicants will be invited to an interview to discuss the Phase II items listed below. The number of applications that will be invited to submit a Phase III response will be set by the selection committee.

Phase III fees: Non-refundable fee of \$816, payable in one check to the “City of Woodlake.” Please note that this application fee is applicable only to applicants who advance to Phase III.

Phase III - Application Requirements

1. Product Safety and Labeling

The application shall state how the facility will ensure enhanced consumer safety by testing or confirming that testing has been certified for biological and chemical contaminants. The applicant must also submit a discussion regarding the product labeling standards to be employed and how they will be in compliance with state and local laws, regulations, and policies. The applicant must also provide information on product labeling sufficient to ensure that cannabis and edible products containing cannabis clearly identify the percentage level of delta-9 (trans) tetrahydrocannabinol, cannabidiol, and cannabinol, and have adequate warnings.

2. Community Benefits

The applicant must provide a discussion of how they intend to provide the City of Woodlake and its residents with community benefits and mitigate any nuisance and/or negative impacts that the facility’s existence may create. Applicants must provide the City a description of how they plan to develop and implement a Community Benefits Program. Examples of benefits could include, but are not limited to, supporting or funding community programs, employment and job training programs, contributing to local substance abuse programs, funding foreclosure prevention programs, or other activities that benefit the local neighborhood as well as the City of Woodlake.

The applicant must also demonstrate how they will ensure that they will minimize any nuisance and/or negative impacts on the surrounding community, including minimizing noise, odor, increased foot and vehicle traffic, increased waste production and water usage, and increased safety concerns, among others.

3. Hiring and Employment Practices

The applicant must submit a description of their labor and employment practices. These policies and practices could include, but are not necessarily limited to, the following:

- Discussion of Hiring Plan
- Training and continuing education opportunities—the applicant should discuss the introductory and on-going training opportunities that will be provided to the employees of the facility.
- For an applicant with 20 or more employees, provide a statement that the applicant will enter into, or demonstrate that it has already entered into, and abide by the terms of a labor peace agreement.
- Providing Equal Benefits and/or signing a Declaration of Non-Discrimination.

Final Selection

Following an objective ranking of the above application materials, applicants may be invited for interview(s) with City staff and/or representatives. Following completion of the interview(s), City staff intends to bring forward for the City Council’s consideration up to two recommended facility operators. The recommended operator should be prepared to attend a City Council meeting in Woodlake in order to provide a public presentation before the Mayor and City Council introducing their team and providing an overview of their proposal. The City of Woodlake reserves the right to request any other additional information or documentation deemed necessary to review

the applications throughout the entire application and facility permitting process. The City also reserves the right to request references from applicants.

Following the review and approval by the City Council, the selected operator will be invited to submit, within 90 days, a Conditional Use Permit (CUP) application along with any other necessary land use entitlement applications to the Woodlake Community Development Department for processing. Once the conditional use permit and other applicable land use entitlements have been secured the applicant will be issued an official regulatory permit from the Police Department within 30 days.

Submission Process and General Conditions

Should applicants have questions about this application or require additional clarification about the contents of the application, such questions shall be due by 5:00pm on October 16th. Questions must be sent via email to: jwaters@ci.woodlake.ca.us. Questions posed in person or by phone will not be answered. Answers to questions will be subsequently posted on the City's program website.

Applicants should submit the following materials before the Phase I/II deadline outlined above:

- Completed "Live Scan/Background Packet" form for all Applicants. Background packets will be required for owners and Live Scan will be required for employees.
- Indemnification Agreement and Acknowledgement Form
- One (1) Response to the Phase II Application, outlined above

In addition, applicant must submit, in person, checks as follows:

- Application check for \$2,399 payable to the "City of Woodlake"
- Fees for background checks (\$537 x the number of applicants)

All of the above materials shall be submitted to:

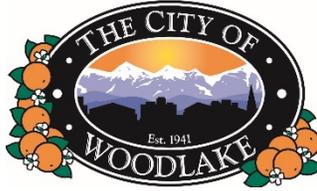
Jason Waters, Community Development Director
City of Woodlake – Community Development Department
350 N. Valencia Blvd.
Woodlake, CA 93286

Deadline for submitting applications: November 3rd, 2017

By submitting a proposal, the applicant represents and warrants that:

1. The information provided is genuine and not a sham, collusive, or made in the interest or on behalf of any party not therein named, and that the applicant has not directly or indirectly induced or solicited any other applicant to put in a sham proposal, or any other applicant to refrain from presenting information and that the prospective provider has not in any manner sought by collusion to secure an advantage.
2. The applicant has not paid or agreed to pay any fee or commission, or any other thing of value contingent upon the award of an exclusive operating area, to any employee, official, or existing contracting consultant of the City of Woodlake.
3. All costs of preparation of proposals including travel for any interviews scheduled shall be borne by the applicants.
4. All proposals become the property of the City of Woodlake. The City reserves the right to reject any and all submittals; to request clarification of information submitted; to request additional information from competitors; and to waive any irregularity in the submission and review process. None of the materials submitted will be returned to the bidder.

5. Information or materials submitted in response to this application will be stored on file with the City of Woodlake, and may subject to the requirements of the California Public Records Act, or subject to public disclosure as ordered by a court of law. Proposed security plans shall be considered confidential.
6. The City reserves the right to request additional information not included in this application from any or all applicants.
7. The City reserves the right to contact references not provided in the submittals.
8. The City reserves the right to incorporate its standard agreement language into any contract resulting from this application.



COMMERCIAL MARIJUANA APPLICATION INDEMNIFICATION AGREEMENT BY AND BETWEEN CITY OF WOODLAKE AND

THIS INDEMNIFICATION AGREEMENT ("Agreement") is entered into this ____ day of _____, 20__ by and between the City of Woodlake ("City") and _____ ("Applicant").

RECITALS

WHEREAS, the Applicant has a legal and/or equitable interest in the certain real property located at Assessor Parcel Number(s): _____ ("Property"); and

WHEREAS, the Applicant has submitted an application to the City for a cannabis business on the Property, pursuant to Chapter 5.48 of the City of Woodlake Municipal Code, hereafter referred to as the "Project."

TERMS

NOW, THEREFORE, pursuant to Chapter 5.48 of the City of Woodlake Municipal Code, and in consideration of the premises, covenants and provisions set forth herein, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Nothing in this Agreement shall be construed to limit, direct, impede or influence the City's review and consideration of the Project.
2. Applicant shall defend, indemnify, save and hold harmless the City of Woodlake, its elected and appointed officials, officers, employees, agents and volunteers from any and all claims, actions, proceedings or liability of any nature whatsoever (including, but not limited to: any approvals issued in connection with any of the above described application(s) by City; any action taken to provide related environmental clearance under the California Environmental Quality Act ("CEQA") by City's advisory agencies, boards or commissions, appeals boards, or commissions, Planning Commission, or City Council; and attorneys' fees and costs awards) arising out of, or in connection with the City's review or approval of the Project or arising out of or in connection with the acts or omissions of the Applicant, its agents, employees or contractors.

With respect to review or approval, this obligation shall also extend to any effort to attack, set aside, void, or annul the approval of the Project, including any contention the Project or its approval is defective because a City ordinance, resolution, policy, standard or plan is not in compliance with local, State or federal law. With respect to acts or omissions of the Applicant, its agents, employees or contractors, its obligation, hereunder shall apply regardless of whether the City prepared, supplied or approved plans, specifications or both.

3. The obligations of the Owner and Applicant under this Indemnification shall apply regardless of whether any permits or entitlements are issued.
4. The City will promptly notify Owner and Applicant of any such claim, action, or proceeding that is or may be subject to this Indemnification and will cooperate fully in the defense. The City may, within its unlimited discretion, participate in the defense of any such claim, action, or proceeding if the City defends the claim, action, or proceeding in good faith.
5. The City Council shall have the absolute right to approve any and all counsel employed to defend the City. To the extent the City uses any of its resources to respond to such claim, action or proceeding, or to assist the defense, the Applicant will reimburse the City upon demand. Such resources include, but are not limited to, staff time, court costs, City Counsel's time at its regular rate for non-City agencies, or any other direct or indirect cost associated with responding to, or assisting in defense of, the claim, action or proceedings.
6. For any breach of this obligation the City may rescind its approval of the Project.
7. The Applicant shall not be required to pay or perform any settlement unless the settlement is approved in writing by the Applicant, which approval shall not be unreasonably withheld. The City must approve any settlement affecting the rights and obligations of the City.
8. The parties agree that this Agreement shall constitute a separate agreement from any Project approval, and that if the Project, in part or in whole, is invalidated, rendered null or set aside by a court of competent jurisdiction, the parties agree to be bound by the terms of this Agreement, which shall survive such invalidation, nullification or setting aside.
9. This Agreement shall be construed and enforced in accordance with the laws of the State of California.
10. The Applicant shall pay all court ordered costs and attorney fees.
11. The defense and indemnification of City set forth herein shall remain in full force and effect throughout all stages of litigation including appeals of any lower court judgments rendered in the proceeding.

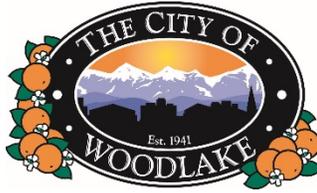
After review and consideration of all of the foregoing terms and conditions, Applicant, but its signature below, hereby agrees to be bound by and to fully and timely comply with all of the foregoing terms and conditions.

Dated: _____

Applicant(s):

Printed Name

Signature



Commercial Cannabis Permit Application Acknowledgement Form

- ✓ I/we have read, fully understand and agree to operate within the regulations identified in The City of Woodlake's Ordinance's and all other applicable state laws and regulations as it relates to commercial cannabis operations and further understand that my permit(s) may be revoked for not operating in compliance with said regulations.
- ✓ I/we understand the City reserves the right to reduce the size of area allowed for cultivation under any clearance or license issued, in the event that environmental conditions, such as a sustained drought or low flows in the watershed will not support diversions for irrigation.
- ✓ I/we understand that it is our responsibility as the applicant to obtain will serve letters from all utility companies that will be serving my development. I/we understand that we will bear the sole cost of any upgrades, transmission improvements needed to serve my development as required by the utility companies.
- ✓ I/we agree that all structures utilized for Commercial Cannabis Businesses will be planned and built in accordance with applicable Building Codes and to the satisfaction of the City.
- ✓ I/we understand that the information I provide with my application may be released as required by law, judicial order, or subpoena, and could be used in a criminal prosecution.
- ✓ I/we agree to defend, indemnify, and hold harmless the City from any defense costs, including attorneys' fees or other loss connected with any legal challenge brought as a result of the City's review and/or approval of this license issuance. I/we agree to execute a formal agreement to this effect on a form provided by the City and available for my inspection.
- ✓ I/we understand that the application fee is non-refundable even if I cancel my application or it is denied during the process.
- ✓ I/we acknowledge that without a complete application package my application may be delayed.
- ✓ I/we recognize that the Community Development Department and Police Chief reserves the right to request additional information if necessary to complete review or processing of the application, and confirm or promote conformance to ordinance-specific requirements and standards.
- ✓ I/we authorize the City, its agents, and employees to seek verification of the information contained within the application including a background check of the applicant and all employees and independent contractors.

Printed Name

Signature

Date

Printed Name

Signature

Date

Property Owner Affidavit

I, _____, authorize the Commercial Cannabis activity entitled _____, to use/purchase this property as a Commercial Cannabis facility, as those terms are defined in the City of Woodlake Municipal Code, should this facility obtain the appropriate Permit. I further understand that I am responsible for, and also subject to, enforcement actions regarding any violations and/or nuisance activity which may occur at this property if leasing the property to the applicant.

Legal Property Owner: _____ Date: _____

Name (Please print) Title: _____

Signature

Legal Building Owner: _____ Date: _____

Name (Please print) Title: _____

Signature

Attach:

- Proof of possession of the premises and approval of use (deed, lease, lease assignment, agreement showing willingness to sell property if applicant obtains permit)

Notary Use Only:

State of California
County of Tulare

On this, the _____ day of _____, 20____, before me a notary public, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that the he/she executed the same for the purpose therein contained.

I witness hereof, I hereunto set my hand and official seal.

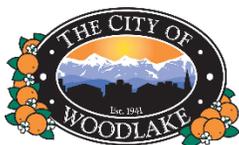
Notary Public

Building Owner Affidavit

I, _____, authorize the Commercial Cannabis Facility entitled _____ to use/purchase this property as a Commercial Cannabis facility, as those terms are defined in the City of Woodlake Municipal Code, should this facility obtain a Permit. I further understand that I am responsible for, and also subject to, enforcement actions regarding any violations and/or nuisance activity which may occur at this property if leasing the property to the applicant.

Property Manager Affidavit (if applicable)

I, _____, authorize the Commercial Cannabis Facility entitled _____ to use this property as a Commercial Cannabis facility, as those terms are defined in the City of Woodlake Municipal Code, should this facility obtain a Permit. I further understand that I am responsible for, and also subject to, enforcement actions regarding any violations and/or nuisance activity which may occur at this property.



Background Investigation Packet – Business Owners (Must be completed by each owner)

Under penalty of perjury, I acknowledge that I have personal knowledge of the information stated in this application. I hereby certify that all of the answers provided and statements made in this questionnaire are true and complete. I understand any misstatements of material fact, omissions, incomplete answers, or inaccurate responses will subject me to disqualification or dismissal.

Owner Name: _____

Home or Cell Phone: _____

Home Address: _____

Date of Birth: _____

Tax ID Number: _____

Height: _____

Weight: _____

Hair Color: _____

Signature: _____

Date: _____

Items to be completed as part of the Packet at the Woodlake Police Department:

Live Scan (attached)

Photograph (taken at the Woodlake Police Department)

Fingerprinting (done at the Woodlake Police Department)

Copy of Driver's License, DMV issued ID Card or Passport

Proof of address (DMV-issued ID/driver's license, and/or recent utility bill under Owner's name)

Staff use only: Pass background check

Add more pages as necessary to accommodate responses.

1. Indicate whether, the owner has been convicted of any of the violent felonies listed below as specified in subdivision (c) of Section 667.5 of the Penal Code or a serious felony as specified in subdivision (c) of Section 1192.7 of the Penal Code including:

Section 667.5

- Murder or voluntary manslaughter.
- Mayhem.
- Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- Sodomy as defined in subdivision (c) or (d) of Section 286.
- Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- Any felony punishable by death or imprisonment in the state prison for life.
- Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- Any robbery.
- Arson, in violation of subdivision (a) or (b) of Section 451.
- Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- Attempted murder.
- A violation of Section 18745, 18750, or 18755.
- Kidnapping.
- Assault with the intent to commit a specified felony, in violation of Section 220.
- Continuous sexual abuse of a child, in violation of Section 288.5.
- Carjacking, as defined in subdivision (a) of Section 215.
- Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22.
- Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22.
- Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- Any violation of Section 12022.53.
- A violation of subdivision (b) or (c) of Section 11418. The Legislature finds and declares that these specified crimes merit special consideration when imposing a sentence to display society's condemnation for these extraordinary crimes of violence against the person.

Section 1192.7

- Murder or voluntary manslaughter
- Mayhem
- Rape
- sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person
- oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person;
- lewd or lascivious act on a child under 14 years of age;
- any felony punishable by death or imprisonment in the state prison for life;
- any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm;
- attempted murder;
- assault with intent to commit rape or robbery;
- assault with a deadly weapon or instrument on a peace officer;
- assault by a life prisoner on a noninmate;
- assault with a deadly weapon by an inmate;
- arson;
- exploding a destructive device or any explosive with intent to injure;
- exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem;
- exploding a destructive device or any explosive with intent to murder;
- any burglary of the first degree;
- robbery or bank robbery;
- kidnapping;
- holding of a hostage by a person confined in a state prison;
- attempt to commit a felony punishable by death or imprisonment in the state prison for life;
- any felony in which the defendant personally used a dangerous or deadly weapon;
- selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code;
- any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person;
- grand theft involving a firearm;
- carjacking;
- any felony offense, which would also constitute a felony violation of Section 186.22;
- assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220;
- throwing acid or flammable substances, in violation of Section 244;
- assault with a deadly weapon, firearm, machinegun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245;
- assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Section 245.2, 245.3, or 245.5;
- discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section

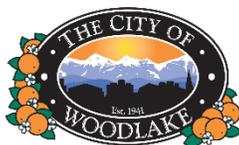
7. Failure to obtain and maintain a valid seller's permit required pursuant to Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code. If yes, explain.

8. Are you a member or have you been associated with any criminal street gang? If yes, explain.

9. Is there anything else, you feel the background investigator should know about you or your experiences?

10. List 5 references that the City may contact.

Name: _____ Relationship: _____ Phone: _____



Background Investigation Packet – Employee (Must be completed by each employee)

Under penalty of perjury, I acknowledge that I have personal knowledge of the information stated in this application. I hereby certify that all of the answers provided and statements made in this questionnaire are true and complete. I understand any misstatements of material fact, omissions, incomplete answers, or inaccurate responses will subject me to disqualification or dismissal.

Employee Name: _____

Home or Cell Phone: _____

Home Address: _____

Date of Birth: _____

Height: _____

Weight: _____

Hair Color: _____

Signature: _____

Date: _____

Items to be completed as part of the Packet at the Woodlake Police Department:

Live Scan (attached)

Photograph (taken at the Woodlake Police Department)

Fingerprinting (done at the Woodlake Police Department)

Copy of Driver's License, DMV issued ID Card or Passport

Proof of address (DMV-issued ID/driver's license, and/or recent utility bill under Employee's name)

Staff use only: Pass background check



REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

CA0540800

ORI (Code assigned by DOJ)

Authorized Applicant Type

Type of License/Certification/Permit OR Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)

Contributing Agency Information:

WOODLAKE POLICE DEPARTMENT

Agency Authorized to Receive Criminal Record Information

350 N. VALENCIA BLVD.

Street Address or P.O. Box

WOODLAKE

City

CA 93286

State ZIP Code

Mail Code (five-digit code assigned by DOJ)

MICHAEL MARQUEZ

Contact Name (mandatory for all school submissions)

(559) 564-3346

Contact Telephone Number

Applicant Information:

Last Name

First Name

Middle Initial

Suffix

Other Name

(AKA or Alias) Last

First

Suffix

Date of Birth

Sex Male Female

Driver's License Number

Height

Weight

Eye Color

Hair Color

Billing Number

141384

(Agency Billing Number)

Place of Birth (State or Country)

Social Security Number

Misc.

Number

(Other Identification Number)

Home

Address Street Address or P.O. Box

City

CA

State

ZIP Code

Your Number: CA0540800

OCA Number (Agency Identifying Number)

Level of Service:



DOJ



FBI

If re-submission, list original ATI number:

(Must provide proof of rejection)

Original ATI Number

Employer (Additional response for agencies specified by statute):

Employer Name

Mail Code (five digit code assigned by DOJ)

Street Address or P.O. Box

City

State

ZIP Code

Telephone Number (optional)

Live Scan Transaction Completed By:

Name of Operator

Date

Transmitting Agency

LSID

ATI Number

Amount Collected/Billed