



# PORTAGE COUNTY

PORTAGE COUNTY ANNEX  
CONFERENCE ROOM 1 AND 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

## MEETING MINUTES

### PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

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Wednesday, April 28, 2021

7:00 AM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 610 479 668, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [norgaark@co.portage.wi.us](mailto:norgaark@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

#### CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:00 AM

Members Present: Stan Potocki, Dan Martinson, Scott Soik, Don Jankowski

Attending In-Person: Stan Potocki, Scott Soik, Don Jankowski

Attending Online: Dan Martinson

Members Excused: Anton Anday

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ron Leach, Sheriff's Office

Lieutenant Wayne Kropidlowski, Sheriff's Office

Denise Nash, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, Emergency Management

Andrea Krantz, EMS

Scott Rifleman, Medical Examiner

Jennifer Jossie, Portage County Finance Director (remotely)

Dr. Michael Clark, Medical Director (remotely)

#### APPROVAL OF MINUTES

A motion was made by Don Jankowski, seconded by Scott Soik, to approve the February 24, 2021 Public Safety/Emergency Management Meeting minutes . Motion carried by unanimous voice vote.

1. Public Safety/Emergency Management Committee Meeting Minutes February 24, 2021

#### VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

2. Sheriff
3. Emergency Management
4. Emergency Medical Services
5. Medical Examiner

## SHERIFF'S OFFICE ACTIVITY REPORTS

### 6. Emergency Management

- After 13 months the EOC (Emergency Operations Center) has been downgraded from the partial level to monitoring level
- Conducted 2nd interview for the Deputy Emergency Management Coordinator position
- Conducted Storm Spotter exercise last week with field components
- Conducted required tabletop Hazmat exercise yesterday (04/27/2021) with the Plover hazmat team

### 7. Emergency Medical Services

- New EMS Coordinator Andrea Krantz introduced herself

### 8. Jail Activities

- Personnel:
  - On Monday (04/26/2021) one of the new employees completed the FTO (Field Training) Program, the other one is scheduled to complete it in about 4 weeks
  - Had one resignation in jail
  - One candidate who was offered a position, has declined
  - Conducted interviews, have one solid applicant and conducting a background check on him
- Inmate booking numbers have increased
- COVID-19 vaccines were offered to all the inmates (both in Portage and Waupaca counties), about 30% were vaccinated
- Average daily population has been pretty consistent
- Juvenile detention had lower numbers last year due to COVID-19, seeing uptick this year especially with a number of detention centers closing throughout the state

### 9. Operations Activities

- Patrol
  - Deputy Bob Wanta retired April 5, 2021, which created a vacancy in Patrol
  - One deputy resigned creating another vacancy
  - Deputy interviews were conducted on April 26, 2021, currently backgrounding four candidates for the two open positions
  - Annual in-service training taking place this week
  - RTF (Rescue Task Force) taking place next week
- Communications Center
  - Conditional offer for a Comm Tech position with a tentative start on May 10, 2021
  - Conducted interviews on April 20, 2021 and backgrounding one candidate for one open position
  - NextGen 911 system project is being implemented in the Communications Center with an estimated completion mid-summer
  - New public safety software (Motorola Flex) implementation has begun with "Go Live" planned for February/March 2022

**10. Administrative Activities**

- Use of Force Policy has been updated and certified by the state this year (only slight changes) and is located on the Portage County website
- Working on several grant applications (Sgt. Rob Hamilton at the Sheriff's Office is in charge of grant writing):
  - CIP (Capital Improvement Project) for body cameras and in-car cameras
  - Metal detector screeners with temperature sensors for courts and the jail
  - X-Ray machine for mail in Portage County
- RTF (Rescue Task Force) training May 5, 6 and 13, 2021. If any of the committee members are interested in observing, please contact Lt. Wayne Kropidlowski

**11. Medical Examiner Activities**

- Operations have slowed down significantly

**PUBLIC NOTICE**

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

**CORRESPONDENCE**

**12. EMS Provider Monthly Activity Reports**

- Two new ambulances were ordered, three are planned for sale

**13. Medical Director's Report**

- Yesterday (04/27/2021) the state has released statewide protocols
- Today (04/28/2021) meeting with the service directors on how to adapt statewide protocols to our region and local areas, e.g. protocols on qualifications, medications, etc. to make sure they are unified across the region
- All services are enrolled in CARES (Cardiac Arrest Registry to Enhance Survival)
- Medical student is working on CARES data to compile it for 2021 (cardiac arrest data for north-central Wisconsin)
- RTF (Rescue Task Force) training coming up next week
- COVID-19 - numbers are down with some fluctuations

**DISCUSSION ONLY**

**14. Sheriff's Office 2020 Annual Report**

- Meleesa Johnson requested that Use of Force statistics be included in the Annual Report
- Discussion:
  - Soik: What protections are in place for the officers in the aftermath of the Use of Force incident?
  - Lukas:
    - WPPA (Wisconsin Professional Police Association) and internal management support
    - Peer Support
    - Chaplain Program
    - EAP Program
    - Critical debriefing after incidents
    - Sheriff's Office is making sure the officers are well protected from mental health and legal perspectives
    - Sheriff's Office is working on securing body cameras for both patrol and corrections officers

**15. Medical Examiner 2020 Annual Report**

- Highlights for 2020:
  - 530 death cases (record year)
  - 49 COVID-19 cases
  - New in 2020: all medical institution deaths in Portage County were required to be reported to the Medical Examiner's Office to ensure they were certified correctly (especially with deaths caused by COVID-19), hence the jump in statistics
  - COVID-19 deaths - surge September 2020-January 2021
  - 2 homicides
  - Drug deaths - surge April-May 2020
  - 10 suicides, just slightly above average

## DISCUSSION/POSSIBLE ACTION

- 16.** Resolution RE: Support of 2021 Senate Bill 120 and 2021 Senate Bill 108 - Companion Bills Related to Law Enforcement Agencies Policies on the Use of Force

A motion was made by Don Jankowski, seconded by Scott Soik, to move the resolution to discussion. Motion by voice vote, with no negative votes.

Sheriff Lukas brought up corrections to the resolution wording:

- Should be Assembly Bill 108 instead of Senate Bill 108
  - Incorrect: RE: Resolution in Support of 2021 Senate Bill 120 and 2021 Senate Bill 108- Companion Bills Related to Law Enforcement Agencies Policies on the Use of Force
  - Correct: Resolution in Support of 2021 Senate Bill 120 and 2021 Assembly Bill 108- Companion Bills Related to Law Enforcement Agencies Policies on the Use of Force
- Should be Portage County Sheriff's Office instead of Portage County Sheriff's Department
  - Incorrect: **WHEREAS** Portage County Sheriff's Department already implements enforcement policies that mirror the policies of SB 120 and AB108
  - Correct: **WHEREAS** Portage County Sheriff's Office already implements enforcement policies that mirror the policies of SB 120 and AB108

A motion was made by Don Jankowski, seconded by Scott Soik, to Amend the resolution wording. Motion to Amend passed by unanimous voice vote .

A motion was made by Don Jankowski, seconded by Scott Soik, to Approve the amended resolution. Motion to Approve passed by unanimous voice vote.

- 17.** Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

**NEXT MEETING DATE:** Wednesday, May 26, 2021 at 7:00am

## ADJOURNMENT

A motion was made by Don Jankowski, seconded by Scott Soik, to adjourn. Motion carried by voice vote.  
Meeting adjourned at 7:55 AM.

## NOTICES

*Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.*

*Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.*