



## Health and safety co-ordination plan

**Project:**

**Location:**

**Prepared by:**

**Date:**

**Name of principal contractor:**

**Phone number:**

**Note:** This co-ordination plan must be reviewed if there are any significant changes to the work. It must be available for inspection by anyone doing construction work on the project, new employees, health and safety representatives, and members of the health and safety committee.

### People with specific health and safety responsibilities

**Name**

**Position**

**Phone number**

**Brief description of OHS responsibilities**

### Arrangements for co-ordinating the health and safety of the project

Describe the responsibilities for the arrangements. Include the arrangements for communicating with contractors and others who may be off-site from time to time.

**Item**

**Responsible person**

