

**Incident Report – Violation of
Examination Protocol**

Registrar's office
University of Ontario Institute of Technology
2000 Simcoe Street North, Oshawa, ON L1G 0C5 Canada

905.721.3190
905.721.3184 (fax)

What?	This form is used for course instructors and proctors that are reporting an academic misconduct violation during a final examination. Its purpose is to document the violation.
Who?	This form is to be completed by the course instructor or the proctor reporting an incident of academic misconduct during a final examination. It is submitted to the Faculty's Academic Advising Office.
When?	The processing time depends on the nature of the violation.

Student Information:

First Name	Last Name	Student ID
Student Program		
Email Address (if available)		

Examination Information:

Course/Title	Instructor/Proctor
Date and Time of Examination	Room
Faculty Hosting Examination	Academic Term

Description of Incident:

Action Taken at Time of Incident:

Instructor/Proctor Signature	Date
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Personal information on this form is collected under the authority of the University of Ontario Institute of Technology Act, SO 2002, c. 8, Sch. O. and will be collected, protected, used, disclosed and retained in compliance with Ontario's Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. F.31. This information will be used for education, administrative and statistical purposes and to administer registration within the University. Questions regarding the collection of your personal information may be directed to the Registrar, 2000 Simcoe Street North, Oshawa, ON L1G 0C5, 905.721.3190, email: connect@uoit.ca.

If you require this information in an alternative format due to disability, please email records@uoit.ca.