General Interview Summary Report

I. Candidate Profile

- **Name:** [Candidate Name]
- **Position:** [Job Title]
- **Interviewers:** [Names of interview panel]
- **Interview Date:** [Date of interview]

II. Discussion Summary

- **Highlights of Candidate's Experience:**
    - [Relevant roles, achievements, and expertise.]
- **Core Competencies:**
    - [E.g., problem-solving, teamwork, communication.]
- **Behavioral Insights:**
    - [Comments on personality, cultural fit, etc.]

III. Strengths and Weaknesses

- **Key Strengths:**
    - [E.g., excellent project management, technical acumen.]
- **Notable Weaknesses:**
    - [E.g., limited familiarity with certain tools.]

IV. Rating Summary

Category	Rating (1-10)	Comments
Technical Proficiency	[Rating]	[Comments]

| Adaptability | [Rating] | [Comments] |
| Motivation and Drive | [Rating] | [Comments] |

V. Conclusion and Action Plan

- **Overall Impression:** [Positive, Neutral, or Negative.]
- **Recommendation:** [E.g., Advance to final round, keep on file, not recommended.]
- **Next Steps:** [Include further interviews, reference checks, etc.]