

**Minutes of the Management Committee Meeting held by Video Conference**

**Monday 1<sup>st</sup> June 2020**

1. In attendance:	Robert Field, Tom McGuffog, Dave Widdowson, Tim Dryland, Andy Sewell, John Farbrother, Ian Jones and Matt Bridson.	
2. Apologies	None.	
3. Previous Meeting Minutes	These were approved.	
4. AGM Agenda Items	<ul style="list-style-type: none"> <li>• The AGM Draft Agenda was revised and agreed. TD to update and pass to IJ.</li> <li>• RF will provide a Chairman’s Statement and will include key points from Committee members reports.</li> <li>• Please could Committee members send their reports to RF by Monday 8<sup>th</sup> June giving time for RF to prepare his report prior to the AGM.</li> <li>• RF will include a brief Covid 19 statement in his report.</li> <li>• Reports will be circulated via the club website after the AGM.</li> </ul>	TD RF Committee Members
5. AGM Format and Member input.	<ul style="list-style-type: none"> <li>• The AGM will be held by Microsoft Video Conferencing and Members will be asked to e mail any questions in advance of the meeting.</li> </ul>	
6. AGM communications to members	<ul style="list-style-type: none"> <li>• RF to send to TD the link for members to gain access the AGM video meeting.</li> <li>• TD to incorporate link into the agenda document and send to IF for circulation to the membership.</li> <li>• IF in his note to members 1) ask that members e mail any points they wish to raise in advance of the AGM and 2) highlight that the Committee is actively seeking new members to join and participate on the Committee in order to introduce new ideas and help drive the club forward, and in particular that we are seeking a new Committee member to take responsibility for driving our marketing/ events organization / external community relations and social media forward.</li> </ul>	RF TD/IF IF

