

**SCOPE OF WORK
PEST CONTROL SERVICES
FOR THE FALCON DAM FIELD OFFICE**

GENERAL:

The International Boundary and Water Commission – U.S. Section (USIBWC) manages the Falcon Village plus a Dam and Power Plant. The Contractor shall provide pest control services for the International Boundary and Water Commission (IBWC), United State Section, at the Falcon Dam Field Office (FDFO) located at FM 2098 – 1 Reservoir Road, Falcon Heights, Texas, 78545.

BACKGROUND

The Falcon Dam Field Office needs interior and exterior pest control services for the ten (10) Government owned residents, the Field Office and support facilities at the above location.

PRINCIPAL FEATURES OF WORK

The Contractor shall provide all labor, material, equipment, supplies, personal protection equipment, supervision, and management to perform the requirements of this Statement of Work (SOW).

Work areas that require pest control services as follows:

Field Office: Interior perimeter in the building shall be sprayed with EPA regulated chemicals for rodent and insects (spiders, ants, fleas, scorpions). Exterior of building perimeter shall be sprayed for termites and other insects (spiders, ants, fleas, scorpions). No spraying in lawn areas.

Water Treatment Plant:

Interior perimeter in the building shall be sprayed with EPA regulated chemicals for rodent and insects (spiders, ants, fleas, scorpions). Exterior of building perimeter shall be sprayed for termites and other insects (spiders, ants, fleas, scorpions). No spraying in lawn areas.

Ten Residential Houses: Interior perimeter in each house shall be sprayed with EPA regulated chemicals for rodent and insects (spiders, ants, fleas, scorpions). Exterior of each house perimeter and lawns shall be sprayed for termites and other insects (spiders, ants, fleas, scorpions).

Wood Shop, Mechanic Shop, Welding Shop:

Interior perimeter in the building shall be sprayed with EPA regulated chemicals for rodent and insects (spiders, ants, fleas, scorpions). Exterior of building perimeter shall be sprayed for termites and other insects (spiders, ants, fleas, scorpions). No spraying in lawn areas.

Recreation Hall:

Interior perimeter in the building shall be sprayed with EPA regulated chemicals for rodent and insects (spiders, ants, fleas, scorpions). Exterior of building perimeter shall be sprayed for termites and other insects (spiders, ants, fleas, scorpions). No spraying in lawn areas.

Refer to Requirements Section for pest control frequencies.

OBJECTIVES

At the end of each performance, objective is to spray each room in each house and field office to eradicate rodents and insects as detailed in Section III above. Objective is to also spray entire exterior perimeter of each house and field office and to spray residential lawns.

REFERENCES

Contractor shall refer to all EPA regulations.

REQUIREMENTS

The field office hours, available for pest control, are Monday through Friday from 7:30 a.m. to 3:00 p.m. (Central Standard Time) excluding Federal holidays. Point of Contact shall be in the following order:

- | | |
|---------------------------|------------------------------|
| • Area Operations Manager | Phone Number: (956) 844-4816 |
| • O&M Supervisor | Phone Number: (361) 522-0700 |
| • Secretary | Phone Number: (956) 848-5211 |

The Contractor shall perform the pest control services for all buildings six times a year or every two months. It is preferred to schedule the work in the mornings of Wednesday during field office hours. Service times can be negotiated, but any changes will require pre-approval by the Area Operations Manager or his representative at least one week in advance. Rescheduling of the workday and hours for special occasions (special visitors, trainings, etc.) will be coordinated with the Contractor at least a week in advance.

DELIVERABLES

Contractor shall conduct their own quality assurance and provide their own supervision for performing the work outlined in this SOW.

SCHEDULE

Contractor shall provide at least 24 hour but no more than 48 hour notice of expected time of arrival before entering premises. It is preferred that the Contractor adhere to the following schedule:

October – second Wednesday of the month
December – second Wednesday of the month
February – second Wednesday of the month
April – second Wednesday of the month
June – second Wednesday of the month.
August – second Wednesday of the month

PAYMENTS

The Contractor shall invoice monthly for services provided in accordance with this SOW.

All invoices shall be sent to the USIBWC Finance & Accounting Division (FAD) on a monthly basis by email to invoices@ibwc.gov.

Copies of all invoices shall be submitted to the ramon.navarro@ibwc.gov and to the contracting officer.

Payment shall be made in accordance with contract clause 52.212-4.

MONITORING PROGRESS / COMPLIANCE

The Contractor shall appoint a coordinator or manager and alternate to serve as a single point of contact and liaison between the Contractor and Area Operations Manager or his representative for the services required under this contract. The coordinator or manager shall be responsible for the coordination of the services provided under this statement of work and shall respond to discrepancies and questions regarding this contract.

OTHER

For security purposes a list of individuals performing the services shall be provided to ADFO prior to commencement. Each individual must present a valid government issued form of identification to our Security Office on-site.

Individuals must report directly to the Administrative Building and obtain an IBWC contractor's badge for daily use only and return the badge promptly at the end of the day's service.

Contractor shall be escorted by an IBWC representative for each residential home. Contractor shall provide 24 hour notice of schedule day and time of arrival in order to allow residents to secure or remove pets from areas to be sprayed.

All correspondence in connection with this requirement shall be transmitted in duplicate (one to the Field Office in Falcon and one to the Contracting Officer).

Prior to and during the progress of work, the Contractor shall confer with the Contracting Officer of any problems that may significantly affect the delivery schedule or performance of work, in an effort to assure the satisfactory completion of work.

NON-DISCLOSURE

All aspects of this work are considered property of the Government. No release of any information or opinion related to this work is permitted without written authorization of the International Boundary and Water Commission-US Section.

POINT OF CONTACTS:

Technical points of contact for this work is Ramon F. Navarro, Area Operations Manager, 956-848-5211, or other designated Government personnel at Falcon. The contact for any other information on this contract is Sylvia Grindstaff, Contracting Officer, 915-832-4121.

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