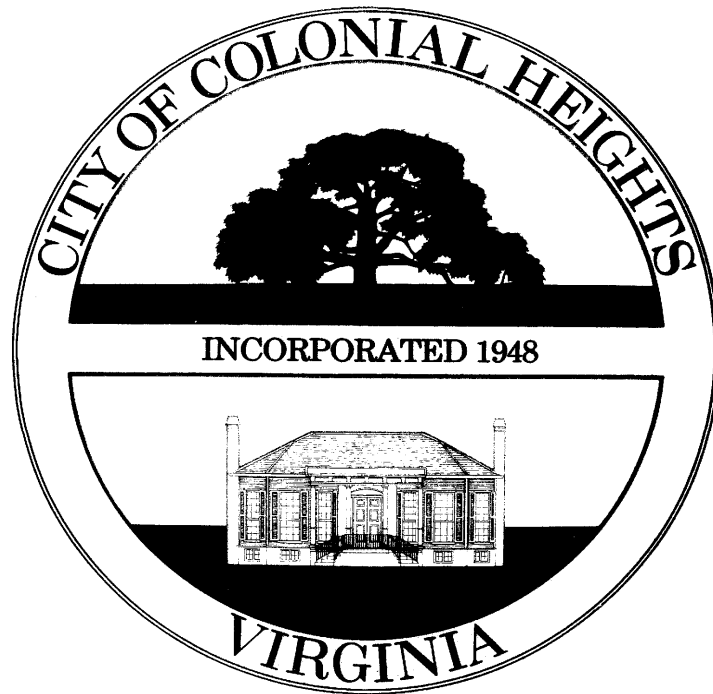


# CITY OF COLONIAL HEIGHTS, VIRGINIA



## REQUEST FOR PROPOSAL # SP 20-031002-1110 **ADDENDUM #1**

### PHYSICAL SECURITY ASSESSMENT OF CITY BUILDINGS AND PROPERTY

**PROPOSAL DUE: MARCH 10 2020, 2:00 PM EDT**

City of Colonial Heights  
Purchasing Department  
201 James Avenue – P.O. Box 3401  
Colonial Heights, VA 23834-9001  
Larry H. Melvin, Purchasing Agent  
(804) 520-9333 Fax (804) 524-8723  
[melvinL@colonialheightsva.gov](mailto:melvinL@colonialheightsva.gov)

February 11 2020

Addendum 1

SP 20-031002-1110

This Addendum is issued for modifications/changes to language in the original Proposal

**Change the insurance requirements:**

Did read:

At a minimum, the insurance coverages and limits shall include

- Worker's compensation – VA Statutory limits
- Employer's Liability - \$500,000 per accident
- Commercial General Liability- \$1,000,000 per occurrence combined single limit
- Medical Malpractice - \$1,000,000 per occurrence per physician
- Excess Liability (Umbrella) - \$2,000,000 per occurrence

Now Reads:

At a minimum, the insurance coverages and limits shall include

- Worker's compensation – VA Statutory limits
- Employer's Liability - \$500,000 per accident
- Commercial General Liability- \$1,000,000 per occurrence combined single limit
- Excess Liability (Umbrella) - \$2,000,000 per occurrence

**Change the qualifications of the Contractor**

Did Read:

The Contractor shall be board certified, independent and non-product affiliated security consulting firm that has extensive experience in physical security assessments for a large variety of facilities (federal offices, courts, jails, local government, colleges and universities) Accreditation through the American Board for Certification in Homeland Security (ABCHS) or American Society for Industrial Security International (ASIS) to perform a security risk assessment of City Buildings or similar accreditation is desired

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Addendum 1

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Now Reads:

The Contractor

The Contractor shall be board certified, independent and non-product affiliated security consulting firm that has extensive experience in physical security assessments for a large variety of facilities (federal offices, courts, jails, local government, colleges and universities) Certification in the security assessment field, either through the American Society for Industrial Security International (ASIS), the Global Society of Homeland Security Professionals (GSHSP), or any other similar certification in this line of work is desired.

#### Additional Information

Please find below the approximate square footage for the major building identified in this project:

- City Hall 23,700 square feet (2 Story building)
- Courthouse 57,000 square feet (2 Story building)
- Health Dept 2,800 square feet
- Public Safety Building 18,000 square feet (Police admin & Fire Admin Building, Fire Station #1)
- Animal Shelter 2,750 square feet
- Fire Station #2 9,200 square feet
- Library 18,000 square feet
- Public Works Admin Office 700 square feet
- Sign Shop 3,136 square feet
- Fleet Maintenance Building 6,700 square feet
- Violet Bank Museum 3,800 square feet

If awarded this job, the City will provide any drawings that we have on our facilities.

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Addendum 1

SP 20-031002-1110

**Certificate of Insurance**

A Certificate of Insurance, naming the City of Colonial Heights as additionally insured, does not have to be submitted with your proposal. It will be required if you are awarded this project.

Please acknowledge receipt of this addendum by signing below, and returning with your proposal

Name of Vendor \_\_\_\_\_

Bidder's Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Email address \_\_\_\_\_

Office number (\_\_\_\_) \_\_\_\_\_ Cell Number (\_\_\_\_) \_\_\_\_\_