



Recovery Matters Most (RMM) Workshop Agreement Form

Name of participant:

RMM workshop dates:

Deposits

A \$500.00 (U.S. Currency) deposit and a signed Workshop Agreement Form are required to reserve your space in this workshop. This office accepts cash, personal checks, Visa or MasterCard. If you cancel your reservation 30 days or more from workshop start date, your deposit will be refunded to you or transferred to another workshop week. The deposit will become non-refundable and non-transferable if cancellation occurs within 30 days of workshop start date.

By initialing this section, I affirm the cancellation policy has been clearly explained to me and I have been given an opportunity to ask questions.

Initial here

Payments

The RMM workshop is a cash workshop. The cost is and pre-payment is required at least seven (7) days prior to the beginning of your workshop week.

Conditions/Definitions

- 1. Please review your schedule.** RMM Workshops are scheduled in advance based on participant/facilitator availability. Once you begin the workshop, there are no refunds.
- 2. RMM Workshop Insurance Waiver and Agreement.** This office does not assume responsibility for billing an insurance carrier for RMM Workshop services.
- 3. Please do not make non-refundable flight or hotel reservations.** Millennium Counseling Center cannot accept responsibility for any charges incurred in the unlikely event that this workshop is cancelled.

4. Information regarding participants.

.....
Name *Date of birth*

.....
Address

.....
City *State* *Zip code*

.....
Telephone number (s) *Email address*

5. Each participant is required to sign and date this agreement form.

I agree to the terms and conditions outlined within this document.

.....
Sign your name here *Today's Date*

If making the deposit by Visa or Master Card, please provide the following:

Visa: Expires: CVC#:
mm/yy

Name on card:

MasterCard: Expires: CVC#:
mm/yy

Name on card:

If you are faxing this form back to Millennium Counseling Center, please fax both pages to our confidential fax number – 312.696.0405.