Property Inspection Checklist

Interior Property Checklist

Living Room and/or Dining Room

__ Defective/missing smoke detector
__ Insufficient electrical outlets
__ Defective windows
__ Defective/damaged walls
__ Defective ceilings
__ Defective floors
__ Hazardous use of electrical extension cords
__ Missing/damaged outlet covers
__ Defective windows/hardware
__ Defective doors/hardware

Kitchen

__ Defective sink/faucet
__ Defective drains
__ Insufficient water pressure
__ Kitchen cabinetry defective
__ Defective floors
__ Defective ceiling
__ Defective/damaged walls
__ Insufficient electric outlets
__ Missing/ damaged outlet covers
__ Hazardous use of electrical extension cords
__ Insects/vermin present

Bathroom

__ Defective toilet
__ Defective bathtub/shower
__ Inadequate ventilation
__ Defective drains
__ Missing/ damaged outlet covers
__ GFCI needed
__ Defective floor
__ Defective/damaged walls
__ Defective ceiling
__ Privacy door needed

Bedrooms

__ Defective/missing smoke detector(s)
__ Insufficient electrical outlets
__ Missing/ damaged outlet covers
__ Defective windows
__ Defective/damaged walls
__ Defective ceilings
__ Defective floors
__ Hazardous use of electrical extension cords
__ Area too small (min 70 sq ft)

Basement

__ Improper gas shut-off valve
__ Defective flue pipe
__ Flue not mortared to chimney properly
__ Improper water heater connection
__ Hot water tank discharge pipe needed
__ Uninspected electrical service panel
__ Improper wiring
__ Exposed wiring/boxes
__ Improper use of 30 amp fuses
__ Missing/ damaged outlet covers
__ Improper drains
__ Improper stairs and/or handrails
__ Smoke detectors absent
__ Illegal basement sleeping rooms
__ Foundation repairs needed
__ Broken basement windows
__ Unsanitary conditions present (sewage, garbage, junk)
__ Insects and/or vermin present

Attic

__ Insufficient handrails/guards
__ Defective steps
__ Absent smoke detector
__ Exposed wiring/boxes
__ Roof leaks
__ Unsanitary or Fire Hazard (accumulation of debris)
__ Broken windows

Zoning

__ Property not in compliance with zoning regulations
__ Follow up required

Fire and Life Safety Issues

__ Means of Egress issues
__ Smoke detectors

Exterior Property Checklist

Chimneys

__ Mortar joints
__ Missing brick(s)

Roofs

__ Damaged /in disrepair

Gutters/Downspouts

__ Missing gutters and/or downspouts
__ Gutters /downspouts need repair

Exterior Walls /Trim

__ Walls need repair
__ Broken or missing trim/corner boards
__ Deteriorated/rotten/missing siding
__ Deteriorated/missing soffit and/or fascia boards
__ Loose and/or peeling paint

Foundation Walls

__ Mortar joints loose/deteriorating
__ Repairs needed

Steps, Handrails/Guards

__ Broken/missing steps
__ Missing handrails/guardrails
__ Poor condition/not firmly fastened

Windows & Doors / Frames and Trim

__ Repair window frames
__ Provide screens
__ Broken/cracked glass
__ Deteriorated frame/sash
__ Missing glass
__ Doors and frames not maintained
__ Missing/broken knobs
__ Inadequate locks

Exterior Yard Areas

__ Accumulation of rubbish and garbage
__ Overgrown weeds or grass
__ Unregistered or junk vehicles