



Procurement Services - Purchasing

Request for Proposals

for

Security Services for Housing

RFP # 717-20-742

Your proposal response must be in the Purchasing Office no later than
3:00 p.m. Central, on Thursday; July 23, 2020
(Proposals received after the date and time specified will not be accepted)

Proposals must be received prior to the deadline at this address, and clearly marked:

TSU Purchasing Department
3100 Cleburne Street
Hannah Hall, suite 333
Houston, TX 77004
RFP # 717-20-742
RFP Name: Security Services for Housing
Attn: Sceffers Ward

SECTION I

GENERAL

1.1 SCOPE. The State of Texas, by and through Texas Southern University (TSU), seeks sealed proposals to provide uniformed unarmed security services for Texas Southern University residential communities in accordance with the specifications contained in this Request for Proposal (RFP). The awarded vendor will serve as a Texas Southern University approved vendor for all things related to security services provided from an outside vendor.

1.2 CONTRACT TERM. The services requested shall be provided for one (1) years from the date of contract execution; with two (1) year options upon written consent by both parties.

1.3 DEFINITIONS. The following is a list of generic definitions to be used only if the terms appear in the RFP:

- (a) Acceptable Quality Level - The level of performance of requested services below which the contract will not be paid or damages may be assessed
- (b) Addendum - A modification of the specifications issued by TSU and distributed to prospective Respondents prior to the opening of responses
- (c) Best and Final Offer (BAFO) - A formal request made to selected Respondents for revisions to the originally submitted Proposal
- (d) Contract – The contract awarded as a result of this RFP and all exhibits thereto. This RFP, any Addendum issued in conjunction with this RFP, the successful Respondent's Proposal, any BAFO, and subsequent submission by Respondent, shall all be fully incorporated therein as exhibits
- (e) Contractor – Respondent whose Proposal results in a contract with TSU
- (f) Electronic State Business Daily (ESBD) – The Electronic State Business Daily
- (g) Gov't Code – Texas Government Code.
- (h) Proposal – The response submitted by a vendor to TSU as a result of this solicitation.
- (i) Respondent – Any person or vendor who submits a Proposal in response to this solicitation.
- (j) RFP – Request for Proposals, which is the type of solicitation embodied in this document.
- (k) TAC – Texas Administrative Code, which is the publication for administrative rules.

1.4 CONFLICTS OF INTEREST

Actual and Perceived Conflicts

By submitting a Proposal, the Respondent represents and warrants that neither it nor its employees and subcontractors have an actual or potential conflict of interest in entering a Contract with the TSU. The Respondent also represents and warrants that entering a Contract with the TSU will not create the appearance of impropriety. In its Proposal, the Respondent shall disclose any existing or potential conflict of interest that it might have in contracting with the TSU. The requirement to disclose any actual or potential conflict of interest shall continue during the term of the contract, and shall survive until the end of the recordkeeping requirement in B.7.4. TSU will decide, in its sole discretion, whether an actual or perceived conflict should result in Proposal disqualification or Contract termination.

Current and Former TSU Employees

In addition to the disclosures required above, the Respondent shall also disclose any of its personnel who are current or former officers or employees of the TSU or who are related, within the third degree by consanguinity (as defined by §573.023, Gov't Code) or within the second degree by affinity (as defined by §573.025, Gov't Code), to any current or former officers or employees of the TSU.

Respondents must comply with all applicable Texas and federal laws and regulations relating to the hiring of former state employees (see e.g., Texas Government Code Chapters 572 and 573). Such "revolving door" provisions generally restrict former agency heads from communicating with or appearing before the agency on certain matters for two years after leaving the agency. The revolving door provisions also restrict some former employees from representing clients on matters that the employee participated in during state service or matters that were in the employees' official responsibility. Respondent, by signing this solicitation, certifies that it has complied with all applicable laws and regulations regarding former state employees.

Respondent must identify each employee who works for more than one staffing company at any facility and ensure that the employee's cumulative weekly hours worked at all state facilities through any one staffing company does not exceed 40 hours per week.

1.5 RECORDS RETENTION

The Respondent shall retain all financial records, supporting documents, statistical records, and any other records or books relating to the performances called for in the Contract. The Respondent shall retain all such records for a period of seven (7) years after the expiration of the Contract, or until TSU and/or State Auditor's Office is satisfied that all audit and litigation matters are resolved, whichever period is longer. The Respondent shall grant access to all books, records and documents pertinent to the Contract to TSU, the State Auditor of Texas, and any federal governmental entity that has authority to review records due to federal funds being spent under the Contract.

1.6 INSURANCE AND OTHER SECURITY

Contractor represents and warrants that it will, within five (5) business days of executing this agreement, provide Texas Southern University with current certificates of insurance or other proof acceptable to Texas Southern University of the following insurance coverage:

Standard Workers Compensation Insurance covering all personnel who will provide services under this Contract;

Commercial General Liability Insurance, personal injury and advertising injury with, at a minimum, the following limits: \$500,000 minimum each occurrence; \$1,000,000 per general aggregate.

Contractor represents and warrants that all of the above coverage is with companies licensed in the state of Texas, with “A” rating from Best, and authorized to provide the corresponding coverage. Contractor also represents and warrants that all policies contain endorsements prohibiting cancellation except upon at least thirty (30) days prior written notice to Texas Southern University. Contractor represents and warrants that it shall maintain the above insurance coverage during the term of this Contract, and shall provide Texas Southern University with an executed copy of the policies immediately upon request.

1.7 COMMODITY CODE

The State of Texas commodity code for this solicitation is 990-46.

1.8 BACKGROUND

Texas Southern University (TSU) is a comprehensive, special-purpose institution providing higher education access to the nation’s underserved communities. TSU’s academic and research programs address critical urban issues, and prepares its diverse student population to become a force for positive change in a global society. TSU Proposals more than 100 undergraduate and graduate programs and concentrations – bachelor’s, master’s, doctoral and professional degrees – organized into 10 colleges and schools on a 150-acre campus nestled in the heart of Houston’s historic Third Ward. The University’s enrollment has a population of more than 10,000 undergraduate and graduate-school academic candidates. Texas Southern has been a distinguished educational pioneer since 1927, and the University has become one of the most diverse and respected institutions in Texas. TSU has positioned itself as a proactive leader in educating underserved students and many who are the first in their family to attend college.

End of Section 1

SECTION II

SCOPE OF WORK

2.1 Scope of Work

This Request for Proposal (RFP) seeks proposals from interested and qualified companies in the Houston area to provide uniformed unarmed security services for Texas Southern University residential communities. These locations may be added or removed at the discretion of the University.

2.2 Services shall provide unarmed uniformed security services in and around Texas Southern University properties on Eight (8) hours shifts (note: 10pm to 6am) for Three (3) sites (note: Two (2) officers/per site), or otherwise indicated per site specifications. Contract security personnel will provide a variety of service, implementing Texas Southern University objectives according to policies and procedure which may include but is not limited to the following general tasks: entry and egress access control, roving patrols of interior and exterior building areas, visitor and building employee identification verification, incident and daily operation reports, monitoring and responding to base building intrusion detection system, alarms and fire detection equipment, responding as necessary to support other life safety duties as identified in standard operating procedures.

2.3 Proposers shall provide appropriate and necessary management and supervision for all proposer's employees and shall be solely responsible for instituting and invoking disciplinary action of employees not in compliance with proposer's rules and regulations, as well as any other policy established by the contracting parties.

End of Section 2

SECTION III

CRITERIA & WEIGHTS

3.1 CRITERIA

Respondents are expected to submit a Proposal that considers and is responsive to the terms and conditions, specifications, scope of services, requirements, etc.; as well as the evaluation criteria set out in this document. The criteria in which your response will be evaluated are as follows:

- Criterion 1 - Experience
- Criterion 2 - Qualifications
- Criterion 3 – Management of Security Staff
- Criterion 4 - Price List

3.2 CRITERION 1: Experience

- 3.2.1 Please thoroughly address the history of your firm; including but not limited to number of employees, years in business, organizational chart, etc.; as well as a narrative of your firm's experience in providing such security services.
- 3.2.3 Provide a detailed list of clients (beginning with colleges and universities). Please include contact information for each client / customer so that references can be checked.

3.3 CRITERION 2: Qualifications

- 3.3.1 Please address any/all awards, acclaims, publications, memberships, certifications, that your company has attained.
- 3.3.2 Please thoroughly address the qualifications of those personnel in the Houston office who will service the TSU account.

3.4 CRITERION 3: Management of Security Staff

- 3.4.1 Describe in detail how your firm will be organized to manage this project. Indicate by positions or title the person who will have the overall responsibilities. Indicate the support staff available to this project manager by function. Bidder must supply an Organization Chart depicting the structure of the local servicing office and regional support.

3.4.2 Describe how recruitment and selection of security officers is accomplished. Include specific trainings that are taken by security officers. Bidder shall have a documented employment process which shall include application interview, drug testing and background check phases. A written description of the Bidder's employment process and qualification is to be included in the response. Include the following:

- Job & Task Specific Training
- Annual Retraining and Recertification
- Supervisor Development Training (Describe the program you're your [Company] utilizes that leads to a professional credential for supervising.)

3.4.3 Outline administrative controls, plans and process to monitor and assure contract compliance of security services. Include methods of quality control, contract administrative, audits, management inspection programs, conduct and job performance standards, corrective action planning and follow-up reporting.

3.5 CRITERION 4: Price List

3.5.1 Please thoroughly address all costs associated with your RFP response and with all deliverables and solutions you propose. All costs should be detailed and itemized, including but not limited to manpower, equipment, hourly rates, management, consulting, etc.

3.5.2 The RFP includes approximately 336 hours of uniformed security service per week, allocated as follows between Tierwester Oaks Apartments, University Courtyard Apartments, and University Towers.

3.5.3 BAFO (Best and Final Offer). Please present your best offer initially. TSU makes no guarantee that further negotiations will occur.

End of Section 3

SECTION IV

PROPOSAL INFORMATION

4.1 SCHEDULE OF EVENTS. The solicitation process for this RFP will proceed according to the following schedule:

<u>EVENT</u>	<u>DATE</u>
Issue RFP / ESBD Posting Date	July 7, 2020
Deadline for Submission of Questions	July 16, 2020
Deadline for Submission of Proposals	July 23, 2020

4.2 REVISIONS TO SCHEDULE. TSU reserves the right to change the dates in the schedule of events above upon written notification through a posting on the Electronic State Business Daily (ESBD) and the TSU Purchasing website. It is the responsibility of interested parties to periodically check both websites for updates to the RFP prior to submitting a Proposal. The Respondent's failure to check the websites will in no way release the selected Contractor from the requirements of addenda or additional information; nor will any resulting additional costs to meet the requirements be allowed after award(s).

4.3 PRE-PROPOSAL MEETING. A pre-proposal meeting is not scheduled for this solicitation.

4.4 PROPOSAL REQUIREMENTS.

(a) Submissions: Respondents shall submit five (5) paper copies of the Proposal. Proposal pages should be numbered and contain an organized, paginated table of contents corresponding to the section and pages of the Proposal. Please submit a flash drive version (in Word format) as well. Please ensure that the entire bid response is on the flash drive as this will be the official version of your bid response, and will be the only copy we keep on file.

Format of Proposals - Firms will be expected to provide the following information in the order and detail prescribed below. Each section should be tabbed accordingly:

- Introduction Letter (2-page maximum)
- Table of Contents
- Tab 1: Criteria 1
- Tab 2: Criteria 2
- Tab 3: Criteria 3
- Tab 4: Criteria 4
- Tab 5: Exhibit B - Execution of Offer
- Tab 6: Addenda, if applicable

(b) Cost of Preparation: TSU will not reimburse the Respondent for any cost related to its Proposal. The Respondent is responsible for any expense related to the preparation and submission of its Proposal.

(c) TSU will not consider any Proposal that bears a copyright. Proposals will be subject to the Texas Public Information Act (PIA), Tex. Government Code, Chapter 552, and may be disclosed to the public upon request. The Proposal and other submitted information shall be presumed to be subject to disclosure unless a specific exception to disclosure under the PIA applies. If it is necessary for the Respondent to include proprietary or otherwise confidential information in its Proposal or other submitted information, the Respondent must clearly label that proprietary or confidential information and identify the specific exception to disclosure in the PIA. Merely making a blanket claim the entire Proposal is protected from disclosure because it contains some proprietary information is not acceptable, and shall make the entire Proposal subject to release under the PIA. In order to initiate the process of seeking an Attorney General opinion on the release of proprietary or confidential information, the specific provisions of the Proposal that are considered by the Respondent to be proprietary or confidential must be clearly labeled as described below. Any information which is not clearly identified as proprietary or confidential shall be deemed to be subject to disclosure pursuant to the PIA. Subject to the Act, Respondents may protect trade and confidential information from public release. Trade secrets or other confidential information, submitted as part of a Proposal, shall be clearly marked at each page it appears. Such marking shall be in boldface type at least 14-point font.

(d) Historically Underutilized Businesses (HUB): In accordance with *Texas Government Code (TGC)* sections 2161.181-182 and Section 111.11-28 of the *Texas Administrative Code (TAC)*, Owner is required to make a good faith effort to utilize HUBs in contracts with an expected value over \$100,000 or more, especially in construction. A copy of the HUB plan may be obtained at the State of Texas CPA website. Any proposal, if required, submitted without a completed HUB Subcontracting Plan (HSF) for this solicitation will be rejected as non-responsive. Owner is committed to sponsoring mentor-protégé relationships for HUBs as outlined in TGC Section 2161.065 and TAC Title 34, Part 1, Chapter 20, Subchapter B, 20.28, and has been performing outreach to support this important effort.

**** A State of Texas HUB plan is not required for this solicitation.**

4.5 INQUIRIES.

(a) All inquiries shall be submitted in writing (in Word format) via email to Mr. Sceffers Ward at sceffers.ward@tsu.edu by **12:00 noon Central; on Thurssday, July 16, 2020**; the date listed as the deadline for submission of questions as specified in Section 4.1 above.

(b) All inquiries will result in written responses with copies posted to the Electronic State Business Daily as well as the TSU Purchasing website. If a Respondent does not have Internet access, a copy of all written responses may be obtained through the point of contact listed above.

(c) Except as otherwise provided in this Section, upon issuance of this RFP, other employees and representatives of TSU will not answer questions or otherwise discuss the contents of the RFP with any potential Respondent or its representatives. Failure to observe this restriction may result in disqualification of any subsequent response. This restriction does not preclude discussions unrelated to this RFP.

(d) If Respondent takes any exceptions to any provisions of this RFP, these exceptions must be specifically and clearly identified by Section in Respondent's Proposal in response to this RFP and Respondent's proposed alternative must also be provided in the Proposal. Respondents cannot take a 'blanket exception' to this entire RFP. If any Respondent takes a blanket exception to this entire RFP or does not provide proposed alternative language, the Respondent's Proposal may be disqualified from further consideration. Any exception may result in the Contract not being awarded to the Respondent.

4.6 PROPOSAL SUBMISSION.

- (a) All Proposals shall be received and documented in the Purchasing Office at TSU prior to the stated deadline date specified in the Schedule of Events above. TSU reserves the right to reject late submittals.
- (b) Proposals should be placed in a separate envelope or package and correctly identified with the RFP number and submittal deadline/RFP opening date and time. It is Respondent's responsibility to appropriately mark and deliver their proposal response to Sceffers Ward in the Purchasing Office located in Hannah Hall, suite 333, by the specified date and time. A U.S. Postal Service (USPS) postmark or round validation stamp; a mail receipt with the date of mailing, stamped by the USPS; a dated shipping label, invoice, or receipt from a commercial carrier; or any other documentation in lieu of the on-site time stamp WILL NOT be accepted.
- (c) Telephone, email and facsimile Proposals will not be accepted.
- (d) Receipt of all addenda to this RFP should be acknowledged by returning a signed copy of each addendum with the submitted Proposal.

4.7 DELIVERY OF PROPOSALS. Proposals are commonly shipped to TSU by one of the following methods: U.S. Postal Service, Fed Ex Overnight / Express Mail, or Hand Deliver (recommended)

****Please instruct your courier NOT to go Warehouse nor Central Receiving as this could delay delivery and could ultimately result in your response being late and rejected. Due to the current pandemic, All solicitation responses must be delivered to the TSU Post Office.**

4.8 PROPOSAL OPENING. DUE TO THE COVID-19 PANDEMIC proposals will be opened at the office of the attending buyer or in their department conference room, whichever is most appropriate and available. The public is welcome to attend.

- a) All submitted Proposals become the property of TSU after the RFP submittal deadline. The submitted Proposals and accompanying documentation will not be returned.
- b) Proposals submitted shall constitute an offer for a period of ninety (90) days or until selection is made by TSU, whichever occurs earlier.

4.9 PROPOSAL EVALUATION AND AWARD.

- a) TSU shall award a contract to a Respondent whose Proposal is considered to provide the best value to the State of Texas and Texas Southern University, as defined by Texas Government Code, Section 2155.074.
- b) Owner's Reservation of Rights. Owner reserves the right to reject any or all Qualifications at any point during this selection process, and to abandon or postpone – temporarily or permanently – the Project at any time. Further, Owner reserves the right to re-post an RFQ for this Project if Owner determines such action will further and/or protect its interests. Owner reserves the option to conduct additional selection steps to further establish a Respondent's qualifications. Additional steps may include, but not necessarily be limited to: scheduled visits

to the Respondent's offices or to representative projects; and written requests for supplemental information.

- c) A committee will be established to evaluate the Proposals. The committee will include employees of TSU and other persons invited by TSU to participate.
- d) TSU reserves the right to award contract(s) without any negotiations, without a BAFO, and/or TSU reserves the right to not make an award at all.
- e) The Respondent is strongly encouraged to provide its best price in its Proposal because TSU makes absolutely no guarantee that there will be any opportunity to negotiate or provide alternative pricing at any point during the RFP process.
- f) The evaluation committee will determine best value by applying the following criteria and assigned weighted values:

<u>Criteria</u>	<u>Weight</u>
Criteria 1: Experience	25%
Criteria 2: Qualifications	25%
Criteria 3: Management of Security Staff	25%
Criteria 3: Price List	25%

- g) The evaluation committee will determine if Best and Final Offers (BAFO) are necessary. Award of a contract may or may not be made with a BAFO. TSU may, at its discretion, elect to have Respondents provide oral presentations and respond to inquiries from the evaluation committee related to their Proposals. A request for a BAFO is at the sole discretion of TSU and if requested, will be extended in writing.

End of Section III

EXHIBIT B

EXECUTION OF PROPOSAL

NOTE: THIS EXHIBIT MUST BE SIGNED AND RETURNED WITH THE PROPOSAL. PROPOSALS THAT DO NOT INCLUDE THIS EXHIBIT WILL BE DISQUALIFIED. THE PROPOSAL SHALL BE VOID IF FALSE STATEMENTS ARE CONTAINED IN THIS EXHIBIT.

By signature hereon, Respondent certifies that:

All statements and information prepared and submitted in the response to this RFP are current, complete, and accurate.

Respondent has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted response.

Neither Respondent nor the firm, corporation, partnership, or institution represented by Respondent or anyone acting for such firm, corporation, or institution has (1) violated the antitrust laws of the State of Texas under Texas Business & Commerce Code, Chapter 15, or the federal antitrust laws; or (2) communicated the contents of this Proposal either directly or indirectly to any competitor or any other person engaged in the same line of business during the procurement process for this RFP.

When a Texas business address shown hereon that address is, in fact, the legal business address of Respondent and Respondent qualifies as a Texas Resident Bidder under Texas Administrative Code, Title 34, Part 1, Chapter 20.

Under Government Code § 2155.004, no person who prepared the specifications or this RFP has any financial interest in Respondent's Proposal. If Respondent is not eligible, then any contract resulting from this RFP shall be immediately terminated. Furthermore, under Section 2155.004, Government Code, the vendor/respondent certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

Under Family Code § 231.006, relating to child support obligations, Respondent and any other individual or business entity named in this solicitation are eligible to receive the specified payment and acknowledge that this contract may be terminated and payment withheld if this certification is inaccurate.

Any Proposal submitted under this RFP shall contain the names and social security numbers of person or entity holding at least a twenty-five percent (25%) ownership interest in the business entity submitting the Proposal.

Name: _____
Social Security Number: _____
Name: _____
Social Security Number: _____
Name: _____
Social Security Number: _____

Under Government Code § 669.003, relating to contracting with an executive of a state agency, Respondent represents that no person who, in the past four years, served as an executive of the TSU) or any other state agency, was involved with or has any interest in this Proposal or any contract resulting from this RFP. If Respondent employs or has used the services of a former executive head of TSU or other state agency, then Respondent shall provide the following information: Name of former executive, name of state agency, date of separation from state agency, position with Respondent, and date of employment with Respondent.

Respondent agrees that any payments due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support that is owed to the State of Texas.

TSU is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross referencing respondents/vendors with the Federal General Services Administration's Excluded Parties List System (EPLS), <http://www.epls.gov>, which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list.

Respondent certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Respondent is in compliance with the State of Texas statutes and rules relating to procurement and that Respondent is not listed on the federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

Under Section 2155.006(b) of the Texas Government Code, a state agency may not accept a bid or award a contract, including a contract for which purchasing authority is delegated to a state agency, that includes proposed financial participation by a person who, during the five-year period preceding the date of the bid or award, has been:

(1) convicted of violating a federal law in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts as a result of Hurricane Rita, as defined by Section 39.459, Utilities Code, Hurricane Katrina, or any other disaster occurring after September 24, 2005; or

(2) assessed a penalty in a federal civil or administrative enforcement action in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts as a result of Hurricane Rita, as defined by Section 39.459, Utilities Code, Hurricane Katrina, or any other disaster occurring after September 24, 2005. Under Section 2155.006 of the Texas Government Code, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified contract and acknowledges that any contract resulting from this IFB may be terminated and payment withheld if this certification is inaccurate.

Pursuant to Section 2262.003 of the Texas Government Code, the state auditor may conduct an audit or an investigation of the vendor or any other entity or person receiving funds from the state directly under this contract or indirectly through a subcontract under this contract. The acceptance of funds by the Respondent or any other entity or person directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under

the direction of the legislative audit committee, the Respondent or other entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Respondent will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the vendor and the requirement to cooperate is included in any subcontract it awards.

PREFERENCES

See Section 2.38 of the State of Texas Procurement Manual regarding preferences.

Check below to claim a preference under 34 TAC Rule 20.38

- ☐ Supplies, materials and/or equipment produced in TX or offered by TX bidder or TX bidder that is owned by a service disabled veteran
- ☐ Agricultural products produced or grown in TX
- ☐ Agricultural products and services offered by TX bidders
- ☐ USA produced supplies, materials or equipment
- ☐ Products of persons with mental or physical disabilities
- ☐ Products made of recycled, remanufactured, or environmentally sensitive materials including recycled steel
- ☐ Energy Efficient Products
- ☐ Rubberized asphalt paving material
- ☐ Recycled motor oil and lubricants
- ☐ Products produced at facilities located on formerly contaminated property
- ☐ Products and services from economically depressed or blighted areas
- ☐ Vendors that meet or exceed air quality standards
- ☐ Recycled or Reused Computer Equipment of Other
- ☐ Foods of Higher Nutritional Value

Respondent represents and warrants that the individual signing this Execution of Proposal is authorized to sign this document on behalf of Respondent and to bind Respondent under any contract resulting from this Proposal.

RESPONDENT (COMPANY): _____

YOUR SIGNATURE (INK): _____

YOUR NAME (TYPED/PRINTED): _____

YOUR TITLE: _____

STREET ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

TEXAS IDENTIFICATION NUMBER (TIN): _____

End of Exhibit B

End of the solicitation