

MEGA Weekly Meeting Minutes

Tuesday, June 18th 2013

Present: Jeff Abeysekera (President), Ashkan Babaie (VP Comm-Ad), Graham Hendra (VP Finance), Mazi Jalaal (VP Academic), Jenny Sullivan (VP Social)

- 1) The executive discussed edits the GKE memo. Jeff will implement the changes and distribute to execs during the week. Minor issues will be solved over email. If any major issues remain, it will be discussed at the next meeting. The goal is to approve the memo at or before the next meeting.
- 2) The dates July 27-28th were chosen as the best weekend to hold the Gambier trip. Jeff will contact Dr. Green to check on availability. Jenny emphasized that planning should begin ASAP and will be a challenge considering the boat cruise event is scheduled July 19th.
- 3) The contract with Vancouver Yacht Charters is being finalized and payment is being handled by Graham. The advertisement poster is being finalized by Mazi with the final details and will be distributed. Jenny will create a Facebook event to help advertise, and will create a spreadsheet to keep track of ticket purchases. Jeff will email faculty and staff. All execs will be able to sell tickets.