

Tenant Name(s):

Address:

City:

State:

Zip:

Move-in Date:

Inspection Date:

Time:

Move-out Date:

Inspection Date:

Time:

Unless noted otherwise, all items are deemed to be in good condition.

Key Codes:

NC - Needs Cleaning NP - Needs Painting RP - Replace NR - Needs Repair N/A - Not Applicable

Others: _____

General	Move In	Move Out	Cost
Unit entrance doors & hardware			
Balcony/patio door			
Hardware			
Glazing & insect screen			
Exterior light fixture			
Exterior GFCI outlet			
Intercom			
Fuse/breaker panel			
Smoke detector			
Water Heater			
Thermostat			
AC			



Hallway/Vestibule	Move In	Move Out	Cost
Ceiling			
Walls			
Floor and Floor Covering(s)			
Windows			
Doors			
Electrical switches & outlets			
Light fixtures			
Closet, hardware, rod & shelf			

Living Room	Move In	Move Out	Cost
Ceiling			
Walls			
Floor and Floor Covering(s)			
Windows (curtains, blinds, etc)			
Doors			
Light Fixtures			
Lamp (s)			
Furniture (if applicable)			
Electrical switches & outlets			



Dining Room	Move In	Move Out	Cost
Floor & Floor Covering(s)			
Walls & Ceiling			
Light Fixture(s)			
Window(s) & Screen(s)			
Window Covering(s)			
Electrical switches & outlets			
Furniture (if applicable)			

Bedroom	Move In	Move Out	Cost
Floors & Floor Covering(s)			
Walls			
Ceilings			
Closet			
Window(s) & Screen(s)			
Window Covering(s)			
Electrical Switches and Outlets			
Door(s)			
Light Fixture(s)			
Furniture (if applicable)			



Kitchen	Move In	Move Out	Cost
Floor & Floor Covering(s)			
Walls			
Ceiling			
Door(s)			
Door Lock(s) and Hardware			
Window(s) & Screen(s)			
Light Fixture(s)			
Cabinets/Inside Drawers			
Counters			
Stove/Burners,Controls			
Oven			
Fan			
Refrigerator			
Dishwasher			
Window(s) & Screen(s)			
Sink(s) & Plumbing			
Garbage Disposal			
Electrical switches & outlets			



Bathroom	Move In	Move Out	Cost
Floor & Floor Covering(s)			
Walls /Tile			
Ceiling			
Electrical switches & outlets			
Doors			
Light Fixture(s)			
Cabinets			
Drawers			
Sink			
Shelves			
Mirror			
Tub/Shower			
Counter			
Seat			
Towel rack			
Window			

