Bi Weekly Call #1 -- 10/19/12 -- Meeting Minutes

Hi Liaisons,
Thanks to all who joined today's first Market Trials Bi-Weekly Conference Call! For those who were not able to attend, please see the meeting minutes below. Also, based on some of the questions received during the call, we have added some clarification to those topics below.

Purpose of the Market Trials Bi-Weekly Conference Call

Market Trials Bi-Weekly Conference Calls will be held going forward to communicate status, updates and general information. In today's meeting, we covered upcoming activities, reminders, and open Q&A. As we move into test execution, we will also cover testing status, known issues, and upcoming releases.

Connectivity Test Preparation

Connectivity Test Preparation begins on Monday October 22nd. At that time users will be able to complete the following activities:

- Initiate Local Security Administrator (LSA) and User/Application Certificate Setup
    - To initiate Local Security Administrator (LSA) and User/Application Certificate Setup, Market Participants should contact SPP Customer Relations during regular business hours to register LSA certificates. LSAs will then register and set permissions for user and application certificates via the Marketplace Portal.

- Exchange notification certificates and Market Participant listener URLs with SPP
    - Receipt of notifications is currently optional.
    - Call SPP Customer Relations to receive the password to access the appropriate client certificates
    - Provide SPP with your listener server certificate by sending a zipped and encrypted file via email message to MarketplaceMarketTrials@spp.org.

- Schedule Test Appointments
    - On 10/22/12, the scheduling window for Accelerated TCR and Connectivity Test will be open.
    - Appointment Availability:
        - Accelerated TCR Testing
            - Timeframe: November 12th – December 6th
            - Days: Monday – Thursday (excluding the 11/22 Thanksgiving holiday)
            - Time: 8:00am – 10:00am, 10:00am – 12:00pm, 1:00pm – 3:00pm, 3:00pm – 5:00pm (all times CPT)
        - Connectivity Testing
            - Timeframes: January 7th – 24th, February 4th – 21st, March 4th – 14th
            - Days: Monday – Thursday (excluding the February 18th President's Day holiday)
            - Time: 8:00am – 10:00am, 10:00am – 12:00pm, 1:00pm – 3:00pm, 3:00pm – 5:00pm (all times CPT)

        - REMINDER: In order to schedule testing appointments, Market Participants must submit a populated Connectivity Test Checklist
    - To Schedule Appointments, please submit a RMS ticket with your three preferred dates/times.
        - If there are issues submitting an RMS ticket please contact the following Customer Service Representatives.
            - Lorie Bailey (501-614-3590)
            - Don Martin (501-614-3309)
            - Clint Savoy (501-688-1605)
        - Appointments will be scheduled on a first come first served basis based on availability

- If desired, Market Participants may establish and test firewall access to the SPP Production Primary site using stubbed Application Programming Interfaces (APIs) during this phase.
    - The stubbed APIs are available and will return well-formed generic XML responses; data will not be specific to any Market Participant
        - PostEnergyJOUPhysicalResourceOfferSet is not operational
    - The production-ready TCR API will be available prior to the 11/12 start of TCR Accelerated Connectivity test. SPP will send out notification prior to the production API becoming available.

- User Interface testing will be verified by the user navigating through the Marketplace Portal to each stubbed application homepage at the IP address where the actual Production application UI will later be accessed.
    - The production-ready TCR User Interface is available
    - Markets & Settlements User Interfaces are not available
        - The Markets and Settlements User Interfaces are still in development and the user roles for these UIs have been designed, but not yet implemented and tested. In order to minimize the rework that would stem from user roles that may not continue into Production, we have made the decision not to release stubbed Markets and Settlements UIs on October 22nd. We will release the Production User Interfaces as they complete internal testing. We are working internally and with our vendors to define availability dates for the Markets and Settlements UIs and will provide an update on our progress at the next Bi-Weekly Market Trials meeting on November 2nd. This decision does not impact the stubbed APIs.

Other Reminders

- **Connectivity Test Checklist**: As of now, only 31 of the registered 61 Market Participants have submitted Connectivity Checklists. This is a critical piece of Connectivity Test Preparation and members will not be able to schedule testing appointments until their checklists are submitted.
- **RMS**: SPP has will be using RMS going forward for submissions of Member questions/issues. This allows SPP to better track open items and respond in a more timely fashion. Please use begin to use RMS for questions regarding the Integrated Marketplace.

- **Market Trials Review Group Meeting**: A MTRG meeting invite was distributed to the wrong distribution list for next Friday October 26th. If you are not a part of the MTRG, and have this meeting on your calendar, please remove/disregard.
- **TCR Market Trials Prep Deadlines**. Please submit your GFAs and Master NITS reservations by 12/1 for inclusion for Market Trials. Submissions can be sent to MarketplaceTCR@spp.org.

For more details, please remember to refer to the Market Trails Connectivity Test Market Participant Guide on spp.org
If you have any questions, please feel free to submit a RMS ticket or reach out to MarketplaceMarketTrials@spp.org.

Thank you!
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