



Construction Progress Meeting (Week 7)
Jefferson County International Airport
Runway 9/27 Reconstruct Project
June 18 2020

These meeting minutes represent this writer's (Julian Quenga) interpretation of items discussed during the meeting. Any corrections or additional information should be brought to our attention for clarification. Meeting comments/discussions are shown in bold italics.

ATTENDEES

Name	Representing	Name	Representing
Julian Quenga	Mead & Hunt	George Hunkin	Scarsella
Blaine McRae	Reid Middleton	Shannon Kinsella	Reid Middleton
Mike Pinell	Lakeside Industries	Mike Wilson	Scarsella Bros
Eron Berg	Port Townsend (Phone)	George Jr Hunkin	Scarsella

- 1. SAFETY AND SECURITY**
- 2. SCHEDULE**

- a) Scarsella Bros Schedule
 - ***Friday, June 19th unlit sign install, striping, shoulder herbicide***
 - ***Saturday, June 20th, Box culvert install / complete.***
 - ***Monday June 22nd Topsoil placement over shoulders, formal punchlist walkthrough with contractor at 10:00 AM.***
 - ***Tuesday June 23rd Hydroseed / formally open runway at 12:00 A.M.***
- b) Lakeside Industries
 - ***Demobilized by tomorrow Friday 06/19/2020***

3. REVIEW OF OUTSTANDING ACTION ITEMS

- a) **RM**
 - None
- b) **Scarsella**
 - None
- c) **Mead & Hunt**
 - None

4. SUBMITTALS

- a) Received
 - Submittal #32.3 Waterborne Paint Certs – NET
- b) Pending
 - ~~Submittal #50 for P-209 Revise and resubmit. gradation accepted, need material requirements~~
 - ~~Submittal #51 Geotextiles – Geogrid needs to documentation for Buy American~~
 - Need submittal for Unlit signs for Taxiway A2
- c) Under review
 - None

5. FIELD DIRECTIVE

- a) None

6. REQUEST FOR INFORMATION

- a) Completed
 - RFI # 18 – Hydroseeding – Mulch and Tackifier
 - No mulch – Raking / Rolling Required
 - Seed and fertilizer need raking / rolling after soil has dried
- b) Received/Under Review
- c) Pending

7. Change Order Request

- a) COR #6 Concrete Pad removal (3), minor regarding & hydro-seeding
 - Port has declined this COR
 - **Reid Middleton to formally send over COR #3**

8. QUALITY CONTROL/QUALITY ASSURANCE

- Materials Testing
- None

9. OTHER ITEMS

- a) Punchlist Updated
 - Unlit signs
 - Restore monuments on east and west end of runway 9/27
 - Need credit \$\$\$ for handwritten electrical cable tags vs machine etched tags from Colvico
 - Drain rock at conduit crossing where it crosses parallel taxiway
 - After rain event, the drain rock has dammed up the ditch and is starting to erode and prevent from any debris to flow through.
 - Existing Taxiway A3 asphalt chunks to be removed and disposed offsite.
 - FOD / trash pickup of project site before hydroseed / cover all signs / lights
 - Shoulder grade higher than runway asphalt grade at edge of pavements (in progress)
 - Cleanliness of runway before marking.
- b) Other items
 - Profilograph
 - Redo smoothness / grade checks of final asphalt placement
 - **Contractor and Julian to do straight edge smoothness checks tomorrow / Saturday and give update to contractor.**
 - East End of runway 9/27 should be flushed with a straight edge instead of tapered
 - Thoughts on the schedule of asphalt corrections.
 - **Pending the amount of corrections needed, date of corrections will be further discussed once we acquire data from grade shots, as well as smoothness checks**
 - **Port would like to have a ribbon cutting on and would like to know timing for the completion of the project. Friday would be a safe date to hold this event, will have a better answer on Monday June 21st.**
 - **Reid Middleton to coordinate with port about keeping their laydown materials yard / access road to the runway.**

10. NEXT MEETING:

- a) N/A