

## **SOUTHBOROUGH ZONING BOARD OF APPEALS MEETING ADMINISTRATIVE MINUTES**

**MEETING DATE:** Wednesday February 17, 2021 at 7:00 P.M.

**LOCATION:** Virtual Meeting through Zoom

### **MEMBERS SITTING/PRESENT:**

R/A		
R	Mr. Williams, Chair	Remote Participant
R	Mr. Nicholson, Clerk	Remote Participant
R	Ms. DeMuria	Remote Participant
R	Mr. Drepanos	Remote Participant
R	Mr. Robbins	Absent
A	Ms. Doris Cahill	Absent
A	Ms. Jamie Mieth	Remote Participant
	Ms. Katie Barry, Admin	Remotely Present

Regular/Alternate

Sitting/Present/Absent

Chairman Williams called the meeting to order 7:00 P.M. and read the following statement:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Southborough Zoning Board of Appeals will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Southborough's website, at <https://www.southboroughtown.com/>. For this meeting, members of the public who wish to watch or participate in the meeting may do so in the following manner by finding the meeting at: <https://www.southboroughtown.com/remotemeetings>. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on Southborough's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

### **I. Business Properly Before the Board**

#### **Approval of Meeting Minutes dated December 16, 2020**

Chairman Williams asked for any comments or revisions to the minutes. The Board did not have any comments or revisions. Mr. Nicholson made a motion to approve the meeting minutes dated December 16, 2020 as written. Mr. Drepanos seconded. The motion passed all in favor (5-0-0) by roll call, Mieth, aye; Drepanos, aye; Nicholson, aye; DeMuria, aye; Williams, aye.

Next Meeting March 17, 2021

Ms. Barry explained the two applications submitted for the March 17<sup>th</sup> meeting which included a variance for the expansion of a garage in the Residence A District and the inclusion of an exercise facility in the Business Highway District. Mr. Nicholson asked if the inclusion of an exercise facility was a use variance and Ms. Barry explained that a special permit is needed to include this use per Section 174-8 (C) (2) and 174-8.5 (C) (11) of the Zoning Code. There were no other questions.

- II. On a motion by Mr. Drepanos, seconded by Mr. Nicholson and voted by roll call all in favor (5-0-0), the meeting adjourned at 7:08 P.M. Roll Call: Mieth, aye; Drepanos, aye; Nicholson, aye; DeMuria, aye; Williams, aye.

List of Documents and Other Exhibits used at the February 17, 2020 Meeting:

- Draft Meeting Minutes dated December 16, 2020

***Respectfully Submitted by: Kathleen Barry, Principal Assistant to the Zoning Board of Appeals***

*Minutes approved at the March 17, 2021 Zoning Board of Appeals Meeting*