### **Apprenticeship Individual Learning Plan**

### **1. Apprentice Information**

* **Name**: [Insert Apprentice Name]
* **Apprenticeship Title/Trade**: [Insert Trade/Occupation]
* **Apprenticeship Level**: [Insert Level, e.g., Level 1, Level 2]
* **Start Date**: [Insert Start Date]
* **End Date**: [Insert End Date]
* **Mentor/Supervisor**: [Insert Mentor or Supervisor Name]
* **Review Date**: [Insert Date]

### **2. Purpose and Objectives**

* **Purpose of the ILP**: [Explain why this ILP is being developed, e.g., to support the apprentice's growth and progress in the trade.]
* **Learning Objectives**:
  + [Objective 1]
  + [Objective 2]
  + [Objective 3]

### **3. Skills Assessment and Training Needs**

* **Current Skills**: [List the current skills the apprentice possesses.]
* **Training Needs**: [List the skills and knowledge the apprentice needs to acquire.]
* **Assessment Results**: [Summarize the results of any pre-assessment or baseline tests.]

### **4. Learning and Development Goals**

* **Technical Skills Goals**:
  + [Goal 1]
  + [Goal 2]
  + [Goal 3]
* **Soft Skills Goals**:
  + [Goal 1]
  + [Goal 2]
  + [Goal 3]

### **5. Training Strategies and Resources**

* **Learning Strategies**: [Describe the methods of training, such as on-the-job training, online courses, workshops, etc.]
* **Tools and Resources**: [List the tools, equipment, and resources required for training.]

### **6. Support and Supervision**

* **Support Staff**: [List the mentors, supervisors, and trainers providing support.]
* **Frequency of Check-ins**: [How often will meetings be held to review progress?]

### **7. Progress Monitoring and Review**

* **Methods of Review**: [Explain how progress will be tracked, such as by observation, tests, and assignments.]
* **Review Dates**: [Set specific review dates, such as monthly, quarterly, etc.]

### **8. Signatures**

* **Apprentice's Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_
* **Mentor/Supervisor's Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_