### **Approval Letter for Company Rental Application**

[Your Name]  
[Your Position]  
[Your Company Name]  
[Address]  
[City, State, ZIP Code]  
[Date]

**[Recipient's Name]**[Address]  
[City, State, ZIP Code]

**Subject:** Approval for Company Rental Application

Dear [Recipient's Name],

We are pleased to confirm that your application to lease [specific property or equipment] for your company, [Company Name], has been approved. The rental period will begin on [start date] and will adhere to the terms outlined in the attached agreement.

Please provide [specific documents or information required] and complete the payment process to ensure a smooth transition.

Thank you for choosing [your company/organization].

Best regards,  
[Your Full Name]  
[Your Position]  
[Contact Information]