



**Bellevue College
Associated Student Government
Letter of Recommendation Request**

Student Name: _____

Dear Bellevue College Staff, Faculty, or Administrator:

Each student who applies for an Associated Student Government position at the Bellevue College must include three letters of recommendation from Bellevue College staff, faculty, or administration.

The student listed above is requesting a letter of recommendation because they feel that you can speak specifically about the qualities that would make them the best candidate to represent students at Bellevue College.

Your letter of recommendation will be reviewed by the Associated Student of Bellevue College Election and Hiring Committees and scored as part of this student's application. Letters of recommendation which include the following:

- An explanation of how you know the candidate and the duration of your relationship with them.
- An evaluation of the candidate and their skills/accomplishments. If possible offer specific examples that illustrate the candidate's leadership skills/potential, dependability, contributions (to class or community), motivation, and character. These examples should be brief but detailed.
- A summary of why you would recommend the candidate and to what degree you would recommend them.

Your letter of recommendation should be given to the applicant in a sealed envelope to be included with their application. Please be aware that their application will be considered incomplete and will be disqualified if your letter is not received.

If you have any questions, please contact LaMeshia Reese-Taylor, Leadership Advisor, Bellevue College Student Programs by email at l.reese-taylor@bellevuecollege.edu.

Thank you for your assistance.

LaMeshia S. Reese-Taylor
Student Programs- Leadership Advisor