

Appendix A: Cover Letter

APA Center for Workforce Studies (CWS)

Dear Chair/Department Head.

For more than 30 years, the American Psychological Association (APA) has collected data on psychology faculty. This has been possible with the ongoing support and participation of the graduate education and training councils, and of course, the departments and schools; themselves. The results of these surveys have proved useful to those involved in graduate education in psychology in making decisions about resource allocation and planning for future activities.

Responding to requests from the education and training councils, the APA's Center for Workforce Studies is now asking for your participation in a brief survey effort to gather data on start-up packages for new psychology faculty hires. **At this time, we are requesting information on start-up packages for new hires for the 2008-2009 academic year.**

You may want to have the information on your new hires handy when you open the survey. An Excel spreadsheet has been provided to you. Please remember to include your school and department name at the beginning of the spreadsheet where prompted.

As always, **all** responses to the forms remain completely confidential; no data are reported on an individual department. *Statistics will only be reported where faculty(N) equal 10 or more. Data from the individual departments **will not be** made available to the public, but we will make the aggregate results of this survey available to the education and training councils and all graduate departments. All special analyses should still be requested directly from CWS.*

If there has been a change in chair or email address, please reply to WorkforceSurveys@apa.org with the name and/or contact information so that we can update our files and contact the current chair for this project. Please retain this email for future reference since you will need it in order to download the Excel spreadsheet.

To download the Excel file and instructions, please go to:

<https://secure.apa.org/research/startup/2008-09survey.xls>

Note that you will be asked to include your unique three-digit SEQ number in the title of the file, as well as enter it into the file for tracking purposes.

SEQ number:

Once you have completed the form, please save a copy (Please be sure to include your unique SEQ number in the file name: "SEQ_ _ _ Startup) **and send it in an email message to: startup@apa.org.**

If you have any questions, please contact Brittany Hart at startup@apa.org, or by phone at (800) 374-2721, extension 5980. You may also send a paper copy of this request to: Center for Workforce Studies; American Psychological Association; 750 First St., NE; Washington, DC 20002-4242.

Cordially,

Jessica Kohout, Ph.D.
Director, Center for Workforce Studies
American Psychological Association